

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		Maintenance of DG Sets at Amethi Campus (Engg.	Engg. Section	27/10/2016	OSD, Satellite	11-02-2016	A-PP Ok
2	3844/R	Payment Manpower Providing Agency w.e.f. 17/12/2012 (M/S Sri Sainath Associates	R	28/10/2016	FO	11-02-2016	-
3	7483/R	Proposal for Opening and Operation of Canteen and Cafeteria	R	28/10/2016	FO	11-02-2016	-
4	7994/R	Empanelment of Sanitation Agency-Sanitation Section	R	28/10/2016	FO	11-02-2016	-
5		Sub Head of Grant-Consumable (Dr. Bal Chandra Yadav)	FO	28/10/2016	FO	11-02-2016	yes if as per rules
6	9287/R	Upgraditon RGNGRF to RGNSRF (Ms. Vandan Ahirwar & Ms. Simta Rani, Deptt. of Economics)	Head, DE	28/10/2016	Head, DE	11-02-2016	Yes as per rules
7	3675/R	Gunner for Hon'ble V.C.	R	28/10/2016	R	11-02-2016	Ok yes as per rules
8	5039/R	JRF Fellowship 2012 (DRM)	R	28/10/2016	R	11-02-2016	Yes if as per rules
9	8993/R	Admission Committee DLISC/BBAU /2016-17	R	28/10/2016	Dean, SIST	11-02-2016	-
10	9440/R	Department of Environmental microbiology (Mr.Arvind Saroj)	R	28/10/2016	R	11-02-2016	-

11	9489/R	Department of Environmental Science Dr. Pallavi Sinha DST SERB-NPDF	R	28/10/2016	R	11-02-2016	Ok
12		File for Salary of SRF UPCAR Funded Project Entitled "Collection, Evaluation and Conservation of under utilized vegetables of U.P."	FO	28/10/2016	FO	11-02-2016	Yes as per rules
13	8824/R	Admission Committee for One Year LL.M. Session - 2016-17 Centre of Post Graduate Legal Studies (SLS)	R	28/10/2016	Dean, SLS	11-02-2016	-
14	8338/R	Introduction of Swach Bharat Pakhwada in Central Universities	R	28/10/2016	R	11-02-2016	OK as per rules
15	9562/R	Research Proposal Entitled (Dr. Omkar Singh Kushwaha) DAC	R	28/10/2016	R	11-02-2016	Do the needful.
16	9520/R	Forwarding Application of Dr. Deepa Raj, DCS (Short Term Course)	R	28/10/2016	R	11-02-2016	Ok but Head will be responsible if classes are not held.

17	9160/R	Forwarding of Dr. Shilpi Verma (Short Term Course)	R	28/10/2016	R	11-02-2016	Ok but Head will be responsible if classes are not held.
18	9543/R	Applying for SERB-n PDF, DST (Dr. Sahabjada, Deptt of Biotechnology)	R	28/10/2016		28/10/2016	By hand Dr. Sahabjada, Deptt of Biotechnology
19	5225/R	Renovation of Council Hall (Part-2)	R	28/10/2016	R	11-02-2016	-
20	9542/R	T/c PF of Shri Shiv Kumar Tripathi, Hindi Officer (Reg: Forwarding of Application)	R	28/10/2016	R	11-02-2016	Ok
21	9538/R	Other than UP State Scholarship File 2016-17 Jharkhand State (143/BBAU/SC/ST/2016)	R	28/10/2016	R	11-02-2016	Ok
22	8305/R	Establishment of Special Cell For SC/ST Cell & Equal Opportunity Cell (SC/ST Cell)	R	28/10/2016	FO	11-02-2016	to please examine.
23	6996/R	Installation of Submersible Pump (Gardening & Beautification Section)	R	28/10/2016	FO	11-02-2016	for examine.

24	4378/R	Purchase of Laptop for VC (Computer Centre)	R	28/10/2016	FO	11-02-2016	-
25	8382/R	Purchase of Fax Machine for the Registrar office	R	28/10/2016	R	11-02-2016	Ok if as per rules
26	9392/R	Application Form for Associate Professor to IIT, Bhuvaneshwar (Dr. Surendra Mehar, DE)	R	28/10/2016	R	11-02-2016	Yes if as per rules
27	9558/R	BRNS-DAE Project (Dr. Bal Chandra Yadav, Prinicpal Investigator)	R	28/10/2016	R	11-02-2016	-
28		Forwarding of Application through proper Channel (Dr. Harishankar Singh, SOE)			R	11-02-2016	By hand Dr. Harishank ar Singh, Head, SOE
29	-	ONE COE (ONE File in Sealed Envelop)	COE office	28/10/2016	COE office	11-02-2016	-