

S.No	FILE. NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		42ND FC MEETING FILE	FW		VC	03.10.16	
2	5058R	PROPOSAL FOR GRANT FROM THE VC'S DISCRETIONARY FUND+1 FILE ATTACHED	ACA	24.08.16	R	03.10.16	
3	7612R	Purchase of Deep freezer	R	01.09.16	SA/ARF/soi/FO	03.10.16	
4	8903R	PF OF SARVJEET (PEON)	R	01.09.16	VC	03.10.16	
5	8522R	UC & SE (DST-INSPIRE FACULTY) DR. KUSWAHA+6 FILE AND 1LETTER ATTACHED	DBT	05.09.16	CASHIER	03.10.16	disposed off
6	4666R	UP32CX6091	R	06.09.16	FO/ARF/SO	03.10.16	
7	6922R	सुश्री सुनीता भारती एम फिल समाजशास्त्र विभाग फीस स्थानान्तरण विशयक	vc	14.09.16	FO/ARF/SOII/STENO/ARF/FO/SOII	03.10.16	
8	6781R	DR. SHIV KUMER- CONTINGENCY	DES	15.09.16	VC	03.10.16	
9	5176R	PURCHASE OF DIESEL FOR DG SET FOR C.L	AE(E)	16.09.16	CASHIER	03.10.16	disposed off
10		ESSAY/POEM/SLOGEN WRITING COMPETITION	SOCI	16.09.16	VC	03.10.16	
11	4758R	BICYCLE PURCHASE ADVANCE	R	19.09.16	R	03.10.16	
12	7187R	GRASS IN CHILDREN'S PARK		20.09.16	HI	03.10.16	
13	4218r	AMC OF AC P-3	EO	20.09.16	AE(E)	03.10.16	
14	5335R	Diesel purchasing for Auditorium DG Set	EO	20.09.16	CASHIER	03.10.16	disposed off
15	9280R	IMPREST	R	20.09.16	CASHIER	03.10.16	disposed off
16		REPAIR OF PHOTOCOPIER MACHINE OF SOCI	STR	20.09.16	AR(S&P)	03.10.16	

17		HEAD OF EXPENDITURE:TRAVEL DR. ALOK K.SINGH	DAC	20.09.16	SA/ARF/FO/SO	03.10.16	
18		HEAD OF EXPENDITURE:CONTINGENCY DR. ALOK K.SINGH	DAC	20.09.16	VC	03.10.16	
19		PAYMENT OF BILLS IN CONECTION WITH ADVERTISEMENT FOOR TEACHING AND N/T	PIC	20.09.16	RECRUIT CELL	03.10.16	
20		PAYMENT OF CONTRACT FACULTY	UIET	21.09.16	DIR-UIET	03.10.16	
21	6843R	Dr. Nirula research scientist'B'	R	21.09.16	VC	03.10.16	
22	8261R	IMPREST	RCA	21.09.16	CASHIER	03.10.16	disposed off
23	9319R	DR. MADHUKAR SAXENA-OVERHEAD GRANT	R	21.09.16	DBT-DST/NPDF	03.10.16	
24	6494R	Payment of legal fee Rajan mishra,S.M singh	R	21.09.16	FO/ARF/SOII/SA/ARF/SOII	03.10.16	
25	2537F	IMPREST	SES	22.09.16	CASHIER	03.10.16	disposed off
26		DETAILS OF BILLS (REMUNERATION/HONORARIUM)OEE-2016		22.09.16	ARF/FO/ARF/soii/ARF	03.10.16	
27	3874R	PURCHASE OF STATIONARY ITEMS FOR BOM MEETING	VC	22.09.16	AR(S&P)	03.10.16	
28	8773R	REQUIRMENT OF FURNITURE AC COMP FOR PROF KAMAN SINGH	DAC	23.09.16	VC	03.10.16	
29	9258r	ADVANCE FOR DISPLAY BOARD ETC	RCA	23.09.16	VC	03.10.16	
30		PRINTING/SUPPLY OF EXAM STATIONARY	COE	26.09.16	CASHIER	03.10.16	disposed off

31		HONORARIUM CLAIM OF PERMANENT FACULTY WORKING AS GUEST FACULTY	FW	26.09.16	ARF/SOII /LDC/ARF	03.10.16	
32	3105R	MISC, ADVANCE MEETING ETC	R	28.09.16	CASHIER	03.10.16	disposed off
33	3444R	UP32FS3613	VC	28.09.16	AR(V)	03.10.16	
34	8382R	PURCHASE OF FAX MACHINE FOR REGISTRAR OFFICE	store	28.09.16	R	03.10.16	
35		maitenace of photocopier machine	PHARMA	28.09.16	AR(S&P)	03.10.16	
36		PURCHASE OF NOTICE BOARD		28.09.16	CASHIER	03.10.16	disposed off
37	3228R	IMPREST	R	29.09.16	CASHIER	03.10.16	disposed off
38		IMPREST MONEY PART II	DBT	29.09.16	CASHIER	03.10.16	disposed off
39	4209R	IMPREST	DPT	29.09.16	CASHIER	03.10.16	disposed off
40	4008R	JRF-2011-12	R	29.09.16	VC	03.10.16	
41	5952R	JRF FELLOWSHIP OF MS. SUCHITRA DIWAKER	R	29.09.16	FO/SO/ST ENO/ARF	03.10.16	
42		SPECIAL LECTURES 70TH INDEPENDENCE DAY	R	29.09.16	CASHIER	03.10.16	disposed off
43		IMPREST	R	29.09.16	STENO/ARF	03.10.16	
44	7076R	12वे योजना के अन्तर्गत के0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान		29.09.16	ARF	03.10.16	
45	8981R	TRANSPORTATION ALLOWANCE OF THE LIBRARIAN	VC	30.09.16	ARF/SO/LDC/ARF	03.10.16	
46		RECORD OF LATE PAYMENT FEE OF	LIB	30.09.16	LDC/ARF	03.10.16	
47	3224R	T/C FILE OF CANTEEN CONTRACT (VOL-V)	EO	30.09.16	EE	03.10.16	

48	9235R	STUDENT RELATED INFORMATION AND PROCESS AUTOMATION SYSTEM	CC	27.09.16	DIR-H-CC	03.10.16	
49	4086R	CAUTION MONEY	R	27.09.16	VC	03.10.16	
50		NEWSPAPER & PERIODICALS	RCA	27.09.16	CASHIER	03.10.16	disposed off
51		PURCHASE OF ALMIRAH REMETIAL LANGUAGE ENGLISH	STR	27.09.16	AR(S&P)	03.10.16	
52		PURCHASE OF PODIUM FOR THE DIT	STR	27.09.16	AR(S&P)	03.10.16	
53		कम्प्यूटर अनुरोध	STR	27.09.16	VC	03.10.16	
54	9230R	TONER/CARTRIDGE FILE OF RCA	STR	27.09.16	AR(S&P)	03.10.16	
55		REQUIREMENT OF COMPUTERS FOR PHARMA	STR	27.09.16	VC	03.10.16	
56	4252R	UP32DQ6038	R	27.09.16	VC	03.10.16	
57	3304R	मा०कुलपति महोदय मोबाइल बीजक भुगतान पत्रावली	R	27.09.16	CASHIER	03.10.16	disposed off
58		SANCTION FOR NEWSPAPERS	DMCJ	27.09.16	CASHIER	03.10.16	disposed off
59	3238R	NET-JRF/UGC	R	27.09.16	VC	03.10.16	
60		DESH RATAN DWIVEDI 2011	DES	27.09.16	VC	03.10.16	
61	3231r	up32fr5768		27.09.16	AR(V)	03.10.16	
62		IMPREST	R	27.09.16	CASHIER	03.10.16	disposed off
63	3065R	INTERLOCKING FOR VCS RESIDENCE			VC	03.10.16	
64	8450R	BBAU VOICE	ee	26.09.16	VC	03.10.16	
65	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	ARF	26.09.16	CASHIER	03.10.16	disposed off
66	8264r	further development of recreation/ common room in rca boys hostel	R	26.09.16	FO/ARF/S OI	03.10.16	

67	8263R	FURTHER DEVELOPMENT OF MESS AND KITCHSE ITEMS IN RCA BOYS HOSTEL	R	26.09.16	DIR-RCA	03.10.16	
68	8680R	T/C CHIDREN EDUCATION REIMBURSEMENT BILLS	R	26.09.16	SA/ARF	03.10.16	
69	6992R	Medical reimbursement(Retired Employee)	R	26.09.16	VC	03.10.16	
70	8301R	medical reimbursement (CSSEIP EMPLOYEES)	R	26.09.16	CASHIER	03.10.16	disposed off
71		BANK ACCOUNT OPENING	CGH	03.10.16	FO	03.10.16	
72	5039R	JRF-2012	VC	03.10.16	CASHIER	03.10.16	disposed off
73		CANCER SYMPOSIUM FILE	VC	03.10.16	FO	03.10.16	
74	4280r	T/C PROF. RAM CHANDRA	vc	03.10.16	ARF	03.10.16	
75	9257R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIUM	EO	03.10.16	SA	03.10.16	
76		हजारी प्रसाद दिवेदी की 109वीं जयन्ती अग्रिम समायोजन	HINDI	03.10.16	ldc	03.10.16	
77	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAP	03.10.16	ARF	03.10.16	
78	6393R	RGNF-VOL-II	DES	03.10.16	STENO	03.10.16	
79	8358R	NFHE-MOHD. BAQIR	DES	03.10.16	STENO	03.10.16	
80		REMUNERATION	RCA	03.10.16	LDC	03.10.16	
81		HEAD OF EXPENDITURE:FELLOWSHIP DR. ALOK K.SINGH	DAC	03.10.16	SA	03.10.16	
82	7018R	ALUMINIUM PARTITION	YGH	03.10.16	SA	03.10.16	
83		IMPREST	HISTORY	03.10.16	STENO	03.10.16	
84		DST-SERB GRANT	DAC	03.10.16	SA	03.10.16	