

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	12093/R	Engagement of Retired Senior Professor in UIET	R	11.05.2018	R	15.05.2018	Please Make draft advertisement for Sr. Faculty.
2	12031/R	T/C PF of Dr. Samit Kumar Dixit, Horticulture (Reg. LTC)	R	11.05.2018	R	15.05.2018	Ok if as per rules.
3	8439/R	TC PF of MHRD/UGC-5/2016	R	11.05.2018	R	15.05.2018	Ok
4	12234/R	T/c PF of Dr. Sunita Mishra, Professor, DHD&FS (Reg: Medical Leave)	R	11.05.2018	R	15.05.2018	A-Ok if as per rules.
5	12235/R	T/c PF of Dr. Monica Sharma, Asstt. Professor, DBT (Reg: Forwarding of Application)	R	11.05.2018	R	15.05.2018	Ok if as per rules.
6	12236/R	T/c PF of Dr. Vikas Mishra, Asstt. Professor, Deptt. of Pharma. Science (Reg: Immovable Property)	R	11.05.2018	R	15.05.2018	Ok if as per rules.
7	11237/R	T/c PF of Dr. Rashida Ather, Asstt. Professor (Reg: Medical Leave)	R	11.05.2018	R	15.05.2018	Ok if as per rules.

8	8547/R	BBAU-SU Collaboration Projects-2014 (Dr. Shashi Kant Pandey, DPS, SAS, BBAU)	FO	11.05.2018	FO	15.05.2018	Ok if as per rules.
9	-	M.Phil Viva-voce- History	Head, History	11.05.2018	Head, History	15.05.2018	-
10	12142/R	Chemical and Glasswares-M.Tech Purchase-UIET	Director, UIET	11.05.2018	FO	15.05.2018	-
11	7828/R	Imprest- Computer Centre	Director, CC	11.05.2018	Director, CC	15.05.2018	A-Ok
12	-	Confidential- Yellow Envelop Sealed (OET)	Director, CC	11.05.2018	Director, CC	15.05.2018	-
13	-	312/Dpharm/CC/BBAU/2018	Director, CC	11.05.2018	Director, CC	15.05.2018	Ok if as per rules.
14	3635/R	Purchase of Earthen Posts/Pots Stand-GBS	FO	11.05.2018	FO	15.05.2018	Ok if as per rules.
15	6942/R	Purchasing of Phawara, Khurpa etc-GBS	FO	11.05.2018	FO	15.05.2018	A-Ok if as per rules.
16	-	Confidential (Revised Result Notification)	COE	11.05.2018	COE	15.05.2018	-
17	9756/R	Promotion to The Higher Grade of Professor (Stage-6) Under CAS-3	R	11.05.2018	DR (Estt.)	15.05.2018	-
18	12089/R	Migration Certificate of Ms. Bably Dolly, DCS	R	11.05.2018	Prof. DP Singh	15.05.2018	-
19	12233/R	T/c PF of Shri Shiv Kumar Tripathi, Hindi Officer (Reg: Forwarding Application)	R	11.05.2018	R	15.05.2018	Ok
20	11728/R	SDST-STI-Post Doctoral Research Fellow	FO	11.05.2018	FO	15.05.2018	Ok if as per rules.
21	5412/R	Purchase of Stationary Items Part-II	FO	11.05.2018	FO	15.05.2018	Ok if as per rules.

22	-	List of Items to be purchased out of the Sanctioned grant Rs. 3,00,000/-- Deptt. of Mathematics	FO	11.05.2018	FO	15.05.2018	Yes if as per rules.
23	12246/R	T/c PF of Dr. Siddhartha Mukerji (Assistant Professor), Reg: Refresher Course	R	14.05.2018	R	15.05.2018	Ok if as per rules.
24	12245/R	T/c Dr. Namita Jaisal, Asstt. Professor, Deptt. of Hindi (Reg: Orientation Programme)	R	14.05.2018	R	15.05.2018	Ok if as per rules.
25	-	Purchase of Desktop/Printers & UPS for the Deptt. of Horticulture	FO	14.05.2018	FO	15.05.2018	Ok if as per rules.
26	11827/R	Dr. Vinit Kumar, Asstt. Professor, DLISc. (International Symposium)	R	14.05.2018	R	15.05.2018	Ok
27	11858/R	Print Journal-2017 (GBL)	R	14.05.2018	R	15.05.2018	Seen
28	7502/R	Remote Acess of e-recources (G B Library)	R	14.05.2018	R	15.05.2018	Ok if as per rules.
29	12036/R	Purchase of Curtain for COE Office-STR/BBAU/2018	R	14.05.2018	R	15.05.2018	A-Ok
30	6315/R	Purchase of Electric Material (GBS)	FO	14.05.2018	FO	15.05.2018	A-Ok
31	12168/R	Refling 88-A Toner- STR	FO	14.05.2018	FO	15.05.2018	Yes if as per rules.

32	10884/R	DBT Project- Purchase of Consumables- Dr. G. Sunil Bab, DBT	FO	14.05.2018	FO	15.05.2018	Ok if as per rules.
33	-	ICSSR Doctoral Fellowship (Deptt. of Economics) Payment File Ms. Pragya Sharma, Ms. Prit Jha and Ms. Ruchi Bhalla- Economics	FO	14.05.2018	FO	15.05.2018	Yes if as per rules.
34	12034/R	DST-SERB Project (Technical Committee for the Purchase of Equipments-03)- Dr. Sunil Babu Gosipatala, DBT	R	14.05.2018	FO	15.05.2018	-
35	12110/R	T/c PF of Dr. Vikas Srivastava, MO (Reg: NPA & Payment of Additional Increment)	R	14.05.2018	R	15.05.2018	Let the Registrar give his clear cut tecommodation with .... Rules.
36	-	Special Lecture-DAP	Head, DAP	14.05.2018	R	15.05.2018	Ok if as per rules.
37	-	FPLC, UPS Repairing-USIC	FO	14.05.2018	FO	15.05.2018	Yes if as per rules.
38	-	Request for Advance- Dr. Sangeeta Yadav, Young Scientist, Dem	FO	14.05.2018	FO	15.05.2018	Yes if as per rules.

39	12085/R	JRF Recruitment File- DBT Project (Dr. Venkatesh Kumar R., Deptt. of Zoology)	R	14.05.2018	R	15.05.2018	Ok if as per rules.
40	12152/R	Writ Petition of Dr. Md. Reyaz Ahmad order Passed by Hon'ble High Court			R	15.05.2018	-