

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	-	Confidential (Ph.D Course Work) Result Notification	COE	16.05.2018	COE	17.05.2018	-
2	-	T/c II Monitoring & Investment of Funds w.e.f. 01.04.2017 - Finance Section	FO	16.05.2018	FO	17.05.2018	Ok if Strictly as per rules & Decision of FC.
3	-	Confidential-Ph.D Files (File No. 374,387,404)	COE	16.05.2018	COE	17.05.2018	-
4	12254/R	File for Irrevocable Mandate Form from Canara Bank- Dr. G Sunil Babu, DBT	R	16.05.2018	R	17.05.2018	A-Seen
5	12253/R	M.Phil Viva-voce- History	R	16.05.2018	R	17.05.2018	Seen & Ok if as per rules.
6	12258/R	Up-Gradatio from JRF to SRF Ms. Shreya Gupta & Mr. Shyamdeo Gond, DLISc	R	16.05.2018	R	17.05.2018	-
7	9611/R	Travel-Approval (By Car) of External Examiner- DES	R	16.05.2018	R	17.05.2018	Yes if as per rules.
8	-	File No. 440	COE	16.05.2018	COE	17.05.2018	-
9	-	Tour Approval to Visit UGC, New Delhi Regarding RCA-DEM	Prof. Ram Chandra, DEM	16.05.2018	Prof. Ram Chandra, DEM	17.05.2018	Ok