

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		REIMBURSEMENT OF REGISTRATION & ACCOMMODATION FEE ICOFAAS CONFERENCE PROF. NAVEEN KUMAR ARORA	VC	31.10.18	ARF/SOII/ UDC/ARF/ FO/VC	29.11.18	
2	15005R	REQUIREMENT OF EQUIPMENTS DR. S KUMAR	DAC	02.11.18	FO/ARF/S OI/SA/arf/ soi/SA	29.11.18	
3	16034R	RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD	R	02.11.18	FO/ARF/S OI/SA/FO/ SOI/FO/I/C SECURITY	29.11.18	
4	11031R	POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	HISTORY	02.11.18	ANKIT/fo	29.11.18	
5	12765R	TA BILL FOR VC SIR	VC	16.11.18	ARF/udc/C ASHIER	29.11.18	
6	8426R	MAINTENACE OF CENTRAL LIBRARY	IAO	16.11.18	FO/SOI	29.11.18	
7	8683R	OUTDOOR LT PANEL MAINTENANCE WORKS	IAO	16.11.18	FO/VC	29.11.18	
8		ADVANCE FILE FOR DCS	DCS	16.11.18	UDC/FO/V C	29.11.18	
9	3846r	विश्वविधालय के सीवर संयोजन सीवर डिस्पोजल चार्ज	R	16.11.18	FO/SA/FO/ IAO	29.11.18	
10	12070R	REQUIREMENT OF N2 SHINK LINE DR. JYOTI PANDAY	DAC	20.11.18	FO/ARF/S OI/SA/FO/ VC	29.11.18	
11	5003R	colouring /Finishing of cemented Pots /Plants	GBS	20.11.18	UDC/FO/V C	29.11.18	
12	9847R	TRAINING PROGRAMME ON STATISTICAL DATA PROGESSION AND USE UNIT LEVAL DATA OF NSSO. BY PROF. SANATAN NAYAK	DES	22.11.18	fo/arf/SOII /ANKIT/fo/ VC	29.11.18	

13	12343R	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	OSD	22.11.18	fo/SOI/SAI I	29.11.18	
14		IMPREST MONEY FOR DRM	DRM	22.11.18	ANKIT/FO/ HOD DRM	29.11.18	
15	12120R	REQUIREMENT OF FUME HOOD DR.JYOTI PANDAY	DAC	22.11.18	FO/SOI/SA /FO/SOI/C ASHIER	29.11.18	
16		REGARDING PAYMENT FOR UPC PROF. MS KHAN	CORDIN	22.11.18	FO/CORDN /ARF/	29.11.18	
17	12529R	SATELLITE CAMPUS AMETHI KE ANURACHADI KARY	R	27.11.18	FO/PS/SOI	29.11.18	
18	14096R	14TH COLLNET INTERNATIONAL CONFERENCE MACAU (CHINA) 05-08, DECEMBER, 2018 (PROF K L MAHAWAR)	VC	27.11.18	FO/PS/FO/ DLIS	29.11.18	
19		PAYMENT OF SANITATION SERVICES FOR UNIVERSITY CAMPUS BBAU	SANIT	27.11.18	SA/SOI/FO /IAO	29.11.18	
20	9752R	नयी दिल्ली यात्रा सडक मार्ग से	R	28.11.18	FO/ARF	29.11.18	
21	12994R	PURCHASE OF AC FOR VARIEUS DEPARTMENT SECTION	R	28.11.18	SA/ARF/D R(S&P)/R	29.11.18	
22	12645R	EXTENSION OF RCA CONTRACTUAL STAFF +1 FILE	VC	28.11.18	FO/dir.rca	29.11.18	
23	12853R	PlaSma processing system dr. ravi kant tripathi	VC	28.11.18	FO/HOD- DOP	29.11.18	
24	8309R	GPF(ADVANCE AND WITHDRWAL TEACHING AND NON TEACHING PART 5	R	28.11.18	ANKIT/FO	29.11.18	
25	N/S NO. 2532F	UGC FELLOWSHIP RECOVERY FILE FOR ALTAF AHMED	R	28.11.18	FO/R	29.11.18	
26	17028R	T/C PF LTC OF D. SUBHASH MISRHA	R	28.11.18	ANKIT/FO	29.11.18	
27	12711R	APPROVAL FOR PURCHASE OF NEW COMPUTER FOR LAB DLIS BBAU/2017	R	28.11.18	FO/SOI	29.11.18	
28	17029R	T/C PF LTC OF DR. ABHA MISHRA	R	28.11.18	ANKIT/ARF	29.11.18	

29	6987R	PRINTING OF UNIVERSITY NAME ENVELOPES (ADVANCE OF RS 10000/-)	str	28.11.18	fo/VC	29.11.18	
30		advance file for drm	drm	28.11.18	ankit/FO	29.11.18	
31	4906r	braille section for gbl + one file	iao	28.11.18	fo/R	29.11.18	
32		RECOVERY OF RENT OF PHOTOSTATE/STATIONERY SHOP + 3224R PHOTOSTAT SHOP T/C FILE OF CANTEEN CONTRACT (VOL-V)	EE	28.11.18	ARF/SOI	29.11.18	
33		PURCHASE OF BOOKS FOR DEPARTMENT OF CHEMISTRY DEPARTMENTAL LIBRARY	LIB	28.11.18	FO/ARF/S OI	29.11.18	
34	4311R	Civil Maintenance work 2014-15	VC	29.11.18	ARF/SOI/C ASHIER	29.11.18	
35		INDIAN POLITICAL ECONOMIC ASSOCIATION (IPEA) 22ND ANNUAL CONFERENCE AT UNIVERSITY OF JAMMU ,JAMMU PROF. SANATAN NAYAK	DE	29.11.18	FO/R	29.11.18	
36	15087R	PURCHASE OF WHITE BOARD FOR THE DEPTT. OF PUBLIC ADMINISTRATION & ECONOMICS	IAO	29.11.18	FO	29.11.18	
37	11017r	e-rti med legal cell	IAO	29.11.18	FO	29.11.18	
38		PAYMENT OF MANPOWER BBAU	FW	29.11.18	FO/IAO	29.11.18	
39		INTERNATIONAL CONFERENCE OOPENING OF BANK JOINT ACCOUNT	CPD	29.11.18	FO/ARF	29.11.18	
40		GUEST HOUSE PAYMENT -2011	IAO	29.11.18	FO	29.11.18	
41	3381R	EXTENSION OF SBBT	EE	29.11.18	FO	29.11.18	
42	3073R	TEMPORARY SHEP FOR 1000 STUDENTS	EE	29.11.18	FO	29.11.18	
43	15073R	ANNUAL REPORT 2017-18 ENGLISH	VC	29.11.18	FO/R	29.11.18	
44		PRINTING OF 'A & B' TYPE ANSWER BOOKS FOR EXAMINATIONS 2018+8157R PRINTING SUPPY (EXAM SECTION)	COE	29.11.18	FO/IAO	29.11.18	