

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	8022R	PAY FIXATION OF 41 TEACHERS	IAO	18.09.18	FO/ARF/SOI/ UDC/VC/UDC /SOI/UDC	05.11.18	
2	8758R	PURCHASENG OF LONG GUM BOOTS & HAND GLOVES	R	24.09.18	FO/ARF/SOII/ UDC/ARF/SOI I	05.11.18	
3	11762R	CAS PROMOTION-2017-18 + OTHERS 19 FILE	R	26.09.18	FO/ARF/SOI/ UDC/ARF/FO/ R	05.11.18	
4	7541r	PF of prof narendra kumar	IAO	01.10.18	FO/arf/soi/U DC/ARF/FO/R	05.11.18	
5	8301R	MEDICAL REIMBURSEMENT FILE (CSSEIP EMPLOYEES)	IAO	04.10.18	FO/ARF/SOI/ ANKIT/ARF/F O/VC	05.11.18	
6	3022R	INTERNATIONAL JOURNAL OF SCIENCE TECHNOLOGY AND SOCIETY PROF RANA PRATAP SINGH	VC	08.10.18	FO/ARF/UDC/ VC	05.11.18	
7		106TH INDIAN SCIENCE CONGRESS (3-7 JANUARY, 2019) PHAGWARA,JALANDHAR PANJAB PROF. RANA PRATAP SINGH	VC	09.10.18	FO/ARF/UDC/ FO/ARF/	05.11.18	
8		SUCHNA PATT DWEY BHASHIY KARNE HETU FILE	HD&FS	09.10.18	FO/ARF/UDC/ FO/	05.11.18	
9	9216R	LEAVE APPLICATION: TEACHERS DUTY LEAVE DR. DK YADAV	R	09.10.18	FO/UDC/arf/F O/ARF/SOI/C ASHIER	05.11.18	
10	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	DE	12.10.18	SA/FO/VC	05.11.18	
11	6390R	BIBEKANAND NAYAK HIRING SERVICES /MRP- ICSSR	CSSEIP	12.10.18	SA/FO/PI	05.11.18	

12	4162R	BIBEKANANDA NAYAK- CONTINGENCY	CSSEIP	12.10.18	SA/FO/ARF/soi/CASHIER	05.11.18	
13	12345R	NEW ELECTRIFICATION WORK +8650R	EE	12.10.18	FO/ARF/SOI/SA/FO	05.11.18	
14	15019R	COMPUTER MAINTENANCE FILE (PART-II)	DE	12.10.18	SOI/SA/UDC/FO/VC	05.11.18	
15	5855R	CONSTRUCTION OF AMBEDKAR BHAWAN PAR - III + 3 FILE 5(371)/2013 PART-I, 5(371)/2015 PART-2, 5(371)/2015 PART-3 , 5(431)/2014	EE	15.10.18	SOI/SA/ARF/FO/VC	05.11.18	
16		IMPREST MONEY FOR ACADEMIC AFFAIRS	VC	15.10.18	FO/ARF/SOII/ANKIT/FO/VC	05.11.18	
17	3325R	COMPUTER PURCHASE FOR M.SC.LAB	CC	15.10.18	FO/ARF/SOI/SA/ARF/SOI/ARF	05.11.18	
18		PURCHASE OF BOOKS FOR M.SC CYBER SECURITY (EVENING)	GBL	15.10.18	FO/ARF/SA/SOI/ARF/SOI/SA	05.11.18	
19		IMPREST MONEY FOR SOCIOLOGY	SOCIO	15.10.18	ANKIT/FO/ARF/SOII	05.11.18	
20	12120R	REQUIREMENT OF FUME HOOD DR.JYOTI PANDAY	IAO	16.10.18	FO/SOI/FO/IAO	05.11.18	
21	12270R	PHOTO COPE MACHINE E-STUDIEO 305 KI REPARING REGARDING	SBBT	22.10.18	UDC/FO/ARF	05.11.18	
22	4351R	MARUTI OMI AMBULANCE UP 32 DN 3760	R	23.10.18	UDC/FO/ARF/SOII	05.11.18	
23	3381R	EXTENSION OF SBBT	EE	24.10.18	FO/ARF/SOI/SA/ARF/FO/EE	05.11.18	
24	9056R	IMPREST MONEY FOR DAC	DAC	24.10.18	ANKIT/ARF/FO/ARF/SOII/CASHIER	05.11.18	

25	12336R	CIVIL MAINTENANCE WORK IN BBAU CAMPUS	EE	24.10.18	SOI/sa/FO/EE	05.11.18	
26	15073R	ANNUAL REPORT 2017-18 ENGLISH	R	24.10.18	FO/ARF/SOI/S A/ARF/FO/IA O	05.11.18	
27	3284R	signage board in university campus (retroreflective)	DES	24.10.18	FO/ARF/SOI/S A/ARF/FO/IA O	05.11.18	
28		BILL REIMBURSEMENT FILE PAYMENT	DZ	25.10.18	ANKIT/FO/AR F	05.11.18	
29		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	DEM	25.10.18	FO/ARF/SOI/S A/FO/IAO	05.11.18	
30	11931R	T/C PF OF DR. S K BHATNAGAR DHR	IAO	25.10.18	FO/IAO	05.11.18	
31	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	VC	26.10.18	FO/ARF/SOII/ ARF/FO/VC	05.11.18	
32	12181R	DST-SERB- PROJECT CONTINGENCY DR.R N BHARGAVA	DEM	26.10.18	SA/ARF/FO/V C	05.11.18	
33	12852R	MAINTENANCE OF CANTEEN NEAR UIET BUILDING	EE	26.10.18	SOI/SA/ARF/F O	05.11.18	
34	598/DZ/ BBAU/18	REPAIR & MENTAINENCE OF EQUIPMENTS	EE	26.10.18	SOI/SA/FO/V C	05.11.18	
35	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	EE	26.10.18	SA/FO/VC	05.11.18	
36		IMPREST MONEY FOR LAW	LAW	26.10.18	ANKIT/FO/AR F	05.11.18	
37	3073R	TEMPORARY SHEP FOR 1000 STUDENTS	EE	26.10.18	FO/SOI/SA/A RF/FO/EE	05.11.18	
38		JRF SALARY FILE DR. VENKATESH KUMAR R	DZ	29.10.18	SA/ARF	05.11.18	
39	12842R	PURCHASE OF PROJECTOR AND SCREEN	STR	29.10.18	SA/FO/IAO	05.11.18	
40	15087R	PURCHASE OF WHITE BOARD FOR THE DEPTT. OF PUBLIC ADMINISTRATION & ECONOMICS	STR	29.10.18	FO/ARF/SOI/S A/ARF	05.11.18	

41	15085R	T/C FILE OF DIESEL FOR DG SET PAYMENT BBAU SATELLITE CAMPUS AMETHI	R	29.10.18	SOII/ANKIT/ARF/FO	05.11.18	
42	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	EE	29.10.18	SOI/SA/FO/ARF/SOI/CASHER	05.11.18	
43	12321R	LABORATORY UP-GRADATION WORKS PART-I	EE	29.10.18	SOI/SA/ARF/FO/IAO	05.11.18	
44	3838R	SERVICING OF AGRICULTURAL EQUIPMENT	R	29.10.18	UDC/FO	05.11.18	
45	12182R	MANPOWER DR. R N BHARGAVA	R	30.10.18	SA/FO/VC	05.11.18	
46		AMBULANCE FITNESS FILE UP 32 DN 3760		30.10.18	arf/SOII/ARF/FO/ARF	05.11.18	
47	13036R	Maintenance of University Staff Quarters	VC	31.10.18	FO/EE	05.11.18	
48		BIO METRIC ATTENDANCE ET-2018	COR-ET	31.10.18	FO/IAO	05.11.18	
49		GUEST HOUSE PAYMENT 2011	GH	31.10.18	UDC/ARF/FO	05.11.18	
50	12849R	SERB RESEARCH GRANT: OVERHEAD CHARGES DR. GAURAV KAITHWAS	PHARMA	31.10.18	SA/ARF	05.11.18	
51	12564R	PF OF PROF. MY KHAN	IAO	31.10.18	FO/R	05.11.18	
52	14026R	SUCHMM PADARTH AND SAMBADDH CHETAN URJA RASHTRIY SANGHOSTI 01 FEBEARY-03 FEBEARY2019 PROF. BAL CHANDRA YADAV OPENING BANK ACCOUNT	PHY	31.10.18	FO/ARF/SOII	05.11.18	
53	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	DBT	31.10.18	SA/ARF	05.11.18	
54	15052R	APPROVAL OF SPECIAL LECTURE DEPARTMENT OF CHEMISTRY PROF. KAMAN SINGH	R	01.11.18	FO/DEAN SPDS	05.11.18	
55		ADVANCE FOR STATIONERY FOR UIET PROF. KAMAN SINGH	UIET	01.11.18	FO/ARF	05.11.18	
56	7465R	PAYMENT OF LETTER PAD FOR VC OFFICE	VC	01.11.18	UDC/ARF	05.11.18	
57	9282R	SERB-N-PDF DR. ASHISH K MISHRA	DES	01.11.18	SA/ARF	05.11.18	

58	5836R	CONSTRUCTION OF STUDENT ACTIVITY CENTRE PART-3 +2 FILE PART-1 AND PART-2 & PART-3	IAO	01.11.18	FO/VC	05.11.18	
59	4412R	BIBEKANAND NAYAK FIELD WORK/MRP-ICSSR	IAO	01.11.18	FO/VC	05.11.18	
60		7TH CONVOCATION 15/12/2017 TRANSPORTATION COMMITTEE	IAO	01.11.18	FO/PROF. N ARORA	05.11.18	
61	12713R	MAINTENANCE OF INSTRUMENTS-I	DES	01.11.18	SA/ARF	05.11.18	
62	16014R	DEPARTMEENT OF RURAL MANAGEMENET SBBT PHASE-III WORKS IN COMPUTER LAB	R	02.11.18	ARF/SOI/SA	05.11.18	
63	12826R	CAPITAL MAINTENANCE OF AMBEDKAR STUDIES	EE	02.11.18	ARF/SOI/SA	05.11.18	
64	15061R	PURCHASE OF HP COLOR JET LAGER CARTRIDGE/CANEN CARTRIDGE FOR COE OFFICE	R	02.11.18	ARF/soi/SA	05.11.18	
65	12578R	ADVANCE FOR BOM (TEA & SNACKES)	R	02.11.18	ARF/SOII/UD C	05.11.18	
66	13021R	GUNNER OF PAYMENT PART-II	R	02.11.18	ARF/UDC/FO/ VC	05.11.18	
67	12519R	JRF RECRUITMENT FILE OF DBT PROJECT PI :DR. YUSUF AKHTER DBT BBAU	DBT	02.11.18	SA/ARF	05.11.18	
68	12853R	PlaSma processing system dr. ravi kant tripathi	R	02.11.18	ARF/SOI/SA	05.11.18	
69	15089R	HONORARIUM OF COORDINATOR DEPT, CSGE UIET	R	02.11.18	ARF/SOII/UD C	05.11.18	
70	7475R	केद्रीय पुस्तकालय में सीपित दोनों लिप्टों का वार्षिक अनु०	EE	02.11.18	ARF/soi/SA	05.11.18	
71		WIFI-RAILTEL BBAU	DIT	02.11.18	SA/ARF	05.11.18	
72	16026R	DR. R N BHARAGAVA (INVITED TALK AT ICNP - 2018 MG UNIVERSITY KOTTAYAM, KERALA, INDIA)	R	02.11.18	ARF/UDC	05.11.18	
73	9883R	NEW VEHICLE MARUTI CIAZ FOR REGISTRATION UP-32-HR-6042	R	02.11.18	ARF/UDC	05.11.18	
74	3231R	ETIOS DIESEL UP 32 FR 5768	AR(V)	02.11.18	FO/AR(V)	05.11.18	

75	16000R	PAYMENT FOR NEWS PAPER & MAGAZINES FOR ABH	ABH	02.11.18	ARF/SOII/UD C	05.11.18	
76		PROJECT FELLOWSHIP OF DR.ANAND PRATP SINGH ICSSR	DPS	02.11.18	SA/ARF	05.11.18	
77	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	EE	02.11.18	ARF/SOI/SA	05.11.18	
78		REFUND OF FEE 2018-19 MS. URVASLI MAHANT SOORAJ SANT DEEPAK KUMAR	DRM	02.11.18	ARF/FO/R	05.11.18	
79		COE OFFICE ME PRINTER PURCHASE KRY HETU FILE	COE	02.11.18	FO/ARF	05.11.18	
80	15005R	REQUIREMENT OF EQUIPMENTS DR. S KUMAR	DAC	02.11.18	FO/ARF/SOI/S A	05.11.18	
81	15008R	LABORATORY FURNITURE DR. KHEM B THAPA	R	02.11.18	SA/ARF	05.11.18	
82	16034R	RAKESH TRIPATHI SECURITY PAYMENT FILE PART-II OLD	R	02.11.18	FO/ARF/SOI/S A	05.11.18	
83	10322R	CHILDREN EDUCATION ALLOWANCES PAR - 4 RAMA SHANKER SINGH	VC	02.11.18	ARF/SOII	05.11.18	
84		annual report for the YEAR 2017-18	VC	02.11.18	FO/ARF	05.11.18	
85		OFFICE ORDER OF PAY FIXATION UNDER CAS	VC	02.11.18	FO/ARF/SOI/ UDC	05.11.18	
86	12348R	PURCHASING OF ELECTRICAL TOOLS CUM MEASURING AND SAFETY INSTRUMENTS FOR ELECTRICIANS	VC	02.11.18	ARF/SOI/CAS HIER	05.11.18	
87		FELLOWSHIP FILE DR. ATUL KUMAR UPADHYAY	des	02.11.18	ankit/FO/VC	05.11.18	
88	16013R	PURCHASE OF ALMIRAH OR BOOK-CASE FOR KEEPING JOURNALS DONTED BY PROF. KAMAN SINGH	STR	02.11.18	ARF/SOII	05.11.18	
89	6987R	PRINTING OF UNIVERSITY NAME ENVELOPES (ADVANCE OF RS 10000/-)	STR	02.11.18	SOI/SA	05.11.18	
90		T/C II MONITORING AND INVESTMENT OF FUND	FW	05.11.18	FO/VC	05.11.18	

91	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	IAO	05.11.18	FO/ARF	05.11.18	
92	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALYSER)	PHARMA	05.11.18	FO/ARF	05.11.18	
93		m.sc forensic science & criminology (mfsc) course purchase approval (under self finance)	bio	05.11.18	FO/HOD-DBT	05.11.18	
94	3025R	PURCHASE OF EQUIPMENT FOR MSC LAB	DEM	05.11.18	SA	05.11.18	
95	YSS/2015/000838	DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW)	DAC	05.11.18	SA	05.11.18	
96	1/0387/DS/BBAU/18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	STATISTICS	05.11.18	SA	05.11.18	
97		REMUNERATION BILL FOR ESE, DEC-2017	COE	05.11.18	FO	05.11.18	
98		REMUNERATION BILL FOR END SEMESTER EXAMINATION B.TECH. (JULY-2018)	COE	05.11.18	FO	05.11.18	
99		REMUNERATION BILL FOR END SEMESTER EXAMINATION MAY-2018	COE	05.11.18	FO	05.11.18	
100		REMUNERATION FOR PH.D THESIS EVALUTION & VIVA-VOCE	COE	05.11.18	FO	05.11.18	
101		TRAINING ON GEM & GST	FW	05.11.18	FO/VC	05.11.18	
102		ADVANCE FOR SPORT ACTIVITY FESTIVAL FOR UNIVERSITY HEALTH CENTRE	IN.HEALTH CENTRE	05.11.18	FO	05.11.18	
103	11993R	ADVANCE FOR R-OFFICE	R	05.11.18	ANKIT	05.11.18	
104	16029R	T/C PF LTC OF DR. SHASHI KUMAR DHR	R	05.11.18	FO/VC	05.11.18	
105		TOUR OF THE FINANCE OFFICER	FW	05.11.18	UDC	05.11.18	
106		SPECIAL LECTURE PUBLIC ADMINISTRATION BBAU LUCKNOW PROF. RITU SUDAN SINGH		05.11.18	FO/ARF	05.11.18	
107	16038R	FINANCIAL ASSISTANCE FOR ATTENDING AMI-18 UNIVERSITY OF HYDERABAD DECEMBER 9-12,2018	R	05.11.18	FO	05.11.18	

108	9232R	ICSSR PROJECT DR. SURENDRA MEHER	DE	05.11.18	SA	05.11.18	
109	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	DBT	05.11.18	SA	05.11.18	
110	11017r	e-rti med legal cell	R	05.11.18	SOI/SA	05.11.18	
111		DELIVER LECTURES OF PROF. ALPANA SRIVASTAVA MDE/PDE:-103 SOCIAL ACCOUNTING AND DATA BASE	DE	05.11.18	UDC	05.11.18	
112	16042R	REPAIRING OF PHOTOCOPIER MACHINE	R	05.11.18	UDC	05.11.18	
113	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	DBT	05.11.18	SA	05.11.18	
114		EMPANELMENT OF CA/TAXIATION		05.11.18	FO	05.11.18	
115	12765R	TA BILL FOR VC SIR	VC	05.11.18	UDC	05.11.18	
116		T/C FILE OF MANPOWER SERVICES	OSD	05.11.18	FO/IAO	05.11.18	
117		T/C FILE OF SANITATIONH SERVICES	OSD	05.11.18	FO/IAO	05.11.18	
118		T/C FILE OF SECURITY SERVICES	OSD	05.11.18	FO/IAO	05.11.18	
119	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	VC	05.11.18	FO/ARF/SOII/ CASHIER	05.11.18	
120		RECOVERY OF RENT OF PHOTOSTATE/STATIONERY SHOP	R	05.11.18	FO	05.11.18	
121	4189R	AMC CEILING FANS & EXAUST FANS P-2	BY HAND CHNDRIKA	05.11.18	FO/ARF/SOI/ CASHIER	05.11.18	
122	15039R	LAPTOP PURCHASE OF ASHISH RASTOGI DRF (PAYMENT REGARDING FILE)	IAO	05.11.18	FO/VC	05.11.18	
123		05 APPLICATION FORMS FOR UGC RESEARCH FELLOWSHIP PROF. MADHULIKA DUBE ADITI CHATURVEDI, RATAN KUMAR THAKUR,RAVI SHANKER SHARMA, TARUSHREE BARI,VISHWAJEET SINGH	STATISTICS	05.11.18	FO/R	05.11.18	
124	10962R	PAYMENT FOR DISSERTATION OF ONE YEAR LLM II	R	05.11.18	ANKIT	05.11.18	
125	16047R	DISSERTATION WORK FILE FOR EDUCATION SHRI MANOJ KUMAR	R	05.11.18	ANKIT	05.11.18	