

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	5900R	PF OF PROF.M Y KHAN	R	09.04.18	UDC/ARF/SOI/UD C/ARF/FO/DR(F)/ FO	24.05.18	
2		CHEMICALS/GLASSARES/PLASTICWARES & MAINTINANCE	D.PH.SCI	11.04.18	FO/ARF/SOI	24.05.18	
3	6256R	MAINTENANCE OF ELECTRICAL UNDERGROUND CABLE	EE	23.04.18	SA/ARF/FO/ARF/ SOI/SA/ARF/FO/A RF/SOI	24.05.18	DISCUSSION
4	11970R	STUDY TOUR FILE 2018 M.SC ZOOLOGY IV SEMESTER	DAAS	24.04.18	ANKIT/fo/arf/SOII /ANKIT/ARF/FO	24.05.18	
5		LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO.3	EE	24.04.18	FO/SOI/ARF/FO/ ARF/SOI	24.05.18	DISCUSSION
6	12141R	MOHD ASHRAF WANI STUDY CUM TRAVEL GRANT (ICHR)	R	27.04.18	ARF/SOII/ANKIT/ FO/REGISTRAR	24.05.18	
7	7588R	N <sub>2</sub> ,HE GASES FOR BET	DAC	07.05.18	SA/SOI/ARF/FO	24.05.18	
8	3839R	ADVANCE FOR MISCELLANCOUS WORK FOR ROSE GARDEN & OTHERS	GBS	07.05.18	ARF/SOII/UDC/A RF/FO/ARF/SOII/ CASHIER	24.05.18	disposed off
9	11021R	N PDF ATUL KUMAR UPADHYAY PART-II	des	08.05.18	ANKIT/ARF/ARF/ FO/ARF/SOI/CAS HIER	24.05.18	disposed off
10		PURCHASE OF NEWSPAPER	I&GB	08.05.18	UDC/SOII/ARF/F O/ARF/SOII/CASH IER	24.05.18	disposed off
11		honorarium to guest faculty cyber security course (evening)		09.05.18	ARF/SOI/ARF/FO/ ARF/SOII/FO/VC	24.05.18	
12	12206R	ELECTRIFICATION WORK OF NEWLY CONSTRUCTED LAB	EE	09.05.18	SA/ARF/FO/ARF	24.05.18	

13	1108F	FURNITURE REQUIREMENT	DLIS	09.05.18	SOI/SA/ARF/FO/ARF/SOI	24.05.18	DISCUSSION
14		IMPREST MONEY FOR DAAS	DAAS	09.05.18	ANKIT/ARF/FO	24.05.18	
15		ADJUSTMENT OF ADVANCE 1ST NORTH INDIA SCIENCE CONGRESS (NISC)-2018	DEM	10.05.18	ARF/FO/ARF/SOI	24.05.18	
16		purchase of equipments for chemistry lab	uiet	11.05.18	sa/ARF/FO/ARF/SOI/SA	24.05.18	
17		chemicals etc.	des	11.05.18	sa/ARF/FO/ARF/SOI/SA	24.05.18	
18	12086r	contingency file dr. venkatesh kumar r	ZOOLOGY	11.05.18	SA/ARF/FO/ARF/SOI/cashier	24.05.18	disposed off
19		ADVERTISEMENT OF ADMISSION NOTICE	STR	14.05.18	SA/ARF/FO/ARF/SOI	24.05.18	
20	4285R	PRINTING OF UNIVERSITY LETTER PAD.	STR	15.05.18	FO/ARF/SOI	24.05.18	
21	12217R	equipments-dst-serb project dr. r n bhargava	R	15.05.18	FO/ARF/SOI	24.05.18	
22	3328R	PRINTING OF UNIVERSITY NAME FILE COVER	STR	15.05.18	FO/ARF/SOI	24.05.18	
23	12247R	वाहन चालको के कछ हेतु कुलर पंखा व खिड़की हेतु पर्दे क्रय के संबंद	R	15.05.18	FO/ARF/SOI	24.05.18	
24	12034R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS DR. G SUNIL BABU	VC	15.05.18	FO/VC	24.05.18	
25	11131R	RECORD FILE PMO PORTAL CPG RAMS WEBSITE NODAL OFFICER SHRI.JITANDRA KUMAR		16.05.18	FO/ARF/SOII	24.05.18	
26		ADVANCE ADJUSTMENTNT FILE FOR DAAS	DAAS	16.05.18	UDC/ARF/FO	24.05.18	
27	12132R	PURCHASE OF CARTAINS FOR DEPT OF EDUCATION	EDUCATION	16.05.18	FO/ARF/SOI	24.05.18	
28	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	SPORTS	16.05.18	FO/ARF/SOI	24.05.18	
29	3070R	SAMIKSHA/DAP/INSPIRE FELLOWSHIP-2014	R	16.05.18	ANKIT/ARF	24.05.18	

30	9407R	REPAIR OF PHOTO COPIER MACHINE INSTALLED IN REGISTRAR OFFICE/RECURITMENT CELL	STORE	16.05.18	SA/ARF/FO/ARF/SOI	24.05.18	
31	915F	IMPREST MONEY FOR DPS	DPS	16.05.18	ANKIT/ARF	24.05.18	
32	10155R	RTI CELL WORKSHOP AT NAHARD & OTHERS	R	18.05.18	UDC/ARF/FO	24.05.18	
33	10796R	APPROVAL OF PURCHASE OF COMMITTEE DR PREETI GUPTA DST-INSPIRE PROJECT	DAC	18.05.18	SA/ARF/FO	24.05.18	
34	<b>8561R</b>	<b>केन्द्रीय पुस्तकालय अनु० कार्य</b>	<b>EE</b>	18.05.18	FO/ARF/SOI/SA	24.05.18	
35	5668R	IMPREST MONEY FOR RTI CELL	RTI	18.05.18	ANKIT/FO/ARF	24.05.18	
36		<b>FOTO STATE MACHINE FUJAR KIT AND POWER SUPPLY REPARING KARANE HETU</b>	<b>DE</b>	<b>21.05.18</b>	<b>SA/ARF/FO</b>	<b>24.05.18</b>	
37	5162R	PHARMACY COUNCIL OF INDIA, REGULATIONS-2014	R	21.05.18	FO/ARF/SOI	24.05.18	
38		ADVANCE FILE	DAAS	21.05.18	FO/ARF/SOII/ARF /	24.05.18	
39	8846R	ABHISHEK VERMA (CSIR-JRF) FELLOWSHIP FILE	R	21.05.18	ANKIT/FO	24.05.18	
40	4211R	DR. R PRADHAN BBAU PURCHASE OF MEDICINE	CMO	21.05.18	FO/ARF/SOI	24.05.18	
41	10920R	ICSSR FELLOWSHIP FILE (PAYMENT) PART-II	DE	21.05.18	ANKIT/ARF	24.05.18	
42	7017R	VC RESIDENCE MAINTENANCE WORK	VC	22.05.18	ARF/SOI/EE	24.05.18	
43	11021R	N PDF ATUL KUMAR UPADHYAY PART -A	DES	22.05.18	ANKIT/ARF	24.05.18	
44	6639R	Shiv shankar UPCST Proj. FELLOWSHIP	VC	22.05.18	ARF/SOI/CASHIER	24.05.18	disposed off
45	10625R	TECHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	vc	22.05.18	arf/SOI/CASHIER	24.05.18	disposed off
46	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	vc	22.05.18	arf/SOI/CASHIER	24.05.18	disposed off
47	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	dbt	22.05.18	sa/ARF/FO	24.05.18	

48	8242r	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	R	22.05.18	FO/ARF/SOII/FO/REGISTRAR	24.05.18	
49		DST-PROJECT DR. SUNIL BABU GOSIPATALA CONTINGENCY		23.05.18	ARF/FO	24.05.18	
50	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	OSD	23.05.18	FO/ARF/SOI	24.05.18	
51	11859R	REIMBURSEMENT OF EXPENCE FOR BOARD MEETING PROF.NKS MORE	DES	23.05.18	FO/ARF/SOI	24.05.18	
52	12215R	HP LASERJET PRINTER-1136	VC	23.05.18	ARF/SOI	24.05.18	
53	12187R	CAUTION MONEY FOR PHYSICS	VC	23.05.18	ARF/SOII/CASHIER	24.05.18	
54		SERB N-PDF DR. OMESH BAJPAI C/O VENKATESH DUTTA (BUDGET HEAD FILE )	VC	23.05.18	ARF/SOI	24.05.18	
55	7049R	AMAR JYOTI DAS (RESEARCH SCHOLAR)	VC	23.05.18	ARF/SOII/CASHIER	24.05.18	disposed off
56	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	VC	23.05.18	ARF/SOI/CASHIER	24.05.18	disposed off
57	4189R	AMC CEILING FANS & EXAUST FANS P-2	VC	23.05.18	ARF/SOII/CASHIER	24.05.18	disposed off
58	12289R	T/C PF OF SMT.SHABNAM SAIFI (UDC) REGARDING MEDICAL ADVANCE	R	23.05.18	ARF/FO/VC	24.05.18	
59	11031R	POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	24.05.18	ANKIT	24.05.18	
60	12142R	CHEMICAL AND GLASSWARE M.TECH. PURCHASE /UIET/BBAU/2018	UIET	24.05.18	ARF	24.05.18	
61	12240R	T/C PF LTC OF SHRI RADHE SHYAM RAI (SENIOR ASSISTANT)	R	24.05.18	REGISTRAR	24.05.18	
62	6727R	PURCHASE OF STATIONARY ITEMS-VI	VC	24.05.18	DR(STORE)	24.05.18	
63		GRASS-ROOT INNOVATORS	VC	24.05.18	ARF	24.05.18	
64	9215R	MOSQUITO NET FOR YGH	VC	24.05.18	EE	24.05.18	
65	12188R	maintenance of type B residence	VC	24.05.18	FO	24.05.18	
66		CONTINGENCY: UGC MRP PROJECT PROF.RANA P SINGH	DES	24.05.18	SA	24.05.18	

67	12090R	PURCHASE OF COLOR INK CARTRIDGE FOR VC SECTT.	VC	24.05.18	ARF	24.05.18	
68	11951R	T/C OF NPS FORMS TEACHING AND NON TEACHING	R	24.05.18	ARF	24.05.18	
69		HEAD REQUIREMENT	MATHE	24.05.18	FO	24.05.18	
70	12290R	IMPREST DIESEL FOR D.G.SET BBAU	R	24.05.18	ANKIT	24.05.18	
71		UPDATION FOR CLASS ROOMS FOR ECONOMICS	DE	24.05.18	SA	24.05.18	
72	12168R	REFLING 88-A TONER	str	24.05.18	SA	24.05.18	
73		EXTERNAL WATER CONNECTION OF EXPERIMENTAL FIELD OF DEPTT. OF ENV.MICROBIOLOGY	VC	24.05.18	ARF	24.05.18	
74	12131R	REPAIR OF PHOTOCOPIER MACHINE FOR DPS	VC	24.05.18	ARF	24.05.18	
75		REPAIRING OF LABORATORY EQUIPMENT FILE	VC	24.05.18	ARF	24.05.18	
76	11641R	REQUIRED OF PODIUM DLIS/BBAU/17	VC	24.05.18	ARF	24.05.18	
77	12197R	TRAVEL -DST-SERB PROJECT DR.R N BHARGAVA	VC	24.05.18	ARF	24.05.18	
78		OVER HEAD (PDF) FELLOWSHIP DR. OMESH BAJPAI	VC	24.05.18	ARF	24.05.18	
79		PAYMENT OF GLOW SHINE BOARD	VC	24.05.18	ARF	24.05.18	
80	3650/DAC	CONSOLIDATED PROPOSAL OF THE DAC	VC	24.05.18	ARF	24.05.18	
81		SALARY (2018-2019) NON-PLAN/CSSEIP/AMETHI CAMPUS	FO	24.05.18	VC	24.05.18	
82		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	24.05.18	SA	24.05.18	
83	12032R	CONTINGENCY DR.SUNIL BBAU GOSIPATALA	DST	24.05.18	SA	24.05.18	
84		PUBLICATION OF TENDER NOTICE PART-2 STORE & PURCHASE	VC	24.05.18	ARF	24.05.18	

85	12289R	T/C PF OF SMT.SHABNAM SAIFI (UDC) REGARDING MEDICAL ADVANCE	VC	24.05.18	SAIL	24.05.18	
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