

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9382/R	60th Meeting of the BOM Minutes			R	11-10-2016	-
2	8382/R	Purchase of Fax Machine for the Registrar office	FO	11-09-2016	FO	11-10-2016	Yes if as per rules.
3	8214/R	Sports Ground Area Lighting Works-Engg. Section	FO	11-09-2016	FO	11-10-2016	Ok if as per rules.
4	9597/R	Attending Orientation Programme (Dr. Preeti Gupta, DAC)	R	11-09-2016	R	11-10-2016	Ok, Provided Head will take responsibility...
	8487/R	General Office Order/Correspondence w.e.f. May, 2016	R	11-09-2016	R	11-10-2016	Seen
	-	EPFO Matter (Finance Section)			FO	11-10-2016	Please Discuss
	9398/R	60th Emergent Meeting of the Academic Council held on 05.10.2016 at 03:30PM (Academic Section)			R	11-10-2016	As Ammended
	9382/R	60th Meeting of the BOM Minutes			R	11-10-2016	-

	-	Establishment of Labs of Food Analysis Food Microbiology (School for Home Sciences)	Head, FST		Head, FST	11-10-2016	Ok, out of internal reasons in the benefit of students.
	8167/R	वार्षिक पत्रिका 'निर्णयन' प्रकाशन-हिंदी प्रकोष्ठ	R	11-10-2016	R	11-10-2016	Needful done
	9472/R	Ph.D Admission 2016-17 (Department of Sociology)	R	28/10/2016	R	11-10-2016	-
	4801/R	PF of Dr. Taruna, Assistant Professor, DRM			R	11-10-2016	-
	9144/R	T/c PF of Shri Rama Shankar Singh, Finance Officer (Reg. permission for pursuing PG Diploma)	R	28/10/2016	R	11-10-2016	OK as per rules