

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9470R	REQUIREMENT OF CHEMICALS	VC	20.10.16	ARF/SOI /SA/ARF /FO/ARF /Soi/ARF /FO/ARF /SOI/AR F	22.11.16	
2	8649R	PROPOSAL FOR SPORTS POLICY & DPORTS BUDGET-2016-17	R	27.10.16	ARF/SOI /SA/ARF /FO/ARF /Soi/ARF /SO/SA/ ARF/SOI /SA	22.11.16	
3	9561R	SANITATION PAYMENT VOL-III+1 file attached	R	28.10.16	SOI/SA	22.11.16	
4	4584R	PURCHASE OF PRINTER CARTRIDGE	STR	28.10.16	AR(S&P)	22.11.16	
5	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECT.....+1 FILE	STORE	07.11.16	SA/SO/A RF/FO/A RF/SOI/S A	22.11.16	
6	7479R	ENGAGEMENT OF CONSULTANT	DPT	08.11.16	FO/ARF/ SOII/LDC	22.11.16	
7		CASH DETAILS	VC	11.11.16	CASHIER	22.11.16	disposed off
8	8421R	T/C PF OF MRS. ANITA TIWARI	R	10.11.16	FO/ARF/ SOI/LDC	22.11.16	
9	3607R	CAMPUS BOUNDRY WALL	R	17.11.16	CASHIER	22.11.16	disposed off
10	3714R	PURCHASE OF CHEMICALS FROM DST PROJ	R	17.11.16	SA/ARF	22.11.16	

11	4082R	CHILDREN EDUCATION ALLOWANCE P-3	R	18.11.16	SA/ARF	22.11.16	
12	8143r	equipment dst-serb proj sudipta saha	r	18.11.16	sa/ARF	22.11.16	
13	6834R	FIRST TWENTY20 CRICKET TOURNAMENT	SPORTS	21.11.16	STENO/ARF	22.11.16	
14	3105R	MISC, ADVANCE MEETING ETC	R	22.11.16	FO	22.11.16	
15	7178R	PURCHASE OF FYM FOR ROSE GARDEN	R	22.11.16	ARF	22.11.16	
16	3152R	OPERATION AND MAINTENANCE OF CENTRAL AC PLANT OF AUDITORIUM	R	22.11.16	SA	22.11.16	
17	4185R	CENTRAL LIBRARY AC PLANT	R	22.11.16	SA	22.11.16	
18	9320R	RESEARCH GRANT DR. MADHUKAR SAXENA	R	22.11.16	SA/ARF	22.11.16	
19	7614R	UGC RESEARCH FIELD VISIT FILE	R	22.11.16	SA	22.11.16	
20	9655R	PLACEMENT WORKSHOP	R	22.11.16	STENO	22.11.16	
21	9370R	T/C PF DR. VENKATESH DUTTA LTC	R	22.11.16	STENO/ARF	22.11.16	
22	9662R	T/C SPROF. SANJAY KUMAR LTC	R	22.11.16	STENO	22.11.16	
23	4831R	TA BILLS OF REGISTRAR	R	22.11.16	soii/arf	22.11.16	
24	8998R	कुलसचिव द्वारा 01.08.16 को नयी दिल्ली यात्रा हेतु बीजक के भुगतान के संबंध में	R	22.11.16	FO	22.11.16	
25	9464R	PURCHASE OF LON ELECTRODE	VC	21.11.16	ARF	22.11.16	
26	9528R	CONFERENCE TRAVELLING GRANT(DR. RAJESH KUMAR)	VC	21.11.16	FO	22.11.16	
27		imprest	DIT	22.11.16	STENO	22.11.16	
28	9617R	अतिदेय शुल्क	lib	22.11.16	FO	22.11.16	
29	9661R	T/C NILESH KUMAR LTC	R	22.11.16	STENO	22.11.16	
30	9116R	T/C PF OF SHRI BS SAINI LTC	R	22.11.16	STENO	22.11.16	
31	9590R	DR. RN BHARGAWA LTC	R	22.11.16	STENO	22.11.16	
32	9453R	PAYMENT OF BILLS IN CONNECTION WITH ADVEERTISEMENT FOR TEACHING AND N/T POSITION		22.11.16	FO	22.11.16	
33		ADVANCE AMOUNT-SK DWIVEDI		22.11.16	FO	22.11.16	
34		ICSSR PROJ- PAYMENT TO RESEARCH STAFF-DR. SHASHI KUMAR	DHR	22.11.16	SA	22.11.16	
35	2648F	IMPREST	SES	22.11.16	STENO	22.11.16	
36	2537F	IMPREST	SMS	22.11.16	STENO	22.11.16	
37		SPECIAL LECTURE	SES	22.11.16	LDC	22.11.16	

38		CANCER SYMPOSIUM FILE	VC	22.11.16	ARF	22.11.16	
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