

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9469R	PROPOSAL FOR DEPTT LIB	R	18.10.16	SOI/SA/ARF/FO/ARF/Soi/SA/SO/ARF/FO	15.11.16	
2		RELEASE OF SCHOLARSHIP 2015-16	SHS	24.10.16	H-HDFS	15.11.16	
3	8255R	JRF-MR.VEER KUMAR	DPS	25.10.16	VC	15.11.16	
4	4573R	PRINTING OF THE PROCEEDINGS	VC	25.10.16	FO/ARF/SO/SA/ARF/FO	15.11.16	
5	9371R	APPLICATION FOR SEMINAR GRANT FROM ICSSR	VC	25.10.16	R	15.11.16	
6	8191R	BARBED WIRE FENCING ON ANGLE IRON PAST FOR BOTANICAL GARDEN	R	28.10.16	VC	15.11.16	
7	9372R	PURCHASE OF EQUIPMENT FOR DST-SERB PROJ DR. VENKATESH KUMAR R	VC	03.11.16	PI-DST-SERB DR. VENKATESH KUMAR	15.11.16	
8		WORKSHOP	COE	03.11.16	LDC/ARF/SOII/ldc	15.11.16	
9	3935R	CONTINGENCY FILE UP FUNDED-PROJECT	DAPS	03.11.16	SA/SO/ARF/FO/ARF	15.11.16	
10	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	03.11.16	SA/ARF/FO/VC	15.11.16	
11		104 ISC AT CHANNAI-2017 R.P SINGH	VC	07.11.16	FO/ARF/SO/LDC/ARF	15.11.16	
12		REPAIR OF REVOLVING CHAIR IN DEPTT OF ECONOMICS	STORE	08.11.16	LDC/ARF	15.11.16	

13	4627R	IMPREST	HOD	08.11.16	STENO/S O/ARF/F O	15.11.16	
14		IMPREST,DEAN	R	09.11.16	STENO/S O/ARF/F O	15.11.16	
15	5225R	Renovation of council hall P-2	R	10.11.16	FO/ARF/S OI/SA	15.11.16	
16	8931R	PROF. RAM CHANDRA DST PROJECT	R	10.11.16	VC	15.11.16	
17		ESTABLISHMENT OF LABS OF FOOD ANALYSIS& FOOD MICROBIOLOGY	DPT	11.11.16	ARF/FO	15.11.16	
18	8301R	medical reimbursement (CSSEIP EMPLOYEES)	R	11.11.16	STENO/A RF	15.11.16	
19	4876R	SUPPLY OF ELECTRICAL GOODS	R	11.11.16	ARF/FO	15.11.16	
20	9615R	PARTITION OF SITTING CHAMBER	R	11.11.16	ARF/FO	15.11.16	
21	8561R	central library anurakshriya work	R	11.11.16	ARF/SOI/ SA	15.11.16	
22		CANCELLATION BILL NANDITA SHUKLA SINGH	SOF	11.11.16	ARF/FO	15.11.16	
23	9617R	GAUTAM BUDDHA CENTREL LIBRARY	R	11.11.16	ARF/fo	15.11.16	
24	8136R	DAS RESEARCH LAB SBBT REQUIREMENT	R	11.11.16	ARF/SOI/ SA	15.11.16	
25	9539R	LTC ADVANCE FOR HOME TOWN DR. GAURAV KAITHWAS	R	11.11.16	ARF/SOII /arf	15.11.16	
26	8142R	RECITMENT FILE DST-SERB PROJ SUDIPTA SAHA	DPS	11.11.16	ARF/SOI/ SA	15.11.16	
27		NON NET UNDER SUPERNUMERARY	DE	11.11.16	ARF/SOII /arf	15.11.16	
28		कार क्षतिपूर्ति के संबंध में प्रो० सुदर्शन वर्मा	LAW	11.11.16	ARF/SOI/ LDC	15.11.16	
29		UGC NON-NET	FW	15.11.16	ARF	15.11.16	
30	3622R	IMPREST	VEHI	15.11.16	steno	15.11.16	
31		TONER/CARTRIDGE/STATIONARY	COE	15.11.16	sa	15.11.16	
32		imprest	hdfs	15.11.16	steno	15.11.16	
33		mba(rm)	drm	15.11.16	steno	15.11.16	
34		ADJUSTMENT PROF RAM CHANDRA	PROC	15.11.16	LDC	15.11.16	

35		REIMBURESEMENT OF LUNCH ADVANCE	PROC	15.11.16	LDC	15.11.16	
36		IMPREST	CC	15.11.16	STENO	15.11.16	
37	3920R	landline/fwll bill payment of VCS&Camp office	R	15.11.16	LDC	15.11.16	
38	3919R	landline bill payment	R	15.11.16	LDC	15.11.16	
39		SPECIAL LECTURE	DEM	15.11.16	LDC	15.11.16	