

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4395/R	Consumeables and Office Stationary DST-Centre of	FO	28/11/2016	FO	29/11/2016	Approved.
2	8630/R	Institutional Biosafety Committee, DBT	R	28/11/2016	R	29/11/2016	Seen, it is allowed.
3	9370/R	T/c PF Dr. Venkatesh Dutta, Assistant Professor, DES (Reg. LTC)	FO	28/11/2016	FO	29/11/2016	Approved.
4	9655/R	Placement Workshop on 01.12.2016 (University Placement Cell, BBAU)	FO	28/11/2016	FO	29/11/2016	Approved.
5	9661/R	T/c Nilesh Kumar, Central Library, BBAU (Reg: LTC)	FO	28/11/2016	FO	29/11/2016	Approved.
6	9662/R	T/c Prof. Sanjay Kumar, DAPS (Reg: LTC)	FO	28/11/2016	FO	29/11/2016	Approved.
7	3342/R	Imprest Money of portal for Bush Cutter (GBS)			EE	29/11/2016	A-Amount sanctioned . B- Why EE gave wrong statement. I need explanation by 5 PM on 29/11/2016
8	3484/R	Diesel for Tractor-GBS			EE	29/11/2016	Same as on File No. 3342/R

9	9697/R	W.P.N.O. (S/S) of 2016 Shri Salahuddin Khan vs. Promotion to the post of Personal Assistant.	R	29/11/2016	R	29/11/2016	
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