

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9470R	REQUIREMENT OF CHEMICALS	VC	20.10.16	ARF/SOI/SA /ARF/FO/A RF/Soi/ARF /FO/ARF/S OI/ARF/SOI /ARF/FO	29.11.16	
2	8649R	PROPOSAL FOR SPORTS POLICY & DSPORTS BUDGET-2016-17	R	27.10.16	ARF/SOI/SA /ARF/FO/A RF/Soi/ARF /SO/SA/AR F/SOI/SA/A RF/SOI/SA/ ARF	29.11.16	
3	3740R	विशिष्ट उधानीकरण कार्य	VC	04.11.16	FO/ARF/SO /SA/ARF/F O	29.11.16	
4	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECT.....+1 FILE	STORE	07.11.16	SA/SO/ARF /FO/ARF/S OI/SA/ARF/ SOI/sa/ARF /FO	29.11.16	
5	8450R	BBAU VOICE-2016	DIT	18.11.16	LDC/SO/AR F/FO	29.11.16	
6	28F	IMPREST	DAC	18.11.16	STENO/ARF /FO/ARF/S OII/STENO/ ARF/FO	29.11.16	
7		DST-SERB START	DAC	21.11.16	SA/SO/ARF /DR JAWALAV LAL	29.11.16	
8	4185R	CENTRAL LBRARY AC PLANT	R	22.11.16	SA/arf/FO	29.11.16	

9		SPECIAL LECTURE	SES	22.11.16	LDC/ARF/FO	29.11.16	
10	8682R	ELECTRICAL MAINTENANCE WORK OF ADMINISTRATIVE BLOCK	R	23.11.16	LDC/ARF/FO	29.11.16	
11	8124R	TELEPHONE BIL FILE	TELE	24.11.16	LDC/ARF/FO	29.11.16	
12	8111R	JRF-MS. DEEPTI SINGH	DPS	24.11.16	STENO/ARF/FO	29.11.16	
13	9182R	RETURN OF PG SCHOLARSHIP FOR PROF. COURSE FOR SC/ST CANDIDATES MS. SANJU&NIKITA	VC	24.11.16	ARF/SOII/steno/ARF/FO	29.11.16	
14	6886R	IRON MADE HUT	EO	24.11.16	SA/ARF/FO	29.11.16	
15	9529R	COMMITTEE FOR FURNITURE+IFILE ATTACHED(8773R)	VC	25.11.16	FO/DEAN-SPS	29.11.16	
16	9561R	SANITATION AGENCY PAYMENT FILE	VC	25.11.16	FO/ARF/SO	29.11.16	
17	4082R	CHILDREN EDUCTION ALLOWANCE P-3	VC	25.11.16	ARF/SO/CASHIER	29.11.16	disposed off
18	3519R	JRF-DST -DR. GAURAV KAITHWAS	R	28.11.16	SA/SO/ARF/FO	29.11.16	
19	9615R	LTC DR.MS KHAN	ESTT	28.11.16	STENO/ARF/FO	29.11.16	
20	3857R	BANK ACCOUNT 2013-14		28.11.16	ARF/CASHIER	29.11.16	
21		JRF-MR.AMIT SINGH	DE	28.11.16	STENO/SO/ARF	29.11.16	
22	3304R	माननीय कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	28.11.16	LDC/SO/ARF	29.11.16	
23	9638R	GPAT FELLOWSHIP(2016-18)	R	28.11.16	STENO/SO/ARF	29.11.16	
24	9675R	SALARY STATEMENT TO UGC M K PADHY	R	28.11.16	ARF/SO/LDC	29.11.16	
25	9680R	PURCHASIENG OF DIRECTORY	R	28.11.16	SOI/STENO	29.11.16	

26	9679R	UNIVERSITY PRAKASIT PUSTAKO KA KRAY	R	28.11.16	SA/ARF/FO	29.11.16	
27	7329R	UTILIZATION OF OVERJHEAD FROM SERB-YS-PROJ	R	28.11.16	SA/ARF	29.11.16	
28	3675R	GUNNER FOR HON'BLE VC	SS	29.11.16	CASHIER	29.11.16	
29	9425R	OPENING BANK A/C FILE	ABH	29.11.16	FO	29.11.16	
30	9159R	T/C PF OF DR. DEEPA RAJ LTC	DCS	29.11.16	STENO/SO/ ARF	29.11.16	
31		DEMONSTRATION & TARINING (M/C) PAYMENT + 4952R FILE	UIET	29.11.16	FO	29.11.16	
32	373F	IMPREST MONEY	SAS	29.11.16	STENO/SO/ ARF	29.11.16	
33		icssr dr shashi kumar	dhr	29.11.16	SA	29.11.16	
34		FURNITURE AND OFFICIAL ITEM	SES	29.11.16	ARF/SO/SA	29.11.16	
35	9469R	PROPOSAL FOR DEPTT LIB	LAW	29.11.16	FO	29.11.16	
36		COMPUTER MAINTAINCE FILE (PART-II)	DE	29.11.16	FO	29.11.16	
37	9673R	HARISH CHANDRA MISHRA	R	29.11.16	STENO	29.11.16	
38	9660R	GPAT SCHOLARSHIP TO PG	R	29.11.16	ARF	29.11.16	
39	4278R	IMPREST	R	29.11.16	STENO	29.11.16	
40	4289R	APPROVAL FOR HIRING OF TAXI	R	29.11.16	FO	29.11.16	
41	8255R	JRF VEER KUMAR RAI	R	29.11.16	STENO	29.11.16	
42		BBAU-AMETHI CENTRE.AMETHI	FO	29.11.16	VC	29.11.16	
43	5261R	Releasing JRF-2012	R	29.11.16	FO	29.11.16	
44	7873R	ONLINE UPS AND INVERTER		29.11.16	LIBRERIAN	29.11.16	