

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	UGC-Non-NET Fellowship-Finance Section	FO	13/11/2017	FO	16/11/2017	Yes if as per rules.
2	-	Public Fianacial Management System (PFMS) DST-CPR (Dr. Venkatesh Dutt, DES)	Dr. Venkatesh Dutta, DES	15/11/2017	FO	16/11/2017	Ok
3	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV	FO	15/11/2017	R	16/11/2017	Yes if strictly as per rules.
4	-	Special Lecture File- Deptt. of Political Science, SAS	Head, DPS	15/11/2017	Head, DPS	16/11/2017	He is coming of hs own. So no TA.
5	4899/R	SRF-Application File (29)-DMCJ	R	15/11/2017	Prof. DP Singh	16/11/2017	-
6	5233/R	JRF Fellowship File- Anurag Swaroop, DMCJ	R	15/11/2017	R	16/11/2017	-
7	11188/R	Training for Library Users-GBL	R	15/11/2017	R	16/11/2017	Yes ifa as per rules.
8	493/FO	Advance/Adjustment (FC Meeting)- Finance Section	FO	15/11/2017	FO	16/11/2017	Ok if as per rules.
9	-	T/c Payment of Contractual Faculty 2016-2017	FO	15/11/2017	FO	16/11/2017	Ok if as per rules.
10	11144/R	Medical Advance Shri RP Yadav, Senior Assistant	FO	15/11/2017	R	16/11/2017	Ok if as per rules.
11	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	15/11/2017	FO	16/11/2017	Yes if as per rules.

12	10456/R	Academic Activities of Prof. Sanjay Kumar, DAPS, SBBT	Prof. Sanjay Kumar, DAPS	15/11/2017	FO	16/11/2017	Ok if as per rules.
13	11181/R	Agenda for Academic Council-GBL			Librarian	16/11/2017	Ok
14	9950/R	4th Book Exhibition 2016-17 (GBL)			Librarian	16/11/2017	UGC has earmarked Rs. 1 Crore for Library.
15	11026/R	Sports Events to be conducted for the University A/C Year 2017/18- Sport Section			FO	16/11/2017	-