

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9470R	REQUIREMENT OF CHEMICALS	VC	20.10.16	ARF/SOI/S A/ARF/FO /ARF/Soi/ ARF/FO/A RF/SOI/A RF/SOI/A RF	25.11.16	
1	9459R	SALARY OF CONTRACTUAL EMPLOYEES	VC	24.10.16	ARF/fo/A RF/SOI/SA /ARF	25.11.16	
1	8649R	PROPOSAL FOR SPORTS POLICY & DPORTS BUDGET- 2016-17	R	27.10.16	ARF/SOI/S A/ARF/FO /ARF/Soi/ ARF/SO/S A/ARF/SO I/SA/ARF/ SOI/SA	25.11.16	
1	9561R	SANITATION PAYMENT VOL-III	R	28.10.16	VC	25.11.16	
1	3740R	विशिष्ट उधानीकरण कार्य	VC	04.11.16	FO/ARF/S O/SA/ARF	25.11.16	
1	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECT.....+1 FILE	STORE	07.11.16	SA/SO/AR F/FO/ARF /SOI/SA/A RF/SOI/sa	25.11.16	
1	5225R	Renovation of council hall P-2	R	10.11.16	EE	25.11.16	
1	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	R	17.11.16	EE	25.11.16	

1	28F	IMPREST	DAC	18.11.16	STENO/AR F/FO/ARF /SOII/STE NO	25.11.16	
1	4082R	CHILDREN EDUCATION ALLOWANCE P-3	R	18.11.16	VC	25.11.16	
1	5107R	PROVIDING FIXING OF GRANITE & STAINLESS STEEL LETTERING OF MAIN GATE	R	18.11.16	CASHIER	25.11.16	disposed off
1		LTC ADVANCE OF DR. JAY SHANKAR SINGH, DEM	VC	21.11.16	FO/ARF/S OII/STEN O	25.11.16	
1	9379R	FEE REFUND SATELLITE CAMPUS	VC	21.11.16	ARF/soii/S TENO/ARF	25.11.16	
1	9406R	UP32FS3613	VC	21.11.16	FO	25.11.16	
1	7614R	UGC RESEARCH FIELD VISIT FILE	R	22.11.16	SA/ARF/F O	25.11.16	
1		ICSSR PROJ- PAYMENT TO RESEARCH STAFF-DR. SHASHI KUMAR	DHR	22.11.16	SA/ARF/F O	25.11.16	
1		MUFFLE FURNANCE	DES	23.11.16	SA/ARF/F O	25.11.16	
1	3786R	Tata Photon Data Card	R	23.11.16	VC	25.11.16	
1	3060R	ROAD WORK AT ABH	R	23.11.16	EE	25.11.16	
1	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	R	23.11.16	sa/ARF/F O	25.11.16	
1	5700r	APPROVAL FOR HIRING TAXI TO VISIT THE SITE & SAMPLING	R	23.11.16	soi/SA/AR F	25.11.16	
1	9571R	ugc research grant utilization approval	dmcj	23.11.16	sa/ARF	25.11.16	
1	5617R	RETRO REFLECTIVE GUIDE MAP	R	23.11.16	CASHIER	25.11.16	disposed off
1	6992R	MEDICAL REIMBURESEMENT(RETIRED EMPLOYEE)	VC	23.11.16	CASHIER	25.11.16	disposed off
1	9066R	DR. DEEPTI BARNWAL	R	23.11.16	STENO/AR F/FO	25.11.16	
1	9058R	REFUND OF FEE & CAUTION MONEY OF MR.CHHTRAPAL	R	23.11.16	STENO/AR F	25.11.16	

1	4209F	IMPREST	IGB	24.11.16	STENO/AR F/FO	25.11.16	
1	3228R	IMPREST	R	24.11.16	STENO/AR F	25.11.16	
1	4703R	ADVANCE/IMPREST	lib	24.11.16	STENO/AR F/FO	25.11.16	
1	9071R	PROF. RANA PRATAP SINGH MRP RESEARCH PROJECT	VC	24.11.16	CASHIER	25.11.16	disposed off
1	7205R	UGC-MRP 2015-16	VC	24.11.16	CASHIER	25.11.16	disposed off
1	9387R	LOAD EXTENSION OF UNI	VC	24.11.16	CASHIER	25.11.16	disposed off
1	6781R	DR. SHIV KUMER- CONTINGENCY	VC	24.11.16	DR.SHIV SHANKAR	25.11.16	
1		SOCIAL SCIENCE CONGRESS-15	VC	24.11.16	CASHIER	25.11.16	disposed off
1	9378R	PARTITION IN ROOM NO.-304	VC	24.11.16	EE	25.11.16	
1	8777R	REPAIR FLOORING IN COMPUTER LAB	VC	24.11.16	CASHIER	25.11.16	disposed off
1	9611R	TRAVEL- APPROVAL (BY CAR) OF EXTERNAL EXAMINER	VC	24.11.16	H-DES	25.11.16	
1	4647R	STAFF SALARY	VC	24.11.16	CASHIER	25.11.16	disposed off
1		REIMBURESEMENT OF LUNCH ADVANCE	VC	24.11.16	CASHIER	25.11.16	disposed off
1	8224R	REQUEST FOR COMPUTER, PRINTER AND AC	vc	24.11.16	CASHIER	25.11.16	disposed off
1	8294R	CONTRACTUAL FACULTIES PAYMENT	VC	24.11.16	CASHIER	25.11.16	disposed off
1	9612R	PURCHASE OF COMPUTER/LAPTOP	VC	24.11.16	DBT- DR.VIREN DRA SHUKLA	25.11.16	
1	4906R	BRAILLE SECTION 2014-15	VC	24.11.16	AR(S&P)	25.11.16	
1	7457R	APPOINTMENT OF JRF DBT PROJ (PILOT)	VC	24.11.16	CASHIER	25.11.16	disposed off
1	9182R	RETURN OF PG SCHOLARSHIP FOR PROF. COURSE FOR SC/ST CANDIDATES MS. SANJU&NIKITA	VC	24.11.16	ARF/SOII/ steno	25.11.16	
1		IMPREST	CPD	24.11.16	STENO/AR F	25.11.16	
1		SECURITY AGENCY PAYMENT BILL- OCT 2016	SECURITY	25.11.16	CASHIER	25.11.16	disposed off
1	7949R	ACADEMIC ACTIVITIES- PROF. SANJAY KUMAR	VC	25.11.16	FO	25.11.16	

1		DR.JAVEED AHMAD BHAT(PROJ FELL)BBAU-STOCKHOLM UNIVERSITY PROJECT	VC	25.11.16	ARF	25.11.16	
1	9529R	COMMITTEE FOR FURNITURE+IFILE ATTACHED(8773R)	VC	25.11.16	FO	25.11.16	
1		T/C FILE PAYMENT OF HOUSKEEPING	VC	25.11.16	CASHIER	25.11.16	disposed off
1		WITHHOLD PAYMENT OF SECURITY AGENCY M/S SECURITY SOLUTION		25.11.16	CASHIER	25.11.16	disposed off
1	9674R	ICSSR PROJ- DR SURENDER MEHER FIELD WORK	DE	25.11.16	SA	25.11.16	
1	6135R	PURCHAE OF ELECTRIC GENSET AND LAB FURNITURE	VC	25.11.16	FO	25.11.16	
1	8653R	SATELLITE CAMPUS AT AMEHTI		25.11.16	FO	25.11.16	
1	7828R	IMPREST	R	25.11.16	FO	25.11.16	
1	9561R	SANITATION AGENCY PAYMENT FILE	VC	25.11.16	FO	25.11.16	
1	4082R	CHILDREN EDUCTION ALLOWANCE P-3	VC	25.11.16	ARF	25.11.16	
1	4853R	CLEANING OF WATER STORAGE TANK	EE	25.11.16	FO	25.11.16	
1	6650R	supply & INSTALLATION OF MODULAR KITCHEN IN VC RESIDENCE		25.11.16	FO	25.11.16	