

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6561/R	T/c Nomination of BOM	R	18/11/2016	R	24/11/2016	-
2	9575/R+9492	Amended Notification Man Power Agency + Breach of Contract	R	18/11/2016	R	24/11/2016	-
3	8224/R	Request for Computer, Printer and AC (Dr. Jawahar Lal, DAC)	FO	18/11/2016	FO	24/11/2016	Yes if as per rules.
4	9387/R	Load Extension of University-Engineering Section	FO	21/11/2016	FO	24/11/2016	Yes if as per rules
5	9014/R	Review the Supernumerary Quota in Ph.D. Admission	R	21/11/2016	Prof. NMP Verma	24/11/2016	to give final recommendation
6	9388/R	Admission under Single Girls Child Quota -Ms. Anjum Tahin, Lucknow	R	21/11/2016	R	24/11/2016	Please Discuss
7	9651/R	PF of Ms. Madhu Patel, DEO, Estt. Section (Reg: CCL)	R	21/11/2016	R	24/11/2016	-
8		Survey & Field Work 2016-17 DST-Centre For Policy Research	DES	21/11/2016	DES	24/11/2016	Why we put one paper files.
9	6849/R	DRC Vol-IV th (DES)	R	21/11/2016	R	24/11/2016	अनुमोदित यदि नियमानुसार है

10	9071/R	UGC Research Project MRP Research Project (Prof. RP Singh, DES)	FO	21/11/2016	FO	24/11/2016	Ok if strictly follow the rules
11	9537/R	Notice Board, Admin-IIInd Floor, DRM, SMS	FO	21/11/2016	FO	24/11/2016	As per rules.
12	9378/R	Partition in Room No. 304 (Deptt. of Environmental Microbiology)	FO	21/11/2016	FO	24/11/2016	Yes if as per rules.
13	4647/R	Staff Salary, DST Centre for Policy Research Vol-II	FO	21/11/2016	FO	24/11/2016	Ok if as per rules.
14		104 Indian Science Congress- 2017 (Prof. R.P. Singh, DES)	FO	21/11/2016	FO	24/11/2016	Please follow the rules.
15	9512/R	Water Cooler and Water Purifier (Admin-IIInd), DRM, SMS	FO	21/11/2016	FO	24/11/2016	Where is the main purchase file of the Deptt.
16	5177/R	Guest House Payment-2011	FO	21/11/2016	FO	24/11/2016	Needs Discuss.
17	9556/R	Establishment of Labs and Resources Centres-Deptt. of Education	FO	21/11/2016	FO	24/11/2016	Ok
18		Ground Water Project-II (Dr. V. Dutta, DES)	FO	21/11/2016	FO	24/11/2016	Where is the main file?

19		Social Science Congress-2015 (Prof. NMP Verma), Deptt. of Economics	FO	21/11/2016	FO	24/11/2016	Ok if as per rules.
20		Cancellation Bill of Nandita Shukla Singh	FO	21/11/2016	FO	24/11/2016	Please Discuss
21	9612/R	Purchase of Computer/Laptor under D.S. Kothari (Dr. Sangeeta Saxena, Biotechnology)	FO	21/11/2016	FO	24/11/2016	Ok if as per rules.
22	6781/R	Contingency (Dr. Shiv Shankar, DES)	FO	21/11/2016	FO	24/11/2016	Seen
23	4573/R	Field Visit & Workshop Head (Printing of the Proceedings)- DST-CPR, Dr. Venkatesh Dutta, DES	FO	21/11/2016	FO	24/11/2016	Put up the Complete please.
24	4906/R	Braille Section 2014-15 (GBL)	FO	21/11/2016	FO	24/11/2016	Ok if as per rules.
25	8128/R	(Duplicate File) बायोसाइन्स एवं ए बायोटेक्नोलॉजी विद्यापीठ भवन का अनुरक्षणीय कार्य	FO	21/11/2016	FO	24/11/2016	Needs Discuss.
26	9229/R	Electrical Material File of RCA	FO	21/11/2016	EE	24/11/2016	-
27	9615/R	Position of Sitting Chamber (Dr. Naveen K Arora, DES)	FO	21/11/2016	FO	24/11/2016	अगर नियमानुसार है
28	8721/R	Refund of Fee (Sh Kelvin Kamal, Mohd. Atif Azaz and Ms. Shiwangi Shrivastava students of BBALLB)	FO	21/11/2016	FO	24/11/2016	Please follow the rule.

29		Reibursement of Lunch Advance	FO	21/11/2016	FO	24/11/2016	Ok
30	8777/R	Repairing flooring in Computer Lab (Admin Building-II Floor) DRM, SMS	FO	21/11/2016	FO	24/11/2016	अगर नियमानुसार है
31	8995/R	छात्रावास का रख रखाव एवं कार्य	FO	21/11/2016	FO	24/11/2016	Ok as per rules
32	9484/R	Requirement of Loudspeaker and Mike and Audio Speaker- DRM, SMS	FO	21/11/2016	FO	24/11/2016	-
33	3255/R	Internet Connection Type-A Residence/Antivires FTS CP/CC/66 (Computer Centre)	FO	21/11/2016	FO	24/11/2016	-
34	9611/R	Travel Approval of External Examinar (By Car)M.Sc. 1st Semester, Practical Examination, DES	FO	21/11/2016	FO	24/11/2016	नियमानुसार है तो
35	8656/R	Construciton work Amethi Satellite centre BBAU	FO	21/11/2016	FO	24/11/2016	Please Discuss
36		Fee Reimbursment (Special Entrance Test 2016)-254	FO	21/11/2016	FO	24/11/2016	Ok
37		Pay Fixation of Dr. G. Sunil Babu	FO	21/11/2016	FO	24/11/2016	Please Discuss
38	7457/R	Appointment of JRF (Dr. Anand Prakash, DBT)	FO	21/11/2016	FO	24/11/2016	Yes if as per rules.
39		Caution Money File-RCA Boys Hostel	FO	21/11/2016	FO	24/11/2016	Yes if as per rules.

40	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	21/11/2016	FO	24/11/2016	Ok if as per rules.
41		Repair of revolving Chair in Deptt. of Economics	FO	21/11/2016	FO	24/11/2016	Why cant the work be got done for allt he reparable chairs.
42	9354/R	Department Research Committee-DCS	R	22/11/2016	R	24/11/2016	Yes if as per rules.
43	9487/R	Request for participation/presentation of paper in the 12th International Conference on Webometrics Informatics and Scientometrics (WIS), Dr. MP Singh, DLISc.	R	22/11/2016	R	24/11/2016	Yes if no financial Iablilities.
44	8851/R	Umbrella Memorandum of Understanding between IIPR-ICAR Institute and BBAU (DEM)	R	22/11/2016	R	24/11/2016	Where is the main MOU file.
45	9608/R	Application for Lien (Dr. Gaurav Kaithwas, DPS)	R	22/11/2016	R	24/11/2016	EOL 30 Days sanctione d as per rules..

46	9144/R	T/c PF of Shri Rama Shankar Singh, Finance Officer (Reg. permission for pursuing PG Diploma)	R	22/11/2016	FO	24/11/2016	-
47	9540/R	T/c Inquiry Committee reg. Complaints made by Shri D. jayabalachandran + 6064/R (Inquiry Committee Reg. Complaints made by Sh. Jayabala Chandran)	R	22/11/2016	R	24/11/2016	BOM
48	9237/R	Inspection on Cases Files (Related to Land Disputes at IIIT, Amethi)	R	22/11/2016	R	24/11/2016	-
49	7828/R	Imprest (Computer Centre), January, 2016	R	22/11/2016	R	24/11/2016	Yes if as per rules.
50	9665/R	Forwarding Application of Shri Atul Bajpai, CP	R	22/11/2016	R	24/11/2016	Yes if as per rules.
51		Ph.D One File (File No. 327)	COE office	22/11/2016	COE office	24/11/2016	-
52	9477/R	W.P.NO. (M/B) of 2016 Pichhda Jan Kalyan Samiti Vs. Union of India & Others (Implementaiton of OBC Reservation)	R	22/11/2016	R	24/11/2016	Agenda items to prepared.
53	8865/R	Payment of Legal Fee TO Senior Advocates (Legal Cell)	R	22/11/2016	R	24/11/2016	To prepared agenda items immediate ly.

54		Government e-Market Place	S&P Section	22/11/2016	FO	24/11/2016	-
55		Security Agency Payment (Bill-Oct, 2016)	FO	23/11/2016	RSO	24/11/2016	Please offers comments
56	8294/R	Contractula Faculties Payment	FO	23/11/2016	FO	24/11/2016	Yes if as per rules.
57		Blood Donation Camp-NCC (Dr. P. Mohanty)	NCC I/c	23/11/2016	NCC I/c	24/11/2016	Ok if as per rules.
58	9494/R	Requirement of Staff in Establishment Section	R	23/11/2016	R	24/11/2016	As in the File no. 9650/R
59	9600/R	Major Research Project (ICSSR), New Delhi (Prof. Ripu Sudan Singh, DPS)	R	23/11/2016	R	24/11/2016	Please follow the rules.
60	9650/R	Requirement of Staff in Estt. Section	R	23/11/2016	R	24/11/2016	Please put comperhe nson proposal
61	9664/R	Security Guards Strike + 5396/R Payment of M/s Security Solution Services - Security Section	R	23/11/2016	R	24/11/2016	Seen
62	9182/R	Return of PG Scholarship for professional course for SC/ST Candidates (DPS)	R	23/11/2016	FO	24/11/2016	-

63	6415/R	Library Committee (Proceeding)-GBL	R	23/11/2016	R	24/11/2016	Ok yes as per rules
64	9659/R	Examination of Year Back Papers for PG Students of the University-DRM	R	23/11/2016	R	24/11/2016	Ok, if we are strictly neither framing rules.
65	9590/R	Application for LTC (Dr. N.N Bhargava/DEM)	FO	23/11/2016	R	24/11/2016	Yes if as per rules.
66	9624/R	Dr. Prasamita Mohanty application for the Post of Professor (CSSEIP)	R	23/11/2016	R	24/11/2016	Ok if as per rules.
67	9654/R	Proforma Submission of Concept proposal of Biotechnology (DBT)	R	23/11/2016	R	24/11/2016	Seen
68	9201/R	Ph.D Applied Animal Science Session 2016-17 (DAAS)	R	23/11/2016	R	24/11/2016	अगर नियमानुसार है
69	9641/R	Proposal for Tourism & Awareness (D. Pharma)	R	23/11/2016	Prf. Subhin i A Saraf	24/11/2016	Please Discuss
70	8167/R	वार्षिक पत्रिका 'निर्णयन' प्रकाशन-हिंदी प्रकोष्ठ	R	23/11/2016	Hindi Officer	24/11/2016	To Discuss
71	9324/R	Reply to GGC Letters M(Pharma)-D.Pharma	R	23/11/2016	R	24/11/2016	Seen

72	9502/R	Approval File (M.Sc. Nanoscience and Nanotechnology, DEM) Dr. Rajesh Kumar, DEM	Dean, SES	23/11/2016	Dean, SES	24/11/2016	We may rather and whether or not to run shall courses will financial loss.
73	5330/R	UGC JRF activation File (2015) Mr. Sartaj Ahmad Siddique, DBT	R	24/11/2016	R	24/11/2016	-
74	9371/R	Application for Seminar Grant from ICSSR (Dr. Brajesh Kumar, DS)	R	24/11/2016	R	24/11/2016	to do needful.
75	9653/R	DRC (Volume-V) DEM + 9367/R DRC (Volume-IV)	R	24/11/2016	R	24/11/2016	Why all those, who have been attend the meeting not signed the minutes.
76	9116/R	T/c PF of Sh. Bhagwan Sahai Saini (Forwarding letter Through Proper Channel)	R	24/11/2016	R	24/11/2016	Ok

77		Advance for Student's Hostel (AOSD) (Satellite Campus Amethi) File NO. 21/OSD/BBAU/16	FO	24/11/2016	FO	24/11/2016	Ok
78	9227/R	Regarding Extension for Ph.D Submission (Mr. Abhay Singh, Research Scholar, PS)			Prof. Vipin Saxena	24/11/2016	-
79		Demonstration & Training (M/C) Payment-UIET + 4952/R Machnaical Workshop (CET)			Prof. Vipin Saxena	24/11/2016	-
80	3905/R	Office Order /Notifications/Circular - Academic Seation			Prof. R.B. Ram	24/11/2016	Please Discuss