

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6843/R	Dr. Nirula, Research Scientist 'B' Department of History + 10982/R Letter of DR (SC/ST) in respect of Dr. Nirula, Research Scientist	R	04.05.2018	R	08.05.2018	Seen
2	-	Confidential File (439, 440)	COE	04.05.2018	COE	08.05.2018	-
3	7176/R	Guest Faculty for Ph.D Course (Computer)-DEM	R	04.05.2018	R	08.05.2018	Ok if as per rules.
4	12182/R	Manpower-DST-SERB Project- Dr. RN Bhargava, DEM	R	04.05.2018	R	08.05.2018	A-Ok
5	12178/R	T/c PF of Shri Ramesh Kumar Yadav, LDC (Reg; NOC)	R	04.05.2018	R	08.05.2018	Ok if as per rules.
6	-	Result Notification (Exam Section)	COE	04.05.2018	COE	08.05.2018	-
7	7897/R	T/C PF Payment of DPW-II w.e.f. 04.11.2015	R	07.05.2018	R	08.05.2018	Yes if as per rules.
8	12193/R	Boundary Wall of Overhead Tank & Cover- 5(586)/15	R	07.05.2018	R	08.05.2018	Ok if we all within rules.
9	-	पर्दे की मरम्मत- Law	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.

10	-	फोटोकॉपी मशीन ई-स्टूडियो की मरम्मत हेतु - DBT	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.
11	12189/R	M.Phil Viva-Voce Exam of Ms. Parul Yadav, Mr. Ashutosh Kumar Dwivedi, Ms. Khushboo, Ms. Shaifali Srivastava and Ms. Rojalini Behera, M.Phil Student, Dept. of Sociology	R	07.05.2018	R	08.05.2018	Ok
12	12187/R	Caution Money- DAP	R	07.05.2018	R	08.05.2018	Ok if as per rules.
13	12159/R	Joining Report-Dr. Mahendra Kumar Padhy, DMCJ	R	07.05.2018	R	08.05.2018	What he is going? Is it permissible within the rules.
14	11990/R	Shifting the Volleyball Courts and Football Poles- Sports Section	R	07.05.2018	R	08.05.2018	Ok for Immediate action please.

15	11751/R	Proposal For Opening the Lawn Tennis & Cricket Academy in the Campus-Sport Section	R	07.05.2018	Dr. Manoj Kumar Dhadwal	08.05.2018	Please give expenditure for the proposal immediately.
16	-	T/c PF of Prof. Manish Kumar Verma, Reg: LTC (Home Town Converted to J&K)	FO	07.05.2018	R	08.05.2018	Yes if as per rules.
17	10538/R	Caution Money File (B.Ed 4th Sem), Deptt. of Education	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.
18	12129/R	T/c PF of Shri Ram Sagar (MTS) Reg: LTC (Anywhere in India)	FO	07.05.2018	R	08.05.2018	Ok if as per rules.
19	4086/R	Caution Money- Academic Section	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.
20	3269/R	Payment of Electric Bill of University Campus Part-V- AE (Elect.)	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.
21	-	Honorarium- Dr. Neha Anand, Student Counseling Centre)	FO	07.05.2018	FO	08.05.2018	Yes if as per rules.
22	11865/R	T/c PF of Shri Shiv Kumar Tripathi, Hindi Officer (Reg: LTC Anywhere in India)	FO	07.05.2018	R	08.05.2018	Yes if as per rules.
23	-	Confidential File (File NO. 372,411,436)	COE	07.05.2018	COE	08.05.2018	-

24	-	Confidential File (File NO. 441,447)	COE	07.05.2018	COE	08.05.2018	-
25	12076/R	Fixed Asset Register-EO/BBAU/201	R	08.05.2018	R	08.05.2018	Ok if as per rules.
26	8630/R	Institutional Biosafety Committee, DBT	R	08.05.2018	R	08.05.2018	-
27	-	Confidential (File NO. 56 & File No. 20)	COE	08.05.2018	COE	08.05.2018	-
28	-	NOC for Canada & USA Visit-Prof. Manish Kumar Verma, DS/SSS	R	08.05.2018	R	08.05.2018	Ok if as per rules.
29	-	Advance Money-DAAS	Head, DAAS	08.05.2018	Head, DAAS	08.05.2018	Ok if as per rules.