

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10801/R	Application for CAS (Prof. LC Mallaiah, Ecomonics)	DR (Estt.)	20/11/2017	R	28/11/2017	Ok
2	3675/R	Gunner of VC (कुलपति के अंगरक्षक)	FO	23/11/2017	FO	28/11/2017	Yes if as per rules.
3	-	Campus Inspection 5(636)/17 Part-2	FO	23/11/2017	FO	28/11/2017	Yes if as per rules.
4	9169/R	CAS promotion of Dr. Manoj Kumar, DCS	R	23/11/2017	R	28/11/2017	-
5	10407/R	National Post Doc Fellow- Dr. Ashish Kr.Mishra, DES	FO	23/11/2017	FO	28/11/2017	Ok if as per rules.
6	10772/R	Project Assistant-SERB-DST Project, DES (Mohd. Adil Siddique)	FO	23/11/2017	FO	28/11/2017	Yes if stricly as per rules.
7	9190/R	Purchase of UV-VIS Spectrophotometer (Dr. Shikha, Asstt. Prof., DES)	Head, DES	23/11/2017	Head, DES	28/11/2017	Seen
8	6849/R	DRC-VOL-IVth, DES	R	23/11/2017	R	28/11/2017	Ok if as per rules.
9	11214/R	Application for the Post of Assistant Professor Dr. Sharmila (CAU)- Home Science	R	23/11/2017	R	28/11/2017	Ok as per rules.
10	11332/R	Alumni Meet 2017-Dean Alumni Relation	R	24/11/2017	R	28/11/2017	Ok

11	11130/R	Refresher course Dr.Sufiya Ahmad, Deptt. of LAW	R	24/11/2017	R	28/11/2017	Ok if as per rules.
12	11223/R	SPSS- Research Methology Workshop TA and Guest House for Resourse Person- DRM	R	24/11/2017	R	28/11/2017	Ok if as per rules.
13	6496/R	नगर राजभाषा कार्यावयन समिति की बैठक, लखनऊ (हिन्दी प्रकोष्ठ)	R	24/11/2017	R	28/11/2017	-
14	11120/R	First Alumni meet 2017(DLIS)	R	24/11/2017	R	28/11/2017	We need before 15.12.17.
15	11150/R	T/c Prof. RP Singh (Forwarding Applications for the Post of VC)	R	24/11/2017	R	28/11/2017	Ok
16	-	Invigilation Duty-DRM	Head, DRM	24/11/2017	Head, DRM	28/11/2017	Pls forward through dean.
17	-	Nomenclature-DRM	Head, DRM	24/11/2017	R	28/11/2017	for Necessary action.
18	-	T/c PF of Dr. ML Meena, Assistant Professor (Deptt. of Horticulture) Reg: LTC anywhere in India	FO	24/11/2017	Dr. ML Meena, DAAS	28/11/2017	By Hand.
19	5233/R	JRF Fellowship File- Anurag Swaroop, DMCJ	Head, DMCJ	24/11/2017	Head, DMCJ	28/11/2017	Ok if as per rules.

20	11156/R	Printing of Annual Accounts 2016-17 (34/RSO/BBAU/17)	FO	24/11/2017	FO	28/11/2017	Ok if as per rules. We need AR by 05.12.17 ... to be sent to Ministry.
21	10638/R	DBT Project- JRF Recuritment Committee (Dr. G Sunil Babu, DBT)	FO	24/11/2017	FO	28/11/2017	Ok if as per rules.
22	-	PF of Dr. Shiv Shankar Yadav, Assistant Professor, Deptt. of Hindi	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules.
23	-	PF of Dr. Naveen Kumar Arora, Professor, DES	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules & Report to BoM.
24	-	PF of Dr. Akanksha Singh, Assistant Professor, Deptt. of Education	DR (Estt.)	27/11/2017	R	28/11/2017	Yes if as per rules.
25	-	PF of Dr. Vibhooti Narayan, Assistant Professor, Deptt. of Public Administration	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if Strictly as per rules.
26	-	PF of Dr. Shilpi Verma, Professor, DLISc	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules & Report to BoM.

27	-	Dr. Uraimindi Venkata Kiran, Associate Professor, HD&FS	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules & Report to BoM.
28	-	PF of Dr. Yusuf Akhter, Assistant Professor, DBT	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules.
29	-	PF of Dr. Dharendra Pandey, Associate Professor, Deptt. of Computer Science & Information Technology, Satellite Campus of BBAU at Amethi	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules & Report to BoM.
30	-	PF of Dr. Vikas Mishra, Assistant Professor, Deptt. of Pharmaceutical Science	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if as per rules.
31	-	PF of Dr. Kuwar Surendra Bahadur, Assistant Professor, DMCJ	DR (Estt.)	27/11/2017	R	28/11/2017	Ok if Strictly as per rules.
32	-	Budget Estimation for Film "CHEERS"- Jigyasa Mishra	FO	27/11/2017	AR (F)	28/11/2017	-
33	-	Jigyasha Mishra Bills File	FO	27/11/2017	FO	28/11/2017	Ok if as per rules.
34	11135/R	LTC Home Town (Block Period 2014-17) - Dr. G. Sunil Babu, Assistant Professor, DBT	FO	27/11/2017	R	28/11/2017	Ok if as per rules.
35	-	ICSSR Research Project (Prof. S. Nayak, DE)	FO	27/11/2017	FO	28/11/2017	Ok if as per rules.

36	-	UGC-MRP (Travel) 299/UGC- MRP/Travel/DIT/BBAU/17			Prof. RA Khan, DIT	28/11/2017	Ok
37	10944/R	CAS File Dr. Richa Kothari, DES Stage-2			R	28/11/2017	-