

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	5900R	PF OF PROF.M Y KHAN	R	09.04.18	UDC/ARF/SOI/UDC/ARF/FO/DR(F)	23.05.18	
2	7697R	CONSTRUCTION OF STUDEN ACTIVITY CENTER PART-2	EE	09.04.18	FO/ARF/SOI/SA/FO/REGISTRAR	23.05.18	
3		CHEMICALS/GLASSARES/PLASTICWARES & MAINTINANCE	D.PH.SCI	11.04.18	FO/ARF	23.05.18	
4	11641R	REQUIRED OF PODIUM DLIS/BBAU/17	R	17.04.18	SOI/SA/UDC/ARF/FO/VC	23.05.18	
5	9215R	MOSQUITO NET FOR YGH	EE	23.04.18	FO/ARF/SOI/SA/ARF/FO/VC	23.05.18	
6	6256R	MAINTENANCE OF ELECTRICAL UNDERGROUND CABLE	EE	23.04.18	SA/ARF/FO/ARF/SOI/SA/ARF/FO/ARF	23.05.18	DISCUSSION
7	6727R	PURCHASE OF STATIONARY ITEMS-VI	R	24.04.18	ARF/SOI/ARF/FO/VC	23.05.18	
8	12131R	REPAIR OF PHOTOCOPIER MACHINE FOR DPS	R	24.04.18	ARF/SOI/ARF/FO/VC	23.05.18	
9		LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO.3	EE	24.04.18	FO/SOI/ARF/FO/ARF/	23.05.18	DISCUSSION
10	8561R	केन्द्रीय पुस्तकालय अनु0 कार्य	VC	27.04.18	ARF/SOI	23.05.18	
11	9449R	DIESEL FOR DG STE AMETHI CAMPUS	VC	27.04.18	ARF/SOII/ANKIT	23.05.18	
12	12188R	maintenance of type B residence	EE	07.05.18	SA/ARF/FO/VC	23.05.18	
13	3839R	ADVANCE FOR MISCELLANCOUS WORK FOR ROSE GARDEN & OTHERS	GBS	07.05.18	ARF/SOII/UDC/ARF/FO/ARF	23.05.18	
14	11021R	N PDF ATUL KUMAR UPADHYAY PART-II	des	08.05.18	ANKIT/ARF/ARF/FO/ARF	23.05.18	
15		PURCHASE OF NEWSPAPER	I&GB	08.05.18	UDC/SOII/ARF/FO/ARF	23.05.18	
16	12174R	REQUIREMENT OF EQUIPMENTS	R	08.05.18	FO/ARF/SOI/SA/ARF/FO/ARF	23.05.18	

17		DESKTOP (02 NOS) FOR DES + 5(372)/2017+FUME HOOD+FILTER PAPER FOR AIR SAMPLERS	DES	08.05.18	FO/ARF/SOI/sa/HEAD DES	23.05.18	HEAD DES
18		EXTERNAL WATER CONNECTION OF EXPERIMENTAL FIELD OF DEPTT. OF ENV.MICROBIOLOGY	EE	08.05.18	SA/ARF/FO/VC	23.05.18	
19	12090R	PURCHASE OF COLOR INK CARTRIDGE FOR VC SECTT.	STR	08.05.18	SA/ARF/FO/VC	23.05.18	
20	12202R	CAUTION MONEY REFUND FILE FOR DEM	R	08.05.18	ANKIT/ARF/FO/REGIS TRAR	23.05.18	
21	12197R	TRAVEL -DST-SERB PROJECT DR.R N BHARGAVA	DEM	09.05.18	SA/ARF/FO/VC	23.05.18	
22		honorarium to guest faculty cyber security course (evening)		09.05.18	ARF/SOI/ARF/FO/ARF /	23.05.18	
23	12045R	मानवाधिकार विभाग के सत्र 2015-17 के विद्यार्थी की CAUTION MONEY	मानवाधिकार विभाग	09.05.18	ANKIT/ARF/FO/ARF/ SOII/CASHIER	23.05.18	disposed off
24	12206R	ELECTRIFICATION WORK OF NEWLY CONSTRUCTED LAB	EE	09.05.18	SA/ARF/FO/ARF	23.05.18	
25	12204R	INSTALLATION OF LABORATRY SINK	EE	09.05.18	SA/ARF/FO/EE	23.05.18	
26		REPAIRING OF LABORATORY EQUIPMENT FILE	DEM	09.05.18	SA/ARF/FO/VC	23.05.18	
27		CONSUMABLE PURCHASE OF M.SC.FOOD MICROBIOLOGY & TOXICOLOGY DR. RAJESH KUMAR	MICRO	09.05.18	SA/ARF/FO	23.05.18	
28	1108F	FURNITURE REQUIREMENT	DLIS	09.05.18	SOI/SA/ARF/FO/ARF	23.05.18	
29		PROPOSAL FOR PURCHASE OF CHEMICAL	STR	09.05.18	SA/ARF/FO/HEAD DAAS	23.05.18	
30		ADJUSTMENT OF ADVANCE 1ST NORTH INDIA SCIENCE CONGRESS (NISC)-2018	DEM	10.05.18	ARF/FO/ARF	23.05.18	
31		purchase of equipments for chemistry lab	uiet	11.05.18	sa/ARF/FO/ARF/SOI	23.05.18	

32		chemicals etc.	des	11.05.18	sa/ARF/FO/ARF/SOI	23.05.18	
33	12194r	moderrization of guest house	gh	11.05.18	sa/ARF/FO/ARF/SOI	23.05.18	
34	12086r	contingency file dr. venkatesh kumar r	ZOOLOGY	11.05.18	sa/ARF/FO/ARF/SOI	23.05.18	
35	12214R	ELECTRICAL MAINTENANCE WORK IN CENTRAL LIBRARY	EE	14.05.18	SA/ARF/FO/AE(E)	23.05.18	
36		ADVERTISEMENT OF ADMISSION NOTICE	STR	14.05.18	SA/ARF/FO/ARF	23.05.18	
37		PUBLICATION OF TENDER NOTICE PART-2 STORE & PURCHASE	STR	14.05.18	SA/ARF/FO/VC	23.05.18	
38	4285R	PRINTING OF UNIVERSITY LETTER PAD.	STR	15.05.18	FO/ARF	23.05.18	
39	12218R	PURCHASE OF DESKTOP PRINTERS & UPS FOR NEW FACULTY	STR	15.05.18	SA/ARF/FO	23.05.18	
40	12217R	equipments-dst-serb project dr. r n bhargava	R	15.05.18	FO/ARF	23.05.18	
41		OVER HEAD (PDF) FELLOWSHIP DR. OMESH BAJPAI	DES	15.05.18	SA/ARF/FO/VC	23.05.18	
42		ADVANCE MONEY FOR DAAS	DAAS	15.05.18	FO/HEAD DAAS	23.05.18	
43	3328R	PRINTING OF UNIVERSITY NAME FILE COVER	STR	15.05.18	FO/ARF	23.05.18	
44	4900R	IMPREST MONEY FOR ESTATE OFFICER	R	15.05.18	FO/EE	23.05.18	
45	12247R	वाहन चालको के कछ हेतु कूलर पंखा व खिड़की हेतु पर्दे क्रय के संबंद	R	15.05.18	FO/ARF	23.05.18	
46	11147R	REGISTRAR OFFICE ADVANCE FOR BOM	R-OFFICE	15.05.18	FO/ARF/SOII/ARF/FO	23.05.18	
47	11131R	RECORD FILE PMO PORTAL CPG RAMS WEBSITE NODAL OFFICER SHRI.JITANDRA KUMAR		16.05.18	FO/ARF	23.05.18	
48	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	R	16.05.18	SA/ARF/FO	23.05.18	
49		ADVANCE ADJUSTMENTNT FILE FOR DAAS	DAAS	16.05.18	UDC/ARF	23.05.18	

50	12132R	PURCHASE OF CARTAINS FOR DEPT OF EDUCATION	EDUCATION	16.05.18	FO/ARF	23.05.18	
51	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	SPORTS	16.05.18	FO/ARF	23.05.18	
52	3837R	ADVANCE FOR UNIVERSITY FUNCTION	GBS	16.05.18	UDC/ARF/FO/ARF	23.05.18	
53	12261R	केन्द्रीय पुस्तकालय अनु० कार्य	EE	16.05.18	SA/ARF/FO	23.05.18	
54	9407R	REPAIR OF PHOTO COPIER MACHINE INSTALLED IN REGISTRAR OFFICE/RECURITMENT CELL	STORE	16.05.18	SA/ARF/FO/ARF	23.05.18	
55		CIVIL MAINTENANCE WORK IN BBAU CAMPUS.	VC	16.05.18	ARF/FO/EE	23.05.18	
56	10155R	RTI CELL WORKSHOP AT NAHARD & OTHERS	R	18.05.18	UDC/ARF	23.05.18	
57	10796R	APPROVAL OF PURCHASE OF COMMITTEE DR PREETI GUPTA DST-INSPIRE PROJECT	DAC	18.05.18	SA/ARF	23.05.18	
58		PAYMENT OF GLOW SHINE BOARD	DEM	21.05.18	FO/VC	23.05.18	
59	5162R	PHARMACY COUNCIL OF INDIA, REGULATIONS-2014	R	21.05.18	FO/ARF	23.05.18	
60		ADVANCE FILE	DAAS	21.05.18	FO/ARF	23.05.18	
61	4211R	DR. R PRADHAN BBAU PURCHASE OF MEDICINE	CMO	21.05.18	FO/ARF	23.05.18	
62	3919R	landline bill payment	R	21.05.18	FO/ARF/SOII/UDC/CA SHIER	23.05.18	disposed off
63	3920R	landline/fwll bill payment of VCS&Camp office	TELE	21.05.18	FO/ARF/SOII/UDC/CA SHIER	23.05.18	disposed off
64	7017R	VC RESIDENCE MAINTENANCE WORK	VC	22.05.18	ARF/SOI	23.05.18	
65	11021R	N PDF ATUL KUMAR UPADHYAY PART -A	DES	22.05.18	ANKIT/	23.05.18	
66		OLD PAYMENT OF EX-SERVICE MAN & YOUNG MAN SECURITY SERVICES SAHAKARI SHRAM SAVMVIDA SAMITI LTD.	SANITATION	22.05.18	ARF/FO	23.05.18	

67	6639R	Shiv shankar UPCST Proj. FELLOWSHIP	VC	22.05.18	ARF/SOI	23.05.18	
68	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	VC	22.05.18	ARF/SOII/CASHIER	23.05.18	disposed off
69	9641R	PROPOSAL FOR TOURISM & WELLNERS CONFERENCE	VC	22.05.18	ARF/SOII/CASHIER	23.05.18	disposed off
70	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	vc	22.05.18	arf/SOI	23.05.18	
71	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	vc	22.05.18	arf/SOI	23.05.18	
72	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	dbt	22.05.18	sa/ARF	23.05.18	
73	8242r	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	R	22.05.18	FO/ARF	23.05.18	
74	12283R	PRIYANKA TRIPATHI MATERNITY LEAVE FILE MAY TO NOV 2018	R	22.05.18	FO/REGISTRAR	23.05.18	
75		PLOUSHING OF HORD RES FIELD		23.03.18	FO/SOI/CASHIER	23.05.18	disposed off
76	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT + 1 FILE	DEM	23.05.18	SA	23.05.18	
77	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	OSD	23.05.18	FO/ARF	23.05.18	
78		IMPREST MONEY FOR OSD AMETHI	OSD	23.05.18	FO/ARF/SOII/ANKIT	23.05.18	
79		IMPREST MONEY FOR OSD AMETHI DEPARTMENTEL	OSD	23.05.18	FO/ARF/SOII	23.05.18	
80		UP 32 FR 5768	VEHICLE	23.05.18	FO/ARF/SOII/CASHIE R	23.05.18	disposed off
81	11859R	REIMBURSEMENT OF EXPENCE FOR BOARD MEETING PROF.NKS MORE	DES	23.05.18	FO/ARF	23.05.18	

82		CONTINGENCY DR. MONICA SHARMA , CST-UP PROJECT	BIO	23.05.18	SA	23.05.18	
83	12124R	JIO MODEM FOR NET	R	23.05.18	FO	23.05.18	
84	12215R	HP LASERJET PRINTER-1136	VC	23.05.18	ARF	23.05.18	
85	12187R	CAUTION MONEY FOR PHYSICS	VC	23.05.18	ARF	23.05.18	
86	12043R	PURCHASE OF NOTICE BOARD FOR UIET	UIET	23.05.18	FO	23.05.18	
87	12038R	RE-APPROPRIATION OF FUND OF MRP PROJECT PROF.RANA PRATAP SINGH	DES	23.05.18	FO	23.05.18	
88		SERB N-PDF DR. OMESS BAJPAI C/O VENKATESH DUTTA (BUDGET HEAD FILE)	VC	23.05.18	ARF	23.05.18	
89	10010R	CHEMICAL ETC. UGC-MRP PROJ-RP SINGH	DES	23.05.18	SA	23.05.18	
90	8787R	EQUIPMENT MRP PROJECT PROF. RANA P. SINGH DES	DES	23.05.18	SA	23.05.18	
91	1/0387/D S/BBAU/ 18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	VC	23.05.18	ARF/SOII/CASHIER	23.05.18	disposed off
92	7049R	AMAR JYOTI DAS (RESEARCH SCHOLAR)	VC	23.05.18	ARF	23.05.18	
93	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	VC	23.05.18	ARF	23.05.18	
94	4189R	AMC CEILING FANS & EXAUST FANS P-2	VC	23.05.18	ARF	23.05.18	
95	10262R	UC/SE DST-SERB DR.JIWAN SINGH	DES	23.05.18	SA	23.05.18	
96	12289R	T/C PF OF SMT.SHABNAM SAIFI (UDC) REGARDING MEDICAL ADVANCE	R	23.05.18	ARF	23.05.18	