

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	8426R	MAINTENACE OF CENTRAL LIBRARY	EE	13.09.18	FO/ARF/SOI/S A/ARF/FO/ARF /SOI/SA/FO/IA O	13.11.18	
2	13091R	REPRESENTATION OF SH. SALAHUDDIN KHAN PA (REG. NON RELEASE OF SALARY & PROMOTION ON THE POST OF PA VOL-II	IAO	15.10.18	FO/ARF/SOI/U DC/FO	13.11.18	
3	7538R	MHRD TO HINDI LETTER REGARDING	R	15.10.18	FO/ARF/SOI/U DC/FO	13.11.18	
4	8683R	OUTDOOR LT PANEL MAINTENANCE WORKS	EE	15.10.18	FO/ARF/SOI/S A/ARF/SOI/FO /IAO	13.11.18	
5	3325R	COMPUTER PURCHASE FOR M.SC.LAB	CC	15.10.18	FO/ARF/SOI/S A/ARF/SOI/AR F/FO/VC	13.11.18	
6	12270R	PHOTO COPE MACHINE E-STUDIEO 305 KI REPARING REGARDING	SBBT	22.10.18	UDC/fo/ARF/S OII/CASHIER	13.11.18	
7		BILL REIMBURSEMENT FILE PAYMENT	DZ	25.10.18	ANKIT/FO/ARF /SOII/CASHIER	13.11.18	
8	12032R	CONTINGENCY DR.SUNIL BBAU GOSIPATALA	DST	26.10.18	SA/FO	13.11.18	
9		IMPREST MONEY FOR LAW	LAW	26.10.18	ANKIT/FO/ARF /SOII/CASHIER	13.11.18	
10	14044R	CAUTION MONEY FILE OF DMCJ	R	29.10.18	ANKIT/FO/ARF	13.11.18	
11		AMBULANCE FITNESS FILE UP 32 DN 3760		30.10.18	arf/SOII/ARF/F O/ARF/SOII/C ASHIER	13.11.18	
12	12043R	PURCHASE OF NOTICE BOARD FOR UIET	UIET	31.10.18	SOI/FO	13.11.18	
13	12442R	DBT RAMALINGASWAMI FELLOWSHIP	DBT	31.10.18	UDC/FO	13.11.18	

14	2524F	FN TRAVELLING ALLOWANCE BILL FILE(T/C) OF HON'BLE VC PROF. NMP VERMA	VC	02.11.18	UDC/FO/	13.11.18	
15	15063R	LTC DR. KAMAN SINGH	R	02.11.18	ANKIT/FO/VC	13.11.18	
16		OFFICE ORDER OF PAY FIXATION UNDER CAS	VC	02.11.18	FO/ARF/SOI/UDC/FO/IAO	13.11.18	
17	12768R	FILE FOR THE TONER OF PHOTOCOPIER MACHINE (TOSHIBHA MODEL. NO. C- STUDIO 2309) FOR CENTRE OF POST GRADUATE LEGAL STUDIES	STR	02.11.18	UDC/FO	13.11.18	
18	16013R	PURCHASE OF ALMIRAH OR BOOK-CASE FOR KEEPING JOURNALS DONTED BY PROF. KAMAN SINGH	STR	02.11.18	ARF/SOII/SA	13.11.18	
19		SPECIAL LECTURE PUBLIC ADMINISTRAT BBAU LUCKNOW PROF. RIPU SUDAN SINGH		05.11.18	FO/ARF/SOII/ANKIT	13.11.18	
20	12765R	TA BILL FOR VC SIR	VC	05.11.18	UDC/FO	13.11.18	
21	16051R	RESOURCE PERSONE BILLS OCT-2018	R	13.11.18	UDC	13.11.18	
22	12586R	COMMITTEE TO LOOK INTO PAY RELATED ISSUES OF MO & IAO	DR(E)	13.11.18	UDC	13.11.18	
23	3733R	MEMBERSHIP OF ASSOCIATION OF COMMONWEALTH UNIVERSITIES ACU AND INTERNATIONAL ASSOCIATION OF UNIVERSITIES IAU	VC	13.11.18	FO	13.11.18	
24	11920R	SUBMISSION OF PROJECT PROPOSAL HIGH WORK STATION DR. ANJANI KUMAR TIWARI	DAC	13.11.18	SA	13.11.18	
25		T/C DD REGARDING FILE	COE	13.11.18	ARF	13.11.18	
26	14019R	T/C FILE II STAFF REQUIREMENT FOR OPERATION OF NEWLY BUILT SUBSTATION NO.3 +2 FILE ATTCHED	R	13.11.18	FO	13.11.18	
27	6009R	SIGAGE OF UNIVERSITY	R	13.11.18	SA	13.11.18	
28	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	VC	13.11.18	ARF	13.11.18	
29	16030R	PARTICIPATION IN 13TH WESTERN PACIFIC ACOUSTICS CONFERENCE, NEW DELHI 11TH-15TH NOVEMBER-2018	R	13.11.18	ARF	13.11.18	

30	16017R	UGC NON NET FELLOWSHIP FORM MR. NITISH KUMAR	R	13.11.18	ANKIT	13.11.18	
31	4211R	PURCHASE OF MEDICINE	R	13.11.18	SA	13.11.18	
32	14009R	T/C PF LTC OF SHRI NARESH CHANDRA DRIVER	R	13.11.18	ANKIT	13.11.18	
33	11951R	T/C OF NPS TEACHING AND NON TEACHING STAFF	R	13.11.18	UDC	13.11.18	
34	16059R	T/C PF LTC OF SHRI MOHD. MOBEEN CSA	R	13.11.18	ANKIT	13.11.18	
35	12791R	T/C PF LTC OF DR. SUDIPTA SAHA	R	13.11.18	ANKIT	13.11.18	
36	16058R	T/C OPF LTC OF SHRI KBL SRIVASHTAVA UDC	R	13.11.18	ANKIT	13.11.18	
37	9884R	NEW VEHICLE MARUTI ERTIGA VDI SHVS UP 32 HR 6041	R	13.11.18	UDC	13.11.18	
38	16066R	PURCHASE OF TONER FOR COLOUR PHOTOCOPIER MACHINE IN ACADEMIC SECTION	R	13.11.18	UDC	13.11.18	
39	11697R	DISSERTATION PROJECT WORK FILE MR. DEEP KUMAR	R	13.11.18	ANKIT	13.11.18	
40	16057R	REFUND OF FEE MS. ANSHI KHANDWAL	R	13.11.18	ANKIT	13.11.18	
41	16062R	11TH EDITION OF INTERNATIONAL CONFERENCE ON ADVANCES IN MICROBIOLOGY AND PUBLIC HEATH MARCH 18-19,2019 VIENNA AUSTRIA	R	13.11.18	ARF	13.11.18	
42	12346R	AMC OF DG SETS PART-III	R	13.11.18	SOI	13.11.18	
43	12197R	TRAVEL-DST-SERB PROJECT DR. RN BHARGAVA	R	13.11.18	SA	13.11.18	
44	16050R	PURCHASE OF 18A TONER FOR THE USE OF SECURITY SECTION	R	13.11.18	UDC	13.11.18	
45	12674R	FELLOWSHIP GRANT DR. VIRENDRA SHUKLA	BIO	13.11.18	ANKIT	13.11.18	
46	16049R	PURCHASE OF DVDS COVER FOR THE USC OF SC/ST CELL	R	13.11.18	UDC	13.11.18	
47		IMPREST MONEY FOR COE OFFICE	COE	13.11.18	ANKIT	13.11.18	
48	4906r	braille section for gbl + one file	GBL	13.11.18	FO	13.11.18	