

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9205R	T/C PF RAMESH CHANDRA RAWAT, MTS(LTC)	R	26.10.16	R	16.11.16	
2	8680R	T/C CHIDREN EDUCATION REIMBURSEMENT BILLS	R	28.10.16	VC	16.11.16	
3	9407R	REPAIR OF PHOTO COPIER MACHINE INSTALLED IN STR	STORE	28.10.16	VC	16.11.16	
4	6868R	OTHER THEN UP STATE SCHOLARSHIP	R	28.10.16	STENO/AR F/FO/ARF	16.11.16	
5		DEMONSTRATION & TRAINING (M/C) PAYMENT	UIET	02.11.16	SA/ARF	16.11.16	
6		PURCHASE OF UPS FOR FINANCE SECTION	STR	02.11.16	LDC/ARF/ FO/ARF	16.11.16	
7		SUBHEAD OF GRANT-CONTINGENCY	DAP	02.11.16	VC	16.11.16	
8	3935R	Contingency UPCAR Proj.	VC	02.11.16	CASHIER	16.11.16	disposed off
9	6135R	PURCHASE OF ELECTRIC GENSET AND LABORATORY FURNITURE	DPT	02.11.16	VC	16.11.16	
10		EQUIPMENT/ETC BBAU-STOCKHOLM UNIVERSITY PROJECT -2014 DR. SHASHIKANT PANDAY	VC	03.11.16	AR(S&P)	16.11.16	
11	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	DPT	03.11.16	SA/ARF/F O/ARF	16.11.16	
12	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	DPT	03.11.16	VC	16.11.16	
13		REMUNERATION RCA	RCA	03.11.16	LDC/SO/A RF/FO/AR F	16.11.16	
14	3940R	112/JRF (2012-13)	VC	04.11.16	R	16.11.16	

15	3740R	विशिष्ट उधानीकरण कार्य	VC	04.11.16	FO/ARF	16.11.16	
16	9581R	MAINTENANCE OF ABH	VC	04.11.16	ARF/SO/S A/SO/ARF /FO/ARF	16.11.16	
17	8776R	ALTERATION OF HEALTH CENTRE	R	07.11.16	SO/SA/AR F	16.11.16	
18	9426R	MAINTENANCE WORKS ASHOKA BOYS HOSTEL	STORE	07.11.16	SA/ARF	16.11.16	
19		104 ISC AT CHANNAI-2017 R.P SINGH	VC	07.11.16	FO/ARF/S O/LDC/AR F/FO	16.11.16	
20		REPAIR OF REVOLVING CHAIR IN DEPTT OF ECONOMICS	STORE	08.11.16	LDC/ARF/ FO	16.11.16	
21	4627R	IMPREST	HOD	08.11.16	CASHIER	16.11.16	disposed off
22	5177R	GUEST HOUSE PAYMENT-2011	GH	08.11.16	LDC/ARF	16.11.16	
23	6980R	JRF- MR. AMIT SINGH	ECO	08.11.16	STENO/AR F	16.11.16	
24	8111R	JRF-MS. DEEPTI SINGH	DPT	09.11.16	FO/ARF	16.11.16	
25	3606R	APPLY FOR CSIR RESEARCH ASSOCIATESHIP	DAAS	10.11.16	STENO/AR F	16.11.16	
26	4611R	MEDICAL REIMBURSEMENT OF VC	R	10.11.16	STENO/SO /ARF/FO/ ARF	16.11.16	
27		JRF SALARY FILE DST-SERB PROJ VENKATESH KUMAR R	DPT	11.11.16	VC	16.11.16	
28	8301R	medical reimbursement (CSSEIP EMPLOYEES)	R	11.11.16	STENO/AR F/FO	16.11.16	
29	9611R	TRAVEL- APPROVAL (BY CAR) OF EXTERNAL EXAMINER	VC	11.11.16	H-DES	16.11.16	

30	9539R	LTC ADVANCE FOR HOME TOWN DR. GAURAV KAITHWAS	R	11.11.16	ARF/SOII/ arf/FO	16.11.16	
31	8142R	RECRITMENT FILE DST-SERB PROJ SUDIPTA SAHA	DPS	11.11.16	ARF/SOI/S A/ARF	16.11.16	
32		NON NET UNDER SUPERNUMERARY	DE	11.11.16	ARF/SOII/ arf/FO	16.11.16	
33		UGC NON-NET	FW	15.11.16	ARF/FO	16.11.16	
34	3622R	IMPREST	VEHI	15.11.16	steno/ARF	16.11.16	
35		TONER/CARTRIDGE/STATIONARY	COE	15.11.16	sa/ARF	16.11.16	
36		MBA(RM)	drm	15.11.16	steno/ARF	16.11.16	
37		REIMBURESEMENT OF LUNCH ADVANCE	PROC	15.11.16	LDC/ARF	16.11.16	
38	3920R	landline/fwill bill payment of VCS&Camp office	R	15.11.16	LDC/ARF	16.11.16	
39	3919R	landline bill payment	R	15.11.16	LDC/ARF	16.11.16	
40		FURNISHING OF MOAT COURT		16.11.16	EE	16.11.16	
41		GUEST FACULTY PAYMENT FILE	DAS	04.11.16	H-DAS	16.11.16	
42	9099R	SPACE REQUIREMENT	EE	16.11.16	FO	16.11.16	
43	8421R	T/C PF OF MRS. ANITA TIWARI	R	10.11.16	FO	16.11.16	
44	9537R	NOTICE BOARD	STR	16.11.16	FO	16.11.16	
45		GUEST FACULTY BBAU SATELITE CAMPUS	FW	16.11.16	VC	16.11.16	
46		DST-SERB-START UP GRANT CONTINGENCY DR. JL	DAC	16.11.16	SA	16.11.16	
47	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	VC	16.11.16	ARF	16.11.16	
48	8931R	PROF. RAM CHANDRA DST PROJECT	VC	16.11.16	ARF	16.11.16	
49	8255R	JRF-MR.VEER KUMAR	VC	16.11.16	ARF	16.11.16	
50	3786R	TATA PHOTON DATA CARD		09.11.16	R	16.11.16	

51	8680R	T/C CHIDREN EDUCATION REIMBURSEMENT BILLS	VC	16.11.16	ARF	16.11.16	
52		SUBHEAD OF GRANT- CONTINGENCY	VC	16.11.16	ARF	16.11.16	
53	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	VC	16.11.16	ARF	16.11.16	
54		SALARY PLAN-NON PLAN 2016-17	VC	16.11.16	ARF	16.11.16	
55		JRF SALARY FILE DST-SERB PROJ VENKATESH KUMAR R	VC	16.11.16	ARF	16.11.16	
56		LTC ADVANCE OF DR. JAY SHANKAR SINGH, DEM	FIN	16.11.16	VC	16.11.16	