S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Guest Faculty (Deptt. of Sociology)	Head, DS	11-08-2016	Head, DS	11-09-2016	-
2	-	Minutes of the Meeting to look into matter of Canteen Contract	Chairman, Canteen Contract	11-09-2016	Dr. Sunita mishra	11-09-2016	-
3	9609/R	Prof. Bhatnagar Committee (Various Agencies)			R	11-09-2016	Please attached original file.
4	8852/R	FinanceSee. Tender for Manpower Providing Agency	R	11-09-2016	Prof Vipin Saxena, Chairma n	11-09-2016	-