

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		MANDEY/PARETOSHAL KE SHMBAND		29.09.16	VC	24.10.16	
2		SPECIAL ENTRANCE TEST 2016	DPT	29.09.16	H-DIT	24.10.16	
3		IMPREST	R	29.09.16	H-DES	24.10.16	
4	8642R	PERCHASE OF RACK ETC. FOR ELECTRICAL STORE	EE	26.09.16	EE	24.10.16	
5	8358R	NFHE-MOHD. BAQIR	DES	03.10.16	STENO/A RF/FO/AR F	24.10.16	
6	9303R	REQUIREMENT OF NEW PHOTOCOPIER MACHINE	STR	04.10.16	AR(S&P)	24.10.16	
7	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	dbt	04.10.16	VC	24.10.16	
8	7205R	UGC-MRP 2015-16	VC	05.10.16	VC	24.10.16	
9	8729R	REQUIREMENT OF DEPARTMENT LIBRARY (U.G.COURES)	LIB	05.10.16	FO/ARF/S O/SA/ARF /FO	24.10.16	
10		purchase of furniture for student counselling centre	VC	06.10.16	AR(S&P)	24.10.16	
11		BUDGET FILE	CPD	06.10.16	VC	24.10.16	
12	8693R	REFUND OF FEE-KAMAL, SATISH,GOVIND	R	07.10.16	R	24.10.16	
13		PURCHASE OF ROLLER BLIND FOR FO CHAMBER	STR	05.10.16	ARF/FO/A RF	24.10.16	
14	3523r	PROMOTION OF DRIVERS/TRANSFER OF	R	07.10.16	R	24.10.16	
15	3783r	MAINTENANCE OF RESIDENTIAL BUILDING	R	13.10.16	SA/ARF/f o/ARF	24.10.16	
16		PAYMENT OF BILL IN CONNECTION WITH ADVERTISMEN T FOR TEACHING AND NON-TEACHING POSITIONS	R	14.10.16	PIC- RECRUIT MMENT	24.10.16	
17	9458R	LTC ADVANCE OF SRI ATUL BAJPAI	R	14.10.16	STENO/A RF/FO/AR F	24.10.16	
18	3900R	MISCELLANEOUS	DST	17.10.16	ARF/SOI/ SA/ARF/F O	24.10.16	

19		National conference on yoga for holistic health	SPORTS	17.10.16	ARF/SO/L DC/ARF	24.10.16	
20	5107r	PROVIDING FIXING OF GRANITE & STAINLESS STEEL LETTERING OF MAIN GATE	EE	17.10.16	VC	24.10.16	
21	8436R	PAINTING OF ASHOKA & KANISKA BOYS HOSTEL	EE	17.10.16	VC	24.10.16	
22		HEAD OF EXPENDITURE: EQUIPMENT	DAC	18.10.16	SA/ARF/f o	24.10.16	
23		HEAD OF EXPENDITURE: EQUIPMENT	DAC	18.10.16	SA/ARF/F O	24.10.16	
24		PURCHASE OF FURNITURE FOR AMETHI SETLITEE CENTER		18.10.16	SA/ARF/F O/ARF	24.10.16	
25	9443R	ICSSR PROJ- DR SURENDER MEHER CONTINGENCY GRANT	VC	18.10.16	DE-DR. SURINDER MEHER	24.10.16	
26	8421R	T/C PF OF MRS. ANITA TIWARI	VC	18.10.16	ARF/SO/L DC/ARF/F O	24.10.16	
27	3922R	construction of shelter shed along road side /maintenance	R	18.10.16	SA/ARF/F O/ARF	24.10.16	
28	8462R	SUPPLY AND INSTALLATION VARIOUS WORKS	R	18.10.16	SA/ARF/F O	24.10.16	
29	6027R	Dr. Rima kumari DST-start up YS CONTINGENCY	R	18.10.16	SA/ARF/F O	24.10.16	
30	9469R	PROPOSA FOR DEPTT LIB	R	18.10.16	SOI/SA/A RF/FO	24.10.16	
31	8110R	PUCHASE OF FURNITURES FOR RCA	STR	18.10.16	ARF/FO/A RF	24.10.16	
32		TA BILLS	VC	18.10.16	VC	24.10.16	
33	9373R	FINANCIAL ASSISTANCE FOR INTERNATIONAL CONFERNANCE DR RICHA KOTHARI	VC	18.10.16	VC	24.10.16	
34		FEE REEMBAMEMENT/SPECIAL ENBAL TEST 2016	IT	18.10.16	ARF/SO/S TENNO/AR F/FO	24.10.16	

35	4703R	Advance/imprest	VC	19.10.16	STENO/ARF/FO	24.10.16	
36		HEAD OF EXPENDITURE: CONSUMABLES	DPT	19.10.16	SO/SA/ARF/fo	24.10.16	
37	8165R	GATE SCHOLARSHIP NEHA YADAV	DPT	19.10.16	STENO/ARF/FO	24.10.16	
38	5039R	JRF-2012	DRM	19.10.16	R	24.10.16	
39	8142R	RECRITMENT FILE DST-SERB PROJ SUDIPTA SAHA	VC	19.10.16	CASHIER	24.10.16	disposed off
40	9280R	IMPREST	VC	19.10.16	W-DR.NARENDER KUMAR	24.10.16	
41	4057r	NEW BUILDING FOR ADMINISTRATIVE BLOCK COMPLEX....	VC	20.10.16	ARF/SOI/SA	24.10.16	
42	7525R	JRF Ms. Maya Bharti	R	20.10.16	VC	24.10.16	
43	8924R	DR. SANGEETA YADAV -SERB-DST	R	20.10.16	DEM-DR.SANG EETA YADAV	24.10.16	
44	9182R	RETURN OF PG SCHOLARSHIP FOR PROF. COURSE FOR SC/ST CANDIDATES MS. SANJU&NIKITA	R	20.10.16	STENO/ARF	24.10.16	
45	5261R	JRF-2012	R	20.10.16	STENO/ARF	24.10.16	
46	8111R	JRF OF MS. DEEPTI SINGH	R	20.10.16	H-DPS	24.10.16	
47	9470R	REQUIREMENT OF CHEMICALS	VC	20.10.16	ARF/SOI/SA	24.10.16	
48	9232R	ICSSR PROJ- SURINDER MEHER	VC	20.10.16	CASHIER	24.10.16	disposed off
49		DEMONSTRATION & TRAINING (M/C) PAYMENT	VC	20.10.16	ARF/SO/STENO	24.10.16	
50		ADVANCE FOR ADMITION COUNSELING	SOE	20.10.16	LDC/arf/FO	24.10.16	
51	4114R	PAYMENT OF BONUS & DAILY FOR THE YEAR 2004-05	VC	21.10.16	VC	24.10.16	

52	8589R	MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE	VC	21.10.16	CASHIER	24.10.16	disposed off
53		PRINTING/SUPPLY OF EXAM STATIONARY(CLOSED ENVELOP)	VC	21.10.16	CASHIER	24.10.16	disposed off
54	7457R	DBT PROJ (PILOT)	VC	21.10.16	CASHIER	24.10.16	disposed off
55	4067R	COMMITTEE FOR CREATION O MOSQUITO MESH SIDD. HOSTEL	R	21.10.16	CASHIER	24.10.16	disposed off
56		IMPREST	SGH	21.10.16	STENO/ARF	24.10.16	
57	9429R	DR. SHIKHA- ACADEMIC ACTIVITIES	RSO	21.10.16	VC	24.10.16	
58		RGNF -MS. POONAM PARASHAR & MS.MALTI	PHARM	21.10.16	STENO/ARF/FO	24.10.16	
59	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS		21.10.16	FO/ARF	24.10.16	
60	7968R	PUBLICATION/PRINTING	DST	20.10.16	SOI/SA	24.10.16	
61		DD REGARDING FILE 2015-16	COE	24.10.16	ARF	24.10.16	
62		RELEASE OF SCHOLARSHIP 2015-16	SHS	24.10.16	STENO	24.10.16	
63		FEE REFUND	UIET	24.10.16	STENO	24.10.16	
64	9443R	ICSSR PROJ- DR SURENDER MEHER CONTINGENCY GRANT	DE	24.10.16	SA	24.10.16	
65		IMPREST	DE	24.10.16	STENO	24.10.16	
66	7156R	JRF VINEET KUMAR	DAM	24.10.16	STENO	24.10.16	
67	7873R	ONLINE UPS AND INVERTER	R	24.10.16	SA	24.10.16	
68	7049R	AMARJYOTI DAS DST INSPIRE FELLOWSHIP	R	24.10.16	STENO	24.10.16	
69	6333R	IMPREST	R	24.10.16	STENO	24.10.16	
70	8450R	BBAU VOICE-2016	R	24.10.16	LDC	24.10.16	
71	9378R	PARTITION IN ROOM NO.-304	R	24.10.16	SA	24.10.16	
72	6494R	Payment of legal fee Rajan mishra,S.M singh	R	24.10.16	SA	24.10.16	
73	9087R	HOSPITALITY EXPENSES OF SC/ST CELL 16-17	R	24.10.16	STENO	24.10.16	

74	9292R	T/C FILE COMPUTER ADVANCE OF SHRI ARVIND SHUKLA	R	24.10.16	LDC	24.10.16	
75	5173R	FIST	R	24.10.16	SA	24.10.16	
76	9379R	FEE REFUND SATELLITE CAMPUS	R	24.10.16	STENO	24.10.16	
77	3940R	112/JRF (2012-13)	R	24.10.16	STENO	24.10.16	
78	4916R	EXAMINATION HALL	R	24.10.16	FO	24.10.16	
79	9449R	DIESEL FOR DG SET AMETHI CAMPUS	R	24.10.16	ARF	24.10.16	
80	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	DE	24.10.16	SA	24.10.16	
81	7268R	PAYMENT FOR NEWSPAPER AND MAGAZINE	LIB	24.10.16	ARF	24.10.16	
82	7097R	RECRUITMENT OF PROJ STAFF	DST-CPR	24.10.16	SA	24.10.16	
83	7459R	EQUIPMENT PURCHASE DBT PROJ	DBT	24.10.16	SA	24.10.16	
84		ICSSR RESEARCH PROJ- PAYMENT TO RESEARCH STAFF	VC	24.10.16	ARF	24.10.16	
85	9459R	SALARY OF CONTRACTUAL EMPLOYEES	VC	24.10.16	ARF	24.10.16	
86	9422R	T/C PF OF SHRI RAMA SHANKAR SINGH	VC	24.10.16	FO	24.10.16	