

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9494/R	Requirement of Staff in Establishment Section	R	11-02-2016	R	11-04-2016	-
2	7521/R	Requirement of Staff in Engineering Department	R	11-02-2016	R	11-04-2016	Is it within the rules.
3	9577/R	Urgent-Registrar Office Mies.	R	11-03-2016	FO	11-04-2016	-
4	5936/R	General Store & Photostate Shop EO/BBAU/60	R	11-03-2016	R	11-04-2016	Please hold the meeting today urgently.
5	-	Two File in enclosed envelop	COE office	11-03-2016	COE office	11-04-2016	-
6	9508/R	UGC Start-Up Research Grant (Dr. Khem Bahadur Thapa, Assistant Professor, DAP)	R	11-03-2016	R	11-04-2016	Yes if as per rules
7	8851/R	Umbrella Memorandum of Understanding between IIP-ICAR Institute and BBAU (DEM)	R	11-03-2016	R	11-04-2016	-
8	4473/R	Administrative Reforms File	R	11-03-2016	R	11-04-2016	Seen
9	9539/R	LTC Advance for Home Town (Dr. Gaurav Kaithwas, DPS)	FO	11-03-2016	FO	11-04-2016	Yes if as per rules
10	9297/R	LTC + family Dependent Form (Dr. Jay Shankar Singh, DEM)	FO	11-03-2016	FO	11-04-2016	Seen
11	5898/R	Computerization of Exam Section (Exam Section)	FO	11-03-2016	FO	11-04-2016	Yes if as per rules
12	5836/R	Construction of Student Activity Centre	R	11-03-2016	FO	11-04-2016	-

13	9581/R	Maintenance of Ashoka Boys Hostel	R	11-03-2016	FO	11-04-2016	-
14	9014/R	Review the Supernumerary Quota in Ph.D. Admission	R	11-03-2016	R	11-04-2016	Ok
15	9311/R	Extension of One More Semester (Six Months) of Mr. Dilip Singh Rathdiya, Research Scholar, DS	R	11-03-2016	R	11-04-2016	Yes if as per rules
16	9391/R	Minutes of the Meeting of SPS, Dean, SPS (09)	R	11-03-2016	R	11-04-2016	Ok
17	3940/R	JRF (2012-2013) Deptt. of HD&FS (112/JRF/HD&FS/SHS/15) SHS	R	11-03-2016	FO	11-04-2016	Yes if as per rules
18	5261/R	Releasing JRF Fellowship (2012) DPS,SAS	R	11-03-2016	R	11-04-2016	Yes if as per rules
19	8265/R	Further Beautification of RCA Boys Hostel-RCA	R	11-03-2016	R	11-04-2016	A-Ok if as per rules
20	3740/R	विशिष्ट उधानीकरण कार्य (के०लो 0 नि०विभाग)	R	11-03-2016	FO	11-04-2016	-
21	8729/R	Requirement of Department Library (U.G. Courses)-SMS, DRM	R	11-03-2016	R	11-04-2016	-
22	9567/R	Mess Proposal for Ashoka Hostel Extn. (ABH)	R	11-03-2016	XEN	11-04-2016	for NA
23	9234/R	Printing of Dairies & Calender-2017	R	11-03-2016	R	11-04-2016	-
24	-	Two file in closed envelop-COE Office	COE office	11-03-2016	COE office	11-04-2016	-
25	6561/R	T/C Nomination of BOM	R	11-03-2016	R	11-04-2016	Please issue reminder.

26	-	Reg ID Card for Students - RSO Office	RSO office	11-03-2016	RSO office	11-04-2016	-
27	9510/R	LTC Dr. Gajanan Pandey, DAC	FO	11-04-2016	R	11-04-2016	-
28	9503/R	LTC File of Prof. Kaman Singh, DAC	FO	11-04-2016	R	11-04-2016	-
29	9565/R	T/c PF of Ajay Lal, MTS (Reg: Treatment Advance)			R	11-04-2016	Yes if as per rules
30	9589/R	Synopsis (Forwarded) UP Council of Agriculture Research, Lucknow (School of Home Sciences)			R	11-04-2016	Ok, if as per rules
31	9594/R	Rescheduled Orientation Programme dates at BHU (Dr. Monica Sharma, DBT, SBBT)			R	11-04-2016	Ok, if as per rules
32	6815/R	Report on Saksham (Internal Complaint Committee)			R	11-04-2016	-
33	-	Advance for Students Hostel (AOSD) Satellite Campus of BBAU, Amethi (File NO. 21/OSD/BBAU/16)			FO	11-04-2016	Ok if as per rules