S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9344/R	Rapairing of water cooler 5(217)/2005	AR(S&P)	24-Nov			
2	9357/R	Solar Water Heater 5(57)/16	F.O.	24-Nov			
3	9511/R	School for Management Studies Deptt. of Rural Management Door Closer	F.O.	24-Nov			
4		Electrical works/Supply for BBAU Amethi Satellite Campus Part- 2 5(62)/Elect/2016	F.O.	24-Nov			
5	5906/R	V.C. Residence Maintenance Work Part-6 5(196)/14	F.O.	24-Nov			·
6	8776/R	Alteration of Health Center 5(611)/16	F.O.	24-Nov			