

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1		REPAIR & MENTAINENCE OF EQUIPMENTS	DAAS	04.10.17	SOI/SA/so/ arf /FO/ARF/S OI/SA/SOI/ ARF	01.11.17	
2		CANTEEN BILLS FOR SNACKS REFRESHMENTS FOR SCREENING COMMITTEE MEETING	RECT CELL	06.10.17	LDC/arf/F O/ARF/SOI I/CASHIER	01.11.17	
3	9702R	DR. DEEPTI BARNWAL CONTINGENCY	des	10.10.17	ANKIT/so/ arf/fo/soii /cashier	01.11.17	disposed off
4		PROGRESS REPORT AND UTILISATION CERTIFICATE ICSSR PROJECT DR SURENDRA MEHER	de	11.10.17	sa/so/arf/f o/arf/soi/ CASHIER	01.11.17	disposed off
5		ugc-bsr grant dr jawahar lal head: travel	dac	11.10.17	sa/SO/ARF /FO/arf/so i/DR JAWAHAR LAL	01.11.17	
6		PURCHASING STATIONARY ITEMS CONTIGENCY DR JIWAN SINGH	DES	13.10.17	SA/SO/AR F/FO/arf/s oi/DR JIWAN SINGH	01.11.17	

7		NATIONAL SEMINAR ON HIGHER EDUCATION IN THE NEW CENTURY: CHALLENGES AND OPPORTUNITIES 30 NOV 2017	EDUCATION	16.10.17	ARF/SOII/ ANKIT/SO/ ARF/FO/V C	01.11.17	BY HAND DR SHILPI VERMA
8	10290R	LED SOLAR LIGHT SYSTEM IN AREAS	EE	17.10.17	ARF/SOI/A RF/SOI/SA	01.11.17	
9	6996r	INSTALLATION OF SUBMERSIBLE PUMP	GBS	17.10.17	ARF/SOI/S A/SO/ARF	01.11.17	
10	3110/DAC	UGC-BSR HEAD: CONTINGENCIES DR. JAWAHAR,	DAC	26.10.17	SA/SO/AR F	01.11.17	
11	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	DBT	26.10.17	SA/SO/AR F	01.11.17	
12	10990r	requirement of gardner (field station)	r	26.10.17	arf/soi/SA/ SO/ARF	01.11.17	
13	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	ee	26.10.17	arf/soi/SA/ SO/ARF	01.11.17	
14	8804R	RE-CONSTRUCTION OF CAMPUS BOUNDARY WALL	EE	26.10.17	sa/SO/ARF	01.11.17	
15		REPAIRING OF HORTICULTURE TOOLS/MACHINES	VC	26.10.17	ARF/soi/S A/SO/ARF	01.11.17	
16	5873R	PURCHASE OF EQUIPMENTS	DES	27.10.17	SA/SO/AR F	01.11.17	
17	4647R	STAFF SALARY FILE FOR CPR/DES	vc	30.10.17	ARF/SOI/C ASHIER	01.11.17	disposed off
18	6808R	MAINTENANCE OF LAB. & STORE.	DBT	30.10.17	ARF/soi/S A/SO/ARF	01.11.17	
19		ADVANCE FILE	DAAS	30.10.17	arf/soi/SA	01.11.17	
20	11055R	LTC FOR HOME TOWN DR R N BHARAGAVA	DEM	30.10.17	ANKIT/SO/ ARF	01.11.17	

21	11094R	T/C PF OF PROF K L MAHAWAR LTC ANY WHERE IN INDIA	DLIS	30.10.17	ANKIT/so/ arf	01.11.17	
22		SIGN BOARD	EE	30.10.17	ARF/SOI/S A	01.11.17	
23	3284R	signage board in university campus (retroreflective)	ee	31.10.17	sa	01.11.17	BY HAND CHAND
24	7937R	CST UP PROJECT CONTINGENCY DR. SANGEETA SAXENA	DBT	31.10.17	SA/SO/AR F	01.11.17	
25	7515R	ANNUAL SPORTS FESTIVAL	SPORTS	31.10.17	ARF/SOI/A NKIT	01.11.17	
26	11041r	refund of fee (mr satyawant)	r	01.11.17	ankit	01.11.17	
27	11110r	consumable sports items requirement-2017/18	r	01.11.17	fo	01.11.17	
28	1394f	white board & notice board purchase file	daas	01.11.17	arf	01.11.17	
29		MODULAR LAB FURNITURE SHIFTING AND INSTALLATION	EE	01.11.17	SA	01.11.17	
30	11120R	FIRST ALUMNI MEET-2017	R	01.11.17	ARF	01.11.17	
31	8874R	PROGRESS REPORT AND UTILIZATION CS DR SHIV SHANKAR	DES	01.11.17	SA	01.11.17	
32	3675R	GUNNER FOR HON'BLE VC	security	01.11.17	ARF	01.11.17	
33		REQUIRMENT OF CARTIZE	VC	01.11.17	coe	01.11.17	
34		SALARY (DBT PROJECT) DR DEVESH KUMAR	dap	01.11.17	sa	01.11.17	
35	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	SBT,SBBT	01.11.17	SA	01.11.17	
36		SANCTION FOR NEWSPAPERS	DMCJ	01.11.17	LDC	01.11.17	
37		IMPREST MONEY FOR DMCJ	DMCJ	01.11.17	ANKIT	01.11.17	
38		PAINTING OF HOSTEL AT SATELLITE CAMPUS AMETHI	EE	01.11.17	ARF	01.11.17	
39		ICSSR RESEARCH PROJECT (PROF.S.NAYAR)	DE	01.11.17	SA	01.11.17	
40	5836R	CONSTRUCTION OF STUDENT ACTIVITY CENTER	EE	01.11.17	FO	01.11.17	
41	10407R	DR ASHISH KUMAR MISHRA NPDF	DES	01.11.17	SA	01.11.17	
42		ADVANCE 10000 PROF R B RAM DEPT HORTICULTRE	R	01.11.17	FO	01.11.17	BY HAND PROF R B RAM