

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	13005/R	BBA LLB (H) Course Transfer Reminder File-DHR/SLS	R	19.11.18	R	26.11.18	Ok. Proceed when AC resolves
2	7697/R	Construction of Student Activity Centre (Part-2)-5(549)/15	R	19.11.18	EE	26.11.18	-
3	16090/R	Maintenance Work of Satellite Campus Amethi 5(686)/2018	R	19.11.18	R	26.8.18	Wait. Let University Fund come.
4	3839/R	Advance for Miscellancious Work for Rose Garden & Others- GBS	R	19.11.18	Horticulture Inspector	26.8.18	Allowed.
5	12529/R	सैटेलाइट कैंपस अमेठी के अनुरक्षिणी कार्य - 5(568)/2018	R	19.11.18	R	26.8.18	Ok. Do early.
6	3715/R	Landscaping of Auditorium/legal Studies Building- GBS	R	19.11.18	Co-Ordinator, GBS	26.8.18	Regert. Go for Plantation. Work as directed. It is maintenance free, needs less Labour/Exp.

7	16095/R	Request for Ph.D Increments by Various Faculty Members- Esst. Section	R	20.11.18	R	26.8.18	-
8	12783/R	UP-CST Project (Contingency Adjustment)- Dr. Monica Sharma, DBT	FO	20.11.18	FO	26.11.18	Approved. Proceed as per Project Norms.
9	16013/R	Purchase of Almirah or Book-Case for Keeping Journals Donated By- Prof. Kaman Singh, DAC	FO	20.11.18	DR (S&P)	26.11.18	-
10	6009/R	Sigage of University- 5(249)/2007	FO	20.11.18	EE	26.11.18	Its too expensive. Cut cost dracticaly for 7 Nos.
11	14094/R	DST-SERB Project (Purchase of Consumables)- Dr. Sunil G. Babu, DBT	FO	20.11.18	FO	26.11.18	Approved. Proceed as per Project Norms.
12	6256/R	Maintenance of Electrical Under Ground Cable in University Campus 5(412)/13	FO	20.11.18	EE	26.11.18	Allowed. Monitoring Committee to certify.
13	-	Extension for Complete Thesis-DRM	Head, DRM	20.11.18	AR (Academic)	26.11.18	Dean (Academic) Examine and Suggest.
14	17011/R	Hinditar Bhashi Karmiyan ko Hindi Prakshikshan- Hindi Cell	R	22.11.18	R	26.11.18	Ok. Allowed.

15	14097/R	Celebration of 84th Birth Anniversary of Bharat Ratan Dr APJ Abdul Kalam on 15th October 2018	R	22.11.18	R	26.11.18	regert.
16	16074/R	Orientation Course of Dr. Khem B. Thapa, Deptt. of Physics	R	22.11.18	DR (Estt.)	26.11.18	Allowed. See that Teaching do not Suffer. Mention in letter.
17	12152/R	Writ Petition of Dr. Md. Reyaz Ahmad order Passed by Hon'ble High Court	R	22.11.18	DR (Estt.)	26.11.18	Approved as per atached UGC rules 22 oct, 2014 for salary/arrear s/Payments.
18	17006/R	Honorarium in respect of Prof. M.Y. Khan (Supernanuated)- Estt. Section	R	22.11.18	R	26.11.18	Strcitly follow existing Unviersity Provisions for Honorarium payment of Chairman/m embers.

19	12743/R	AMC of Lifts (06 Nos) of Ambedkar Bhawan-5(107)/Elect/2018	R	22.11.18	FO	26.11.18	Library Lift AMC very costly. Can be reviewed.
20	-	Namankan Sankhya (Ph.D)-DES	Head, DES	22.11.18	Prof. RP Singh, Dean Academic Affairs	26.11.18	-
21	12457/R	ICSSR Research Project-Dr. Mahendra Kumar Padhy, DMCJ	Dr. MK Padhy, DMCJ	22.11.18	FO	26.11.18	Permitted. Proceed as per Project Guidelines.
22	-	T/C Dr.M K Padhy Asst Prof, DMCJ (Reg: Capacity Building Programme)	Dr. MK Padhy, DMCJ	22.11.18	DR (Estt.)	26.11.18	Ok
23	12799/R	Ph.D Admission 2018-19- Deptt. of History	R	22.11.18	AR (Academic)	26.11.18	Urgent.
24	15046/R	T/c मरम्मत पत्रावली (वाहन संख्या-UP-32-CX-6091)	FO	22.11.18	AR(Vehicle)	26.11.18	
25	16066/R	Purchase of Tonner for Colour Photocopier Machine in Academic Council- BBAU/STR/2016	FO	22.11.18	AR (Academic)	26.11.18	Ok Permitted also explore can we no/... for refilling
26	16031/R	Fellowship Recovery File NFST- Chandra Mohan Meena, DMCJ	FO	22.11.18	FO	26.11.18	Ok Do as per rules

27	-	Sign Board for Pilot of DBT Project at Field- Prof. Ram Chandra, DEM	FO	22.11.18	FO	26.11.18	ok pay as per project guidelines
28	12214/R	T/c Electrical Maintenance Work in Central Library File No.- 5(40)/Elect./2018	FO	22.11.18	FO	26.11.18	Recheck exact amount and satisfied repot warranty provide
29	-	Stipend/Fellowship for Council of Science and Technology, U.P,- Dr. Subhash Kumar Yadav, Deptt. of Statistics	FO	22.11.18	FO	26.11.18	Approved Pay as per project guidelines
30	12255/R	Proposal for Engg. Chemistry Lab-UIET	R	22.11.18	Prof. RP Singh, Dean Academic Affairs	26.8.18	-
31	12034/R	DST-SERB Project (Technical Committee for the Purchase of Equipments-03)- Dr. Sunil Babu Gosipatala, DBT	FO	22.11.18	FO	26.8.18	Approved. Proceed as per Project Norms.
32	12605/R	Request for fund to present International paper in japan Dr. anajni tiwari DAC			FO	26.11.18	Rechecked and Putup.
33	8279/R	Type A Residence work 5 (326) 11 Part 1			FO	26.11.18	Examine & put up.