

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1	3110/DAC	UGC-BSR HEAD: CONTINGENCIES DR. JAWAHAR,	DAC	26.10.17	SA/SO/ARF/ FO/VC	13.11.17	
2	7937R	CST UP PROJECT CONTINGENCY DR. SANGEETA SAXENA	DBT	31.10.17	SA/SO/ARF/ FO/VC	13.11.17	
3	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	SBT,SBBT	01.11.17	SA/SO/ARF/ FO/vc	13.11.17	
4		SANCTION FOR NEWSPAPERS	DMCJ	01.11.17	LDC/SO/FO/ SOII/CASHIE R	13.11.17	
5	8703R	MEDIACL REIMBURSEMENT FILE NON-TEACHING BILLS	CMO	02.11.17	ANKIT/SO/A RF/FO/VC	13.11.17	
6		media centre photo frame	MC	02.11.17	ARF/SOI/SA /dir dmcj	13.11.17	
7		JRF SALARY FILE DR VENKATESH KUMAR R	DAAS	02.11.17	SA/SO/ARF/ FO/VC	13.11.17	
8		PURCHASE OF NEWSPAPER FOR I&GB SECTION	I&GB	06.11.17	LDC/so/arf	13.11.17	
9	4109R	SERVICING OF M F TRACTOR UP 32 C2 1945	GBS	06.11.17	LDC/SO/ARF	13.11.17	
10	10397R	CLEANING WORK	GBS	06.11.17	SA/SO/ARF/ SOI	13.11.17	
11	3207R	SERVICING OF TRACTOR UP32 Z-0843	GBS	08.11.17	LDC/SO/ARF /FO/EE	13.11.17	
12		FILE : EXPENSES REIMBURSEMENT DURING ACADEMIC AUDIT COMMITTEE	VC	08.11.17	ARF/soii	13.11.17	
13	3269R	PAYMENT OF ELECTRICITY BILL OF UNIVERSITY CAMPUS	VC	08.11.17	arf/SO/CAS HIER	13.11.17	
14		UGC START UP RESEARCH GRANT (CONSUMABLE) JIWAN SINGH	DES	08.11.17	FO/SA/FO/V C	13.11.17	

15	11145R	PAYMENT OF NOTICE BOARD BILL DLIS/BBAU/17	R	08.11.17	LDC/so/arf	13.11.17	
16		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE		09.11.17	LDC/so/arf	13.11.17	
17	3579R	हिन्दी पखवारा	HINDI	13.11.17	LDC	13.11.17	
18		UGC NON NET FELLOWSHIP FINANCE	FINANCE	13.11.17	fo/vc	13.11.17	
19		honarium to guest faculty cyber security course (evening)	FINANCE	13.11.17	arf	13.11.17	
20	11157r	special lecture	dps	13.11.17	ldc	13.11.17	