

S.No	File.No	Subject	From whom Received	Received Date	Sent to		Remark
1	9901R	PF OF SH. RUDRA PRASAD SAHOO	R	24.07.17	SOI/LDC/S O/ARF/FO /soi/SA/A RF/FO/AR F/FO/fo	28.11.17	
2	5104R	INSPIRE FELLOWSHIP hd&fs/2014	r	31.10.17	ankit/FO/ R	28.11.17	
3	11042R	RGNF PRADEEP KUMAR	DES	08.11.17	ARF/SOII/ ANKIT/AR F/FO	28.11.17	
4	3986R	T/C PF LTC SHRI RAVI SHANKAR KUMAR CASHIER	R	16.11.17	ANKIT/SO/ ARF/FO/R	28.11.17	
5	10979R	CAUTION MONEY MSC ZOOLOGY	DAAS	17.11.17	ANKIT/SO/ ARF/FO	28.11.17	
6		PROPOSAL FOR INSTALLATION OF WATER FACILITY FOR STUDENTS AT THE UNIVERSITY PLAY GROUND	EE	20.11.17	SA/SO/AR F/FO	28.11.17	
7	8385R	JRF FELLOWSHIP OF MR ROHIT KUMAR	DPS	20.11.17	ANKIT/FO/ R	28.11.17	
8	390/dmcj /bbau	academic audit	VC	22.11.17	FO/ARF/S OII/LDC	28.11.17	
9	1609F	SPECIAL LECTURE DAAS	VC	22.11.17	ARF/SOI/L DC	28.11.17	
10	10905R	NSS PROGRAME	NSS	22.11.17	ARF/SOII/ ANKIT/SO/ ARF/FO	28.11.17	
11	11207R	PAYMENT OF LEGAL FEE VOL-IV	R	23.11.17	ARF/SOII/S A	28.11.17	

12	9372R	PURCHASE OF EQUIPMENTS FOR DST-SERB PROJECT DR VENKATESH KUMAR R	DAAS	23.11.17	FO/DAAS	28.11.17	BY HAND VEENKATESH SIR
13		IMPREST MONEY FOR DAPS (HORTI)	DAPS	23.11.17	ANKIT/SO/ ARF/FO	28.11.17	
14	5889R	proposal for rotavapor Dr, Jyoti pandey	VC	24.11.17	ARF/SOII/ CASHIER	28.11.17	disposed off
15	10753R	CAUTION MONEY FOR M.SC LIFE SCIENCE	R	24.11.17	ANKIT/so/ arf/FO	28.11.17	
16		45TH FINANCE COMMITTEE	FINANCE	24.11.17	ARF/fo	28.11.17	
17		ADVANCE FOR VII CONVOCATION	COE	28.11.17	FO/so/cas hier	28.11.17	disposed off
18		GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	FINANCE	28.11.17	arf/SOII	28.11.17	
19	4426R	LED/ ELECTRONIC SIGN BOARD MAIN GATE NO 1 & 3	EE	28.11.17	FO/EE/FO	28.11.17	
20	7601R	Repairing of stage in main auditorium	BY HAND	28.11.17	ARF/FO	28.11.17	
21	3675R	GUNNER FOR HON'BLE VC	VC	28.11.17	ARF/cashi er	28.11.17	disposed off
22		IMPLEMENTATION OF VIITH CPC	ESTT	28.11.17	FO	28.11.17	
23		jigyasha mishra bill file	VC	28.11.17	ARF/SO/C ASHIER	28.11.17	disposed off
24	1069/AB H/17	REIMBURSEMENT OF EXPENDITURE	ABH	28.11.17	SOII	28.11.17	
25		HOSTEL FOR OBC BOYS AND GIRLS PART II	EE	28.11.17	CASHIER	28.11.17	disposed off
26	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	PHARMA	28.11.17	SA	28.11.17	
27	11240R	FILE REIMBURSEMENT RS.3500/- 58TH ANNUAL CONFERENCE (AMI-2017) NOV 16-19,2017 DR. SANGEETA SAXENA	R	28.11.17	SA	28.11.17	
28	11236R	T/C PF LTC OF DR.ABHILASH BABU (DRM) HOME TOWN	R	28.11.17	ANKIT	28.11.17	
29	11179R	LTC FOR DR SANGEETA SAXENA	R	28.11.17	ANKIT	28.11.17	
30	10322R	Children Education Allowance SESSION 2017-18	R	28.11.17	SA	28.11.17	
31	10851R	PURCHASE COMMITTEE FOR MUSEUM OF AMBEDKAR BHAWAN	R	28.11.17	FO	28.11.17	
32	11237R	MANPOWER REQUIREMENT FOR DEM	R	28.11.17	FO	28.11.17	

33	4218R	AMC OF AIR CONDITIONER PART-III	EE	28.11.17	SA	28.11.17	
34	6992R	Medical reimbursement(Retired Employee) VOL-I	R	28.11.17	ANKIT	28.11.17	
35	11095R	T/C PF LTC OF DR. R K CHOUDHARY	R	28.11.17	ANKI	28.11.17	
36		RCA STUDENTS FELLOWSHIP	RCA	28.11.17	ANKIT	28.11.17	
37		SALARY FOR CLAIM D.A MAHADEVA	RCA	28.11.17	FO	28.11.17	
38	11062R	IMPLEMENTATION OF EAT MODULE UNDER PFMS FOR REGULATION OF FUNDS FOR SANCTIONED PROJECTS DR.SUNIL BBAU	R	28.11.17	FO	28.11.17	
39	10961R	fellowship by national council of rurAL INSTITUTE HYDERABAD STUDENTS OF MASS COMMUNICATION AND JOURNALISM BY ASHISH KUMAR ,HARSHALI ARORA	DMCJ	28.11.17	ANKIT	28.11.17	
40		GUEST FACULTY DEM&FMT	DEM	28.11.17	LDC	28.11.17	
41		GUEST FACULTY INDUSTRIAL MICROBIOLOGY (I.M)	DEM	28.11.17	LDC	28.11.17	
42		GUEST FACULRY DEM,FMT&i.M	DEM	28.11.17	LDC	28.11.17	
43		FILE: EXPENSES REIMBURSEMENT DURING ACADEMIC AUDIT COMMITTEE	VC	28.11.17	LDC	28.11.17	
44	11156R	PRINTING OF ANNUAL REPORT 2016-17	VC	28.11.17	ARF/SOII	28.11.17	
45	10772R	PROJECT ASSISTANT MOHD ADIL SIDDIQUE	VC	28.11.17	ARF/SOII	28.11.17	
46		CAMPUS INSPECTION	VC	28.11.17	ARF/SOII	28.11.17	
47	10407R	DR ASHISH KUMAR MISHRA NPDF	VC	28.11.17	ARF/SOII	28.11.17	
48	10638R	JRF RECRUIT MENT COMMITTEE HCMV DR G SUNIL BABU, DR SANGEETA SAXENA	vc	28.11.17	ARF/SOII	28.11.17	
49		ICSSR RESEARCH PROJECT (PROF S NAYAK) HEAD B FIELD WORK COST AOURSE WATENICLS/SOFTWARE/DUTA BASE ETC. PROF SANATAN NAYAK	vc	28.11.17	arf/SOII	28.11.17	
50	3324r	university liabrary (aspects)	r	28.11.17	sa	28.11.17	
51	11154R	ASHUTOSH YADAV RESEARCH SCHOLAR UGC NET FELLOWSHIP	DEM	28.11.17	ANKIT	28.11.17	
52	11155R	ANNUAL REPORT FOR THE YEAR 2016-17 VOL-IIIND	STORE	28.11.17	FO	28.11.17	
53		REIMBURSEMENT OF RESIDENTIAL TELIPHONE/MOBILE OF FACULTY/OFFICER	AR(T)	28.11.17	UDC	28.11.17	
54	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	28.11.17	FO	28.11.17	
55		CONSTRUCTION OF SHED AT 3RD FLOOR OF SBBT	EE	28.11.17	SA	28.11.17	
56	10565R	CONSTRUCTION OF GIRLS HOSTEL AT BBAU LKO	EE	28.11.17	FO	28.11.17	

57		MANDAY/PARETOSHAKE KE SAMBAND ME	FINANCE	28.11.17	FO	28.11.17	
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