

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	शैक्षणिक ऑडिट - DMCJ (390/DMCJ/BBAU/17)	Head, DMCJ	31/10/2017	FO	22/11/2017	-
2	-	Confidential (File No. 369)	COE	20/11/2017	COE	22/11/2017	-
3	1609/FO	Special Lecture DAAS	Head, DAAS	21/11/2017	FO	22/11/2017	-
4	11216/R	Meeting of Heads (Reg: Examination from 1st December)-COE	R	21/11/2017	Prof. SK Bhatnagar, SLS	22/11/2017	Why can't we have exam of all the classes together?
5	-	Confidential (Panel of Examiners for Ph.D)	COE	21/11/2017	COE	22/11/2017	-
6	11083/R	अ० श्रे० लि० की विभागीय पदोन्नति परीक्षा के सम्बन्ध में प्राप्त अभ्यावेदन (वर्ष-2017)	DR (Estt.)	21/11/2017	R	22/11/2017	to discuss.
7	11217/R	Appointment of Vice-Chancellor 1(G)-Estt./BBAU/2012	DR (Estt.)	22/11/2017	R	22/11/2017	Ok but please check the date. I think I joined on 21.01.2013 afternoon.
8	-	Bank Account for COE Office-COE	COE	22/11/2017	COE	22/11/2017	Ok

9	11225/R	T/c File of Dr. Alka, Assistant Professor, DIT (Reg: Referesher Course)	R	22/11/2017	R	22/11/2017	Who will be responsible for student work?
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