

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8146R	T/C PF OF SHRI RAMA SHANKAR SINGH	VC	17.05.16	FO/ARF/so/cas/R	14.10.16	
2	4666R	UP32CX6091	R	06.09.16	FO/ARF/SO	14.10.16	
3		27TH APPRECIATION COURSE IN PARLIAMENTARY PROCESS & PROCEDURES DR. PREETI CHAUDHARI	DPS	15.09.16	LDC/arf	14.10.16	
4		HONORARIUM CLAIM OF PERMANENT FACULTY WORKING AS GUEST FACULTY	FW	26.09.16	ARF/SOII/LDC/ARF/FO/soii/LDC	14.10.16	
5	5963R	Imprest	YGH	28.09.16	CASHIER	14.10.16	disposed off
6	9374R	ADVANCE FOR LUSCON-2016	R	29.09.16	VC	14.10.16	
7		PAYMENT OF CONTRACT FACULTY		30.09.16	SO/ARF	14.10.16	
8	4573R	FIELD VISIT & WORKSHOP(PRINTING OF THE PROCEEDINGS)	DST	27.09.16	FO/ARF/FO	14.10.16	
9	8264r	further development of recreation/ common room in rca boys hostel	R	26.09.16	FO/ARF/SO I/ARF/FO/ARF/SOI/sa/ARF/fo	14.10.16	
10	6393R	RGNF-VOL-II	DES	03.10.16	STENO/ARF	14.10.16	
11	3900R	MISCELLANEOUS	DST	04.10.16	DST-CPR	14.10.16	
12	6878R	CONSULTANCY PROJECT G. WATER DR. VENKATESH DUTTA	DES	04.10.16	sa/ARF	14.10.16	
13		GUEST FACULTY PAYMENT(Dr. Richa Srivastava)	das	05.10.16	ldc/arf	14.10.16	
14	5898R	OLT FILE	EXAM	05.10.16	SA/ARF/fo	14.10.16	
15	5104R	67/INSPIRE FELLOWSHIP/HD&FS	SHS	05.10.16	STENO/arf/fo	14.10.16	
16	8110R	PUCHASE OF FURNITURES FOR RCA	STR	05.10.16	AR(S&P)	14.10.16	
17		कार क्षतिपूर्ति के संबंध में प्रो० सुदर्शन वर्मा	LAW	05.10.16	ldc/ARF	14.10.16	
18	6494R	Payment of legal fee Rajan mishra,S.M singh	VC	06.10.16	ARF	14.10.16	

19	8649R	PROPOSAL FOR SPORTS POLICY & DPORTS BUDGET-2016-17	VC	06.10.16	AD(PHI.ED U)	14.10.16	
20	8721R	REFUND OF FEE- KELVIN KAMAL, ATIF AZAJ, MS. SHIVANGI---BBA LLB	VC	06.10.16	H-DHR	14.10.16	
21		BUDGET FILE	CPD	06.10.16	SOI/LDC/ar f	14.10.16	
22	3228R	IMPREST	EE	06.10.16	STENO/ARF /FO/ARF	14.10.16	
23	624F	M.sc Imprest	dap	07.10.16	STENO/arf/ fo	14.10.16	
24	8931R	PROF. RAM CHANDRA DST PROJECT	R	07.10.16	SA/ARF/FO	14.10.16	
25	9008R	CPF/GPF A/C NO OF UNIVERSITY EMPLOYEE	R	07.10.16	STENO/arf/ fo	14.10.16	
26	8693R	REFUND OF FEE-KAMAL, SATISH,GOVIND	R	07.10.16	STENO/arf/ fo	14.10.16	
27	4601R	PURCHASE OF PLANTS/ GRASS FOR VC RESIDENCE	R	07.10.16	LDC/ARF	14.10.16	
28	3034R	17TH & FINAL BILL OF AUDITORIUM		07.10.16	vc	14.10.16	
29		REPAIR & MAINTENANCE OF EQUIPMENTS	DAAS	07.10.16	SA/ARF/fo	14.10.16	
30		ICSSR PROJ- PAYMENT TO RESEARCH STAFF-DR. SHASHI KUMAR		07.10.16	SA/ARF/fo	14.10.16	
31	7457R	DBT PROJ DR. ANAND PRAKASH	DBT	07.10.16	SA/ARF/fo	14.10.16	
32	5166R	ADVANCE PAYMENT FOR MAINTENACE	vc	07.10.16	CASHIER	14.10.16	disposed off
33		HEAD OF EXPENDITURE:CONsumable DR. ALOK K.SINGH	vc	07.10.16	CASHIER	14.10.16	disposed off
34	7523R	UP GRADATION OF JRF TO SRF-ANURAG SWAROOP	vc	07.10.16	CASHIER	14.10.16	disposed off
35		LEVELING WORK AT BOTANICAL GARDEN P-2	vc	07.10.16	CASHIER	14.10.16	disposed off
36	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	vc	07.10.16	CASHIER	14.10.16	disposed off
37		REPAIR OF PHOTOCOPEIR MACHINE OF DEAN SAS	vc	07.10.16	AR(S&P)	14.10.16	
38		NPROCUREMENT OF SILKWARM EGGS	DAAS	13.10.16	H-DAAS	14.10.16	
39		IMPREST	SBBT	13.10.16	CASHIER	14.10.16	disposed off

40	455F	IMPREST	DCS	13.10.16	STENO/arf	14.10.16	
41	3201R	icssr proj dr. shashi kumar FIELD WORK TA/DA	dhr	13.10.16	sa/ARF/FO	14.10.16	
42		annual maintenance contract for photocopier machine	DE	13.10.16	LDC/arf	14.10.16	
43	3022R	IJST	vc	13.10.16	prof.rp singh	14.10.16	
44	8827r	खिडकी हेतु नये पर्दे क्रय के लिये	vc	13.10.16	H-DMCJ	14.10.16	
45	8772R	REQUIREMENT OF AC, TABLES CHAIRS FOR LABS	vc	13.10.16	H-DAC	14.10.16	
46	7931R	PAYMENT OF SANITATION AGENCY	vc	13.10.16	EO	14.10.16	
47	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	vc	13.10.16	CASHIER	14.10.16	disposed off
48	5100R	DR. GAURAV RAJ DWIVEDI-PROJ FILE (SERB)	DES	13.10.16	SA/ARF	14.10.16	
49	3783r	MAINTENANCE OF RESIDENTIAL BUILDING	R	13.10.16	SA/ARF	14.10.16	
50	9370R	T/C PF DR. VENKATESH DUTTA LTC	R	13.10.16	STENO/arf	14.10.16	
51	8589R	MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE	R	13.10.16	STENO/ARF	14.10.16	
52	3400R	REPAIRING & PAINTING ADMINISTRATIVE BUILDING PHASE-1	R	13.10.16	ee	14.10.16	
53	8570R	T/C PF OF SMT.SUDHA SRIVASTAVA(LTC)	R	13.10.16	STENO/ARF	14.10.16	
54	9419R	PURCHASE OF BOOKS	R	13.10.16	dem-nk arora	14.10.16	
55	7585r	Requirement of CCTV'S	AE(E)	14.10.16	SA	14.10.16	
56	7968R	PUBLICATION/PRINTING	DST	14.10.16	SA	14.10.16	
57	4885R	BRNS-DAE PROJ MAIN FILE		14.10.16	ARF/SOI/SA	14.10.16	
58	9247R	PROF. KAMAN SINGH INSA-INTERNATIONAL COLLABORATIVE EXCHANGE PROGRAMEE-16	ESTT	14.10.16	ARF	14.10.16	

59		JRF SALARY FILE DST-SERG PROJ VENKATESH DUTTA	DES	14.10.16	SA	14.10.16	
60		UGC NON-NET FELLOWSHIP	VC	14.10.16	ARF	14.10.16	
61		MONITERING AND INVESTMENT OF FUND-- 04.10.16	VC	14.10.16	FO	14.10.16	
62	5987R	BOOK EXIBITION	VC	14.10.16	FO	14.10.16	
63		GUEST FACULTY PAYMENT	fw	14.10.16	VC	14.10.16	
64		MAINTENANCE OF GREEN HOUSE STRETURES	DAPS	14.10.16	LDC	14.10.16	
65		refereshment committee-YOGA WORKSHOP AND CONFERENCE	SPORTS	14.10.16	STENO	14.10.16	
66		BANNER MEMONTO CERTIFICATE PUBLICATION COMMITTEE-YOGA WORKSHOP AND CONFERENCE	SPORTS	14.10.16	STENO	14.10.16	
67		subhead of grant-consumable	dap	14.10.16	sa	14.10.16	
68	7076R	12वे योजना के अन्तर्गत के0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान	ee	14.10.16	fo	14.10.16	
69		IMPREST	HOSTEL	14.10.16	STENO	14.10.16	
70	8294R	CONTRACTUAL FACULTIES PAYMENT	FW	14.10.16	VC	14.10.16	
71	4189R	AMC CEILING FANS & EXAUST FANS P-2	R	14.10.16	STENO	14.10.16	
72	7657R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIU	R	14.10.16	SA	14.10.16	
73	4831R	TA BILL OF REGISTRAR	R	14.10.16	LDC	14.10.16	
74		PAYMENT OF BILL IN CONNECTION WITH ADVERTISMENT FOR TEACHING AND NON- TEACHING POSITIONS	R	14.10.16	SA	14.10.16	
75	9458R	LTC ADVANCE OF SRI ATUL BAJPAI	R	14.10.16	STENO	14.10.16	
76	9374R	ADVANCE FOR LUSCON-2016	VC	14.10.16	ARF	14.10.16	