

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9326R	T/C TA BILL REGISTRAR JOURNEY 09.09.16	VC	22.09.16	LDC/ARF/ SOII/LDC/ ARF	27.10.16	
2		HONORARIUM CLAIM OF PERMANENT FACULTY WORKING AS GUEST FACULTY	FW	26.09.16	ARF/SOII/ LDC/ARF/ FO/soii/L DC/ARF	27.10.16	
3	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS	AE(E)	30.09.16	AE(E)	27.10.16	
4		SPACE REQUIREMENT	R	07.10.16	LDC/ARF/ FO/ARF/S OII/LDC/A RF	27.10.16	
5		ELECTRICAL WORK/ SUPPLY FOR BBAU AMETHI SATELLITE CAMPUS P-2	AE(E)	13.10.16	FO/ARF/S OII/SA/AR F	27.10.16	
6	3930R	AMC OF DG SET P-2	EE	17.10.16	FO/ARF/S OI/SA/AR F	27.10.16	
7		PURCHASE OF FURNITURE FOR AMETHI SETLITEE CENTER		18.10.16	CASHIER	27.10.16	disposed off
8	7984R	TRANSFORMER MAINTENANCE WORK	VC	18.10.16	FO/ARF/S OI/SA/AR F	27.10.16	
9	7873R	ONLINE UPS AND INVERTER	R	24.10.16	SA/ARF	27.10.16	
10	3940R	112/JRF (2012-13)	R	24.10.16	STENO/A RF	27.10.16	
11	9449R	DIESEL FOR DG SET AMETHI CAMPUS	R	24.10.16	arf/SOII/S TENO/AR F	27.10.16	
12	9442R	ICSSR RESEARCH PROJ DR. SANATAN NAYAK	DE	24.10.16	SA/ARF/F O/DE	27.10.16	

13	7459R	EQUIPMENT PURCHASE DBT PROJ	DBT	24.10.16	SA/ARF	27.10.16	
14	7828R	IMPREST	CC	24.10.16	arf/SOII/S TENO/AR F	27.10.16	
15	9045R	70TH INDEPENDENCE DAY CELEBRATION	SPORTS	25.10.16	LDC/ARF	27.10.16	
16	9190R	DR. SHIKHA PRUCHASE OF VV-VIS SPECT.....	STR	25.10.16	SA/ARF	27.10.16	
17		REPAIR OF PHOTO COPIER MACHINE INSTALLESD IN STR	STR	25.10.16	SA/ARF	27.10.16	
18	8363R	REQUIREMEMENT OF FURNITURE	STR	25.10.16	SA/ARF	27.10.16	
19		LEVELING WORK AT BOTANICAL GARDEN P-2	GBS	25.10.16	LDC/ARF	27.10.16	
20	9464R	PURCHASE OF LON ELECTRODE	VC	25.10.16	ARF/SOI/ SA	27.10.16	
21	9373R	FINANCIAL ASSISTANCE FOR INTERNATIONAL CONFERNANCE DR RICHA KOTHARI	VC	25.10.16	BY HAND DR.RICHA KOTHARI	27.10.16	
22	9429R	ACADEMIC ACTIVITIES DR. SHIKHA	VC	25.10.16	BY HAND DR. SHIKHA	27.10.16	
23	5987R	BOOK EXIBITION	VC	25.10.16	CASHIER	27.10.16	disposed off
24		video recording & purchase of camera	dpr	25.10.16	arf/SOI/L DC	27.10.16	
25	7585R	REQUIREMENT OF CCTV CAMERA		25.10.16	SOI/ARF	27.10.16	
26		34/27/BRNS-DAE PROJ FILE	vc	25.10.16	CASHIER	27.10.16	disposed off
27	7981r	purchase of printer dr.devesh kumar	vc	25.10.16	CASHIER	27.10.16	disposed off
28		HEAD OF EXPENDITURE: CONSUMABLES	vc	25.10.16	DAC	27.10.16	
29		HEAD OF EXPENDITURE: CONTINGENCY	vc	25.10.16	DAC	27.10.16	
30	9137R	AIR-CONDITIONER FOR RCA COMPUTER LAB	vc	25.10.16	AR(S&P)	27.10.16	
31	7401R	AMC OF WATER COOLER & WATER PURIFIERS- P-2	vc	25.10.16	CASHIER	27.10.16	disposed off
32		REPAIR & MAINTENANCE OF EQUIPMENTS	vc	25.10.16	H-DAAS	27.10.16	
33		FILE FOR TRAVEL-DBT PILOT PROJ	DBT	26.10.16	SA/ARF	27.10.16	

34	1750F	PURCHASE OF A BOX/CARTRIDGE ETC		26.10.16	SA/ARF	27.10.16	
35		PURCHASE OF FURNITURE DIR.UIET		26.10.16	SA/ARF	27.10.16	
36	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	RSO	26.10.16	SA/ARF	27.10.16	
37	4393R	RN BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	RSO	26.10.16	ARF/SOI/SA	27.10.16	
38	9205R	T/C PF RAMESH CHANDRA RAWAT, MTS(LTC)	R	26.10.16	STENO/ARF	27.10.16	
39	6610r	rajbhasha suktiya/ anmol vchan ke pradarshan	hind	26.10.16	LDC/ARF	27.10.16	
40	9247R	PROF. KAMAN SINGH INSA-INTERNATIONAL COLLABORATIVE EXCHANGE PROGRAMEE-16	R	27.10.16	FO	27.10.16	
41		CONTINGENCY AMOUNT FILE SATELLITE CAMPUS OF AMETHI	VC	27.10.16	ARF	27.10.16	
42		TA BILL VC SIR	VC	27.10.16	ARF	27.10.16	
43		BBAU-AMETHI CENTRE.AMETHI	vc	27.10.16	arf	27.10.16	
44		TRAINING FOR INTERNAL FACULTY		27.10.16	vc	27.10.16	
45	9172R	T/C FILE - PURCHASE OF POSTAGE STAMP(Advance)	R	27.10.16	steno	27.10.16	
46	8649R	PROPOSAL FOR SPORTS POLICY & DSPORTS BUDGET-2016-17	R	27.10.16	ARF	27.10.16	
47		NEWLY CONSTRUCTED BOYS HOSTEL- NARENDRA KUMAR		27.10.16	CASHIER	27.10.16	disposed off
48		PURCHASE OF COMPUTER & PROJECTOR FOR AMETHI SATELLITE		27.10.16	CASHIER	27.10.16	disposed off
49		PURCHASE ONE KTS DIGITAL PHONE 24KEYS FOR COE OFFICE(EPBX)		27.10.16	CASHIER	27.10.16	disposed off
50	8019R	फोटोकापी मशीन मरम्मत के संबंध में		27.10.16	CASHIER	27.10.16	disposed off
51		TRAINING FOR INTERNAL FACULTY	VC	27.10.16	FO	27.10.16	discussion
52	3123R	BATTERY FOR VEHICLES ETC	VEHI	27.10.16	LDC/ARF	27.10.16	
53	9058r	REFUND OF FEE & CAUTION MONEY OF MR. CHHATRAPAL	R	27.10.16	STENO	27.10.16	
54	6315R	PURCHASE OF ELECTRIC MATERIAL	R	27.10.16	FO	27.10.16	
55	8754R	IMPREST FOR B.B.A.&B.COM (H)	DRM	27.10.16	STENO	27.10.16	

56	8924R	DR. SANGEETA YADAV -SERB-DST	VC	27.10.16	ARF	27.10.16	
57	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	VC	27.10.16	ARF	27.10.16	
58		ADVANCE	VC	27.10.16	ARF	27.10.16	
59		ADVANCE HEALTH CAMP		27.10.16	ARF	27.10.16	
60		PURCHASE OF PHOTOSTATE MACHINE FOR COE OFFICE	COE	27.10.16	ARF	27.10.16	
61		END SEMESTER EXAMINATIONS DEC-2016	COE	27.10.16	ARF	27.10.16	
62		IMPREST	PHARMA	27.10.16	STENO	27.10.16	
63	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	VC	27.10.16	ARF	27.10.16	