

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	R	01.09.16	SOI/LDC/ ARF/FO/A RF/SOI/S A/arf/FO	04.10.16	
2	3740R	विशिष्ट उधानीकरण कार्य	EE	14.09.16	SOI/ARF/ SOI/SA/A RF/FO	04.10.16	
3	4916R	EXAMINATION HALL	R	21.09.16	SA/arf/fo	04.10.16	
4		HONORARIUM CLAIM OF PERMANENT FACULTY WORKING AS GUEST FACULTY	FW	26.09.16	ARF/SOII/ LDC/ARF/ FO	04.10.16	
5	6266R	BRIEF NOTE OF DPW	R	28.09.16	vc	04.10.16	
6	9232R	ICSSR PROJ- SURINDER MEHER	ST	29.09.16	ARF/SO/S A/ARF/FO	04.10.16	
7		PROCUREMENT OF CHEMICALS UNDER		29.09.16	AR(S&P)	04.10.16	
8		PROCUREMENT OF PLASTICWARES UNDER		29.09.16	AR(S&P)	04.10.16	
9		PROCUREMENT OF SOLVENTS UNDER		29.09.16	AR(S&P)	04.10.16	
10		PROCUREMENT OF GLASSWARES UNDER		29.09.16	AR(S&P)	04.10.16	
11	9336R	DENEK BETAN BHOGI KE NEYMENTKARAN KE SHAMBAND ME	R	29.09.16	VC	04.10.16	
12	5952R	JRF FELLOWSHIP OF MS. SUCHITRA DIWAKER	R	29.09.16	VC	04.10.16	
13	7076R	12वे योजना के अन्तर्गत के 0लो0नि0वि0 द्वारा सम्पादित कराये जा रहे निर्माण कार्यो का भुगतान		29.09.16	ARF/soi	04.10.16	
14		LABORATORY SETUP ITEMS DR. ALOK K. SINGH	DAC	30.09.16	DAC	04.10.16	
15	8981R	TRANSPORTATION ALLOWANCE OF THE LIBRARIAN	VC	30.09.16	ARF/SO/L DC/ARF/F O	04.10.16	
16	7473R	LUSCON-2015	DEM	30.09.16	DEM-NK ARORA	04.10.16	

17	4647R	Staff salary	DPT	30.09.16	LDC/SA/ARF/FO	04.10.16	
18	8865R	PAYMENT OF LEGAL FEE TO SENIOR ADVOCATES	VC	30.09.16	CASHIER	04.10.16	disposed off
19		RECORD OF LATE PAYMENT FEE OF	LIB	30.09.16	LDC/ARF/FO	04.10.16	
20	8680R	T/C CHIDREN EDUCATION REIMBURSEMENT BILLS	R	26.09.16	SA/ARF/FO	04.10.16	
21		HEAD OF EXPENDITURE:FELLOWSHIP DR. ALOK K.SINGH	DAC	03.10.16	SA/arf/FO	04.10.16	
22	4440R	अतिथि गह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में		04.10.16	arf	04.10.16	
23		PURCHASE OF PENDRIVE FOR VCS ADVANCE OF RS-4,500/-	STR	04.10.16	LDC	04.10.16	
24	9295R	REQUIREMENT FOR PRINTER	STR	04.10.16	LDC	04.10.16	
25	7361R	REQUIREMENT OF 3 IN 1 PRINTER, SCANNER OF COPIES	STR	04.10.16	LDC	04.10.16	
26	9303R	REQUIREMENT OF NEW PHOTOCOPIER MACHINE	STR	04.10.16	SA	04.10.16	
27		REPAIR OF PHOTOCOPEIR MACHINE OF DEAN SAS	STR	04.10.16	SA	04.10.16	
28	8825R	समाचार पत्रों को रखने के लिये उचित प्रबंध हेतु	STR	04.10.16	fo	04.10.16	
29	8827r	खिदकी हेतु नये पर्दे कय के लिये	STR	04.10.16	SA	04.10.16	
30	9302r	FURNITURE & EQUIPMENT FILE	STR	04.10.16	FO	04.10.16	
31		TA CLAIM		04.10.16	ARF/soii	04.10.16	
32	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	04.10.16	FO	04.10.16	
33	4351R	UP32DN3760	R	04.10.16	LDC	04.10.16	
34	8376R	T/C PAYMENT OF ENGAGEMENT OF DRIVER(ON CONTRACT) FOR VCS	R	04.10.16	LDC	04.10.16	
35	9403R	TELEPHONE BILL	R	04.10.16	LDC	04.10.16	
36	9396R	UP32FR5768	R	04.10.16	LDC	04.10.16	
37	9087R	HOSPITALITY EXPENSES OF SC/ST CELL 16-17	R	04.10.16	STENO	04.10.16	
38	8749R	MBA(RM)	R	04.10.16	STENO	04.10.16	
39	3930R	AMC OF DG SET P-2	R	04.10.16	SA	04.10.16	

40	8382R	PURCHASE OF FAX MACHINE FOR REGISTRAR OFFICE	R	04.10.16	FO	04.10.16	
41		CONTINGENCY- MAHESH	DES	04.10.16	STENO	04.10.16	
42	3900R	MISCELLANEOUS	DST	04.10.16	SA	04.10.16	
43	8773R	REQUIREMENT OF FURNITURE AC, COMP....FOR KAMAN SINGH	VC	04.10.16	FO	04.10.16	discussion
44	6843R	Dr. Nirula research scientist'B'	VC	04.10.16	FO	04.10.16	discussion
45	3779R	purchase of postal stamp	VC	04.10.16	FO	04.10.16	discussion
46		PURCHASE OF ROTAVAPOR	VC	04.10.16	ARF/SOI	04.10.16	
47	8294R	CONTRACTUAL FACULTIES PAYMENT	VC	04.10.16	ARF/SOII	04.10.16	
48	4086R	CAUTION MONEY	VC	04.10.16	CASHIER	04.10.16	disposed off
49	4252R	UP32DQ6038	VC	04.10.16	CASHIER	04.10.16	disposed off
50	6781R	DR. SHIV KUMER- CONTINGENCY	VC	04.10.16	CASHIER	04.10.16	disposed off
51	9258r	ADVANCE FOR DISPLAY BOARD ETC	VC	04.10.16	CASHIER	04.10.16	disposed off
52	6992R	Medical reimbursement(Retired Employee)	VC	04.10.16	CASHIER	04.10.16	disposed off
53	3346R	PURCHASE OF BUSH CUTTER	VC	04.10.16	ARF/SOI	04.10.16	
54	3238R	NET-JRF/UGC MANISHA GAUTAM	VC	04.10.16	CASHIER	04.10.16	disposed off
55		REQUIREMENT OOF COMPUTERS FOR PHARMA	VC	04.10.16	FO	04.10.16	
56		HEAD OF EXPENDITURE:CONTINGENCY DR. ALOK K.SINGH	VC	04.10.16	CASHIER	04.10.16	disposed off
57		ESSAY/POEM/SLOGEN WRITING COMPETITION	VC	04.10.16	CASHIER	04.10.16	disposed off
58		कम्प्यूटर अनुरोध	VC	04.10.16	arf/SOI	04.10.16	
59	8450R	BBAU VOICE-2016	VC	04.10.16	CASHIER	04.10.16	disposed off

60	4008R	JRF-2011-12	VC	04.10.16	CASHIER	04.10.16	disposed off
61	7994r	EMPANELMENT OF SANITATION AGENCY	VC	04.10.16	FO	04.10.16	
62		IMPREST	COE	04.10.16	STENO	04.10.16	
63	7401R	AMC OF WATER COOLER & WATER PURIFIERS- P-2	R	04.10.16	ARF/SOI	04.10.16	
64	9298R	LTC PROF DP SINGH	R	04.10.16	STENO	04.10.16	
65	9297R	LTC - JAY SHANKAR SINGH	R	04.10.16	STENO	04.10.16	
66	6878R	CONSULTANCY PROJECT G. WATER DR. VENKATESH DUTTA	DES	04.10.16	sa	04.10.16	
67		file for the advance of Rs-5000/- for the guest lecture	dhr	04.10.16	ldc	04.10.16	
68	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	dbt	04.10.16	arf	04.10.16	
69		RTI-HONB'LE VC		04.10.16	FO	04.10.16	
70	7897R	T/C PF PAYMENT OF DPW-2	R	04.10.16	FO	04.10.16	