S.No	File.No	Subject	From whom Received	Receiving Date	Sent to	Sent Date	Remarks
1	11195 R	Public Administration External Member for Viva-Voce for Exam	Coordinator	16.11.17	AR/A	20.Nov	For need full
2	9710 R	179/DAAS/BBAU/16, Ms Sheeba Saji Samuel.	HoD	16.11.17	VC	20.Nov	For need full
3	11196 R	UGC Startup Grant Dr. Monica Sharma	HoD	16.11.17	RSO	20.Nov	For need full
4	11199 R	Himanshi Agarwal/DIT/BBAU/2017	Head	16.11.17	AR/A	20.Nov	For need full
5	5824 R	medical Advance of Dr. Narendra Kumar DE. & Others. + 8791 R	FO	16.11.17	DR/Estt.	20.Nov	For need full
6	10845 R	Coution Money File, DAPS (Hort.)	FO	16.11.17	AR/A	20.Nov	For need full
7	10920 R	ICSSR fellowship File (Payment) Part-II	FO	16.11.17	AR/A	20.Nov	For need full
8	11209 R	RGNF-SRF Fellowship Ms. Jyoti	Head	16.11.17	AR/A	20.Nov	For need full
9	3779 R	Purchase of postel Stamp, Vol-III.	AR/Dispatch	17.11.17	FO	20.Nov	For need full
10	11200 R	रद्दी का निष्पादन (गौतम बुद्ध पुस्तकालय)	Librarian	17.11.17	AR/S&P	20.Nov	For need full
11	11201 R	Binding of Print Journals and Library Books	Librarian	17.11.17	FO	20.Nov	For need full
12	3104 R	IMPREST Registrat Office 2013-2014	R-Office	17.11.17	FO	20.Nov	For need full