

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8776R	ALTERATION OF HEALTH CENTRE	R	07.11.16	SO/SA	07.11.16	
2	9419R	PURCHASE OF BOOKS	R	07.11.16	ARF/FO	07.11.16	
3		DD REGARDING FILE 2015-16	DPT	07.11.16	CASHIER	09.11.16	
4	8338R	INTRODUCTION OF SWACH BHARAT PAKHWADA IN C. UNI.	DPT	07.11.16	STENO/S O/ARF/FO	09.11.16	
5	7948R	PHOTOCOPIER MACHINE	STORE	07.11.16	SA//SO/ ARF/FO	09.11.16	
6	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECT.....+1 FILE	STORE	07.11.16	SA/SO/A RF/FO	09.11.16	
7	9426R	MAINTENANCE WORKS ASHOKA BOYS HOSTEL	STORE	07.11.16	SA	07.11.16	
8	8376R	T/C PAYMENT OF ENGAGEMENT OF DRIVER(ON CONTRACT) FOR VCS	R	07.11.16	LDC	07.11.16	
9		104 ISC AT CHANNAI-2017 R.P SINGH	VC	07.11.16	FO/ARF	09.11.16	
10	6217R	Awareness programe	DPT	07.11.16	FO	07.11.16	
11		EPFO MATTER	VC	08.11.16	FO/VC	08.11.16	
12		GROUND WATER PROJECT-II DR. V.DUTTA	DPT	08.11.16	SA	08.11.16	
13		T/C MONITORING & INVESTMENT OF FUNDS		07.11.16	FO/SO/A RF	08.11.16	
14	5070R	IMPREST	CGH	08.11.16	STENO/S O/ARF	09.11.16	
15	3269r	Paymnt of Electricity bill of university campus	R	08.11.16	FO/vc	08.11.16	
16	9247R	PROF. KAMAN SINGH INSA-INTERNATIONAL COLLABORATIVE EXCHANGE PROGRAMEE-16	VC	08.11.16	LDC/FO/ VC	09.11.16	

17		ADJUSTMENT OF RS-2000/-	DAS	08.11.16	LDC/SO/ ARF	09.11.16	
18	7479/R	ENGAGEMENT OF CONSULTANT	DPT	08.11.16	FO	08.11.16	
19	7205R	UGC-MRP 2015-16 DR. R.A.KHAN	HOD	08.11.16	SA/SO/A RF/FO	09.11.16	
20		REPAIR OF REVOLVING CHAIR IN DEPTT OF ECONOMICS	STORE	08.11.16	LDC	08.11.16	
21		IMPREST	KH	08.11.16	STENO/S O/ARF	09.11.16	
22	4627R	IMPREST	HOD	08.11.16	STENO	08.11.16	
23	5177R	GUEST HOUSE PAYMENT-2011	GH	08.11.16	LDC	08.11.16	
24	7971R	VICTORIA LED LIGHTING	AR(S)	08.11.16	FO/ARF	09.11.16	
25	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	ES	08.11.16	FO/VC	09.11.16	
26	8382R	PURCHASE OF FAX MACHINE FOR R-OFFICE	AR(S)	08.11.16	FO/VC	09.11.16	
27	6980R	JRF- MR. AMIT SINGH	ECO	08.11.16	STENO	08.11.16	
28		HEAD OF EXPENDITURE:EQUIPMENTDR.ALOK KUMAR SINGH KUMAR SINGH	DAC	08.11.16	FO/VC	08.11.16	
29	3844R	PAYMENT TO MANPOWER PROVIDING	STORE	09.11.16	FO	09.11.16	
30	7994R	EMPANELMENT OF SANITATION AGENCY	STORE	09.11.16	FO/VC	09.11.16	
31	3269r	Paymnt of Electricity bill of university campus	BY HAND	09.11.16	CASHIER	09.11.16	
32		CONTINGENCY : UGC MRP PROJECT PROJ. RANA P . SINGH	DES	09.11.16	SA	09.11.16	
33	9071R	PROF. RANA PRATAP SINGH MRP RESEARCH PROJECT	DPT	09.11.16	SA	09.11.16	
34		IMPREST 2015-16	DES	09.11.16	STENO	09.11.16	

35	3786R	Tata Photon Data Card	R	09.11.16	FO/ARF/ SO/CASH IER	09.11.16	
36		PAYMENT OF MOBILE NO OF FO- 9453296764	FO	09.11.16	ARF/SO/ CASHIER	09.11.16	
37	1392FO	ADVANCE IMPREST	DAAS	09.11.16	ARF/FO	09.11.16	
38	9425R	OPENING BANK A/C FILE	R	09.11.16	ARF	09.11.16	
39		SALARY PLAN-NON PLAN 2016-17		09.11.16	FO	09.11.16	
40		REMUNERATION/HONORARIUM FOR ONLINE ENTRANCE EX 2016		09.11.16	ARF	09.11.16	
41	8111R	JRF-MS. DEEPTI SINGH	DPT	09.11.16	FO	09.11.16	
42	6781R	Dr.Shiv Shankar Advance UPCST Proj.	R	09.11.16	ARF	09.11.16	
43	4117R	Payment of Vc's Mobile bill	R	09.11.16	LDC/SO/ ARF	09.11.16	
44	8236R	VC MOBILE BILL PAYMENT	R	09.11.16	LDC/SO/ ARF	09.11.16	
45	9168R	PAINTING -REPAIRING WALLS ANDWATER PROOFED WALLS	R	09.11.16	ARF	09.11.16	
46		HEAD OF EXPENDITURE:COsumable DR. ALOK K.SINGH+ I FILE	R	09.11.16	ARF	09.11.16	
47		IMPREST MONEY SB&BT	R	09.11.16	STENO	09.11.16	