

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	12001/R	BPGS File (01)- DRM	R	18.04.2018	R	22.5.18	-
2	12000/R	School Board- School of Management Studies	R	18.04.2018	R	22.5.18	-
3	9641/R	Proposal for Tourism & Wellness Conference (D. Pharma. Science) November, 2016	Prof. Shubhini A. Saraf, Deptt. Pharma. Science	16.05.2018	FO	22.05.2018	Ok if as per rules.
4	12265/R	T/c PF of Mr. Tanati Naveen Kumar Reddy (Estate Officer) Reg: Permission of Distance Education	R	18.05.2018	R	22.05.2018	When did he joined? He has to wait.
5	12266/R	T/c PF of Dr. Maitri Verma, Assistant Professor, DAM (Reg: Orientation Programme)	R	18.05.2018	R	22.05.2018	When did she joined? She has to wait.
6	11073/R	T/C PF of Mr. Rohit Dhanuk ,RCA	R	18.05.2018	R	22.05.2018	Ok if as per rules.
7	4207/R	PF of Shri D. Jayabala Chandran, Dy. Registrar, PF-146, Vol-II 9Superannuated on 30.04.2014)	R	18.05.2018	R	22.05.2018	Ok if as per rules.
8	11302/R	Requirement Malis for Functioning of Botanical Garden- Dr. RS Verma, DAPS	Dr. RS Verma, Horticulture	18.05.2018	R	22.05.2018	Ok if as per rules.

9	9884/R	UP 32 HR-6041 (New Vehicle Maruti Ertiga Vdi SHVS- UP 32 HR-6041)	AR (Vehicle)	18.05.2018	FO	22.05.2018	Ok if as per rules.
10	12274/R	T/c PF of Dr. Minakshi Mishra (Assistant Professor) Reg: Orientation Programme	R	21.05.2018	R	22.05.2018	Comment of Head, Please.
11	12278/R	Purchase of Destop & Printer for the Use of Deptt. of Zoology	R	21.05.2018	R	22.05.2018	Ok if as per rules.
12	12275/R	T/c PF of Dr. Vibhooti Narayan (Assistant Professor), DAP (Reg: Orientation Programme)	R	21.05.2018	R	22.05.2018	Ok if as per rules.
13	12273/R	T/c Dr. Sandhya, Asstt. Professor, Deptt. of Zoology (Reg: Orientation Programme)	R	21.05.2018	R	22.05.2018	She has already It will disturb the classes.
14	12190/R	Equivalence Committee (Forigen/NRI Student Admission/Office of Advisor)	R	21.05.2018	R	22.05.2018	Ok if as per rules.
15	11769/R	Confidential (Yellow Envelop)	R	21.05.2018	R	22.05.2018	-
16	-	Application for Refresher Course, Lucknow University- Dr. Sudipta Sahu, Deptt. of Pharma. Science	Dr. Sudipta Sahu	21.05.2018	R	22.05.2018	(By hand by Dr. Suditpa Saha)
17	3744/R	Office Order- Vehicle Section	R	21.05.2018	R	22.05.2018	Ok if as per rules.

18	12034/R	DST-SERB Project (Technical Committee for the Purchase of Equipments-03)- Dr. Sunil Babu Gosipatala, DBT	FO	21.05.2018	FO	22.05.2018	Ok if as per rules.
19	9057/R	Maintenance work of Type 'C' Residence 5(328)/11	FO	21.05.2018	FO	22.05.2018	Yes if as per rules.
20	7017/R	VC Residence Maintenance Work Part-5 5(196)/2008 Part-5	FO	21.05.2018	FO	22.05.2018	Ok if as per rules.
21	12264/R	Aluminium Partitioning Work of UIET 5(671)/18	FO	21.05.2018	FO	22.05.2018	Ok if as per rules.
22	6639/R	Fellowship, UPCST Project- Dr. Shiv Shankar, DEM	FO	21.05.2018	FO	22.05.2018	Ok if as per rules.
23	12229/R	Payment of Electricity Bill of BBAU Satellite Campus, Amethi 5(75)/elect/2017	FO	22.05.2018	FO	22.05.2018	(By Hand SH. Awasthi, Electrician)
24	10638/R	DBT Project- Salary File for Junior Research Fellow- Dr. G. Sunil Bab, DBT	FO	22.05.2018	FO	22.05.2018	Ok if as per rules.
25	10625/R	DBT Project- Technical Committee for the Purchase of Equipments- Dr. G Sunil Babu, DBT	FO	22.05.2018	FO	22.05.2018	Ok if as per rules.
26	4932/R	IQAC-II (Academic Section)			Prof. Kamal Jaiswal	22.05.2018	-