

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		NON DISBURESEMENT OF MINIMUM WAGES TO THE SECURITY GUARDS.....(COMPLAIN OF SECURITY GUARDS)	FINANCE	31.08.16	ARF/soi/arf/FO/ARF/SOI/arf/soi	07.10.16	
2	5722R	PURCHASE/HIRING OF GOWNS	R	16.09.16	CHIRMAN-GOWN COMM	07.10.16	
3	455F	IMPREST	DCS	19.09.16	H-DCS	07.10.16	
4	6768R	Maintenance of Instruments	DES	20.09.16	CASHIER	07.10.16	disposed off
5	8349R	MS. AKILESH YADAV FEE CONCESSION ORPHAN CATEGORY	VC	20.09.16	VC	07.10.16	
6	7523R	UP GRADATION OF JRF TO SRF-ANURAG SWAROOP	R	20.09.16	VC	07.10.16	
7	6333R	IMPREST	R	20.09.16	CASHIER	07.10.16	disposed off
8	8879R	MISC. C ORRESPONDENCE	COE	20.09.16	CASHIER	07.10.16	disposed off
9	5650R	CASH ADVANCE P-2	EO	20.09.16	CASHIER	07.10.16	disposed off
10	3181R	ALUMINIUM PARTITION WORK IN C.L. FOR SOE		21.09.16	EE	07.10.16	
11	9320R	DR. MADHUKAR SAXENA(DST-NPDF)	R	21.09.16	VC	07.10.16	
12		PAYMENT OF TA & HONORARIUM OF MEMBEROF DRC	LAW	22.09.16	CASHIER	07.10.16	disposed off
13		DETAILS OF BILLS (REMUNERATION/HONORARIUM)OEE-2016		22.09.16	ARF/FO/ARF/soii/ARF/FO	07.10.16	
14	9143r	financial assistance for attending ISAE----- prof. sanatan nayak	VC	22.09.16	H-SAS	07.10.16	
15		IMPREST	HINDI	22.09.16	CASHIER	07.10.16	disposed off
16		CASH ADVANCE	AE(E)	23.09.16	AE(E)	07.10.16	
17	8772R	REQUIREMENT OF AC, TABLE, CHAIRS FOR LABS	DAC	23.09.16	vc	07.10.16	
18		ADJUSTMENT OF RS-2000/-	DAS	23.09.16	AR(S&P)	07.10.16	
19	4584R	PURCHASE OF PRINTER CARTRIDGE	UIET	23.09.16	AR(S&P)	07.10.16	
20	8562R	REAPIRING OF LAB EQUIPMENT	daps	23.09.16	CASHIER	07.10.16	disposed off
21	3022R	BBAU RESEARCH JOURNAL	DES	26.09.16	VC	07.10.16	
22	5166R	ADVANCE PAYMENT FOR MAINTENACE	RCA	26.09.16	vc	07.10.16	

23	8191R	BARBED WIRE FENCING ON ANGLE	R	28.09.16	ee	07.10.16	
24		ADVANCE OF ELOCATION COMPETITION		28.09.16	CASHIER	07.10.16	disposed off
25	16-17	MANDEY/PARETOSHAL KE SHMBAND KE SAMBAND ME		29.09.16	FO/arf/soi i/lcd	07.10.16	
26		SPECIAL ENTRANCE TEST 2016	DPT	29.09.16	STENO/A RF/fo	07.10.16	
27	8194r	t/c pf of prof. SK Bhatnagar (LTC)	R	29.09.16	steno/AR F/FO/ARF /SOII	07.10.16	
28		IMPREST MONEY	LAW	30.09.16	CASHIER	07.10.16	disposed off
29		SOCIAL SCIENCE CONGRESS-15	DE	27.09.16	vc	07.10.16	
30		DR. ALOK KUMAR SINGH-expenditure consumable	DAC	26.09.16	vc	07.10.16	
31	8264r	further development of recreation/ common room in rca boys hostel	R	26.09.16	FO/ARF/S OI/ARF/F O/ARF/SO l/sa	07.10.16	
32	3104R	IMPREST	R	26.09.16	vc	07.10.16	
33		हजारी प्रसाद दिवेदी की 109वीं जयन्ती अग्रिम समायोजन	HINDI	03.10.16	ldc/ARF/F O	07.10.16	
34	7018R	ALUMINIUM PARTITION	YGH	03.10.16	CASHIER	07.10.16	disposed off
35		DST-SERB GRANT	DAC	03.10.16	SA/ARF/F O	07.10.16	
36		PURCHASE OF PENDRIVE FOR VCS ADVANCE OF RS-4,500/-	STR	04.10.16	LDC/ARF/ FO	07.10.16	
37	7361R	REQUIREMENT OF 3 IN 1 PRINTER, SCANNER OF COPIES	STR	04.10.16	LDC/ARF/ FO	07.10.16	
38		REPAIR OF PHOTOCOPEIR MACHINE OF DEAN SAS	STR	04.10.16	VC	07.10.16	
39	8825R	समाचार पत्रों को रखने के लिये उचित प्रबंध हेतु	STR	04.10.16	VC	07.10.16	
40	8827r	खिदकी हेतु नये पर्दे क्रय के लिये	STR	04.10.16	VC	07.10.16	
41	9302r	FURNITURE & EQUIPMENT FILE	STR	04.10.16	VC	07.10.16	
42	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	04.10.16	R	07.10.16	

43	4351R	UP32DN3760	R	04.10.16	LDC/ARF/ SO/FO	07.10.16	
44	9403R	TELEPHONE BILL	R	04.10.16	AR(T)	07.10.16	
45	9396R	UP32FR5768	R	04.10.16	AR(V)	07.10.16	
46		file for the advance of Rs-5000/- for the guest lecture	dhr	04.10.16	ldc/ARF/ FO	07.10.16	
47	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	dbt	04.10.16	arf/SO/SA /ARF/fo	07.10.16	
48	8142R	RECRUITMENT FILE DST-SERB PROJ- SUDIPTA SAHA	PHARMA	05.10.16	SA/ARF/ fo	07.10.16	
49	3444R	UP32FS3613	VEHI	05.10.16	AR(V)	07.10.16	
50	8865R	PAYMENT OF LEGAL FEE TO SENIOR ADVOCATES		05.10.16	ARF/SOII/ sa/ARF	07.10.16	
51	9319R	DR. MADHUKAR SAXENA-OVERHEAD GRANT	dbt	05.10.16	AR(S&P)	07.10.16	
52	9166R	UPS32 DD 5255	VEHI	05.10.16	AR(V)	07.10.16	
53		34/27/BRNS-DAE PROJ FILE	DAP	05.10.16	sa/ARF/fo	07.10.16	
54	8653r	SATELLITE CAMPUS AT AMETHI	R	05.10.16	R	07.10.16	
55		FURNISHING OF MOAT COURT	VC	05.10.16	AR(S&P)	07.10.16	
56	7205R	UGC-MRP 2015-16	VC	05.10.16	SA/ARF/ fo	07.10.16	
57	5070R	IMPREST	CGH	05.10.16	CASHIER	07.10.16	disposed off
58	5898R	OLT FILE	EXAM	05.10.16	SA/ARF	07.10.16	
59		TONER/CARTRIDGE/STATIONARY	EXAM	05.10.16	SA/ARF/ FO	07.10.16	
60	5104R	67/INSPIRE FELLOWSHIP/HD&FS	SHS	05.10.16	STENO/ arf	07.10.16	
61	8365R	Requirement of cooler	STR	05.10.16	LDC/ARF/ FO	07.10.16	
62	7981R	PURCHASE OF PRINTERS	STR	05.10.16	SA/ARF/ fo	07.10.16	
63	8224R	REQUEST FOR COMPUTER, PRINTER AND AC	STR	05.10.16	AR(S&P)	07.10.16	

64	8110R	PUCHASE OF FURNITURES FOR RCA	STR	05.10.16	SA/arf	07.10.16	
65	9184R	COMPUTER MAINTENACE FILE	STR	05.10.16	DIR-CC	07.10.16	
66	7966R	WI-FI PCI LAN CARDS	STR	05.10.16	SA/ARF/FO	07.10.16	
67	4647R	Staff salary	VC	06.10.16	CASHIER	07.10.16	disposed off
68	8649R	PROPOSAL FOR SPORTS POLICY & DPORTS BUDGET-2016-17	VC	06.10.16	ARF/SO/SA	07.10.16	
69		jrf to srf Ms. Andrey shastri	VC	06.10.16	AR(A)	07.10.16	
70	3043R	SOCIAL SCIENCE JOURNAL PRINTING PROF.NMP VERMA	VC	06.10.16	CASHIER	07.10.16	disposed off
71	7897R	T/C JPF PAYMENT OF DPW P-2	VC	06.10.16	CASHIER	07.10.16	disposed off
72	5952R	JRF OF MS. SUCHITRA DIWAKAR	VC	06.10.16	CASHIER	07.10.16	disposed off
73		IMPREST	DEM	06.10.16	STENO/ARF/FO	07.10.16	
74	3228R	IMPREST	EE	06.10.16	STENO/ARF/FO	07.10.16	
75	4440R	अतिथि गह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में		06.10.16	VC	07.10.16	
76		LEVELING WORK AT BOTANICAL GARDEN P-2		06.10.16	VC	07.10.16	
77		MONITERING AND INVESTMENT OF FUND--04.10.16		07.10.16	ARF	07.10.16	
78	624F	M.sc Imprest	dap	07.10.16	STENO	07.10.16	
79	9007R	REQUEST FOR FINANCIAL SUPPORT FOR PUBLISHING THE PROCEEDINGS OF NATIONAL SEMINAR	STR	07.10.16	ARF	07.10.16	
80	8931R	PROF. RAM CHANDRA DST PROJECT	R	07.10.16	SA	07.10.16	
81	9008R	CPF/GPF A/C NO OF UNIVERSITY EMPLOYEE	R	07.10.16	STENO	07.10.16	
82		SPACE REQUIREMENT	R	07.10.16	LDC/ARF/fo	07.10.16	
83	3483R	purchasing of nursery seeds	R	07.10.16	LDC/ARF/fo	07.10.16	
84	4117R	Payment of Vc's Mobile bill	R	07.10.16	LDC/ARF/fo	07.10.16	

85	8236R	VC MOBILE BILL PAYMENT	R	07.10.16	LDC/ARF/ fo	07.10.16	
86	3231r	up32fr5768	R	07.10.16	LDC	07.10.16	
87	9425R	OPENING BANK A/C FILE	R	07.10.16	CASHIER	07.10.16	disposed off
88	8693R	REFUND OF FEE-KAMAL, SATISH,GOVIND	R	07.10.16	STENO	07.10.16	
89	4601R	PURCHASE OF PLANTS/ GRASS FOR VC RESIDENCE	R	07.10.16	LDC	07.10.16	
90	3034R	17TH & FINAL BILL OF AUDITORIUM		07.10.16	SOI/SA	07.10.16	
91		PURCHSE OF ROLLER BLIND FOR FO CHAMBER	STR	05.10.16	ARF/FO	07.10.16	
92		REPAIR & MAINTENANCE OF EQUIPMENTS	DAAS	07.10.16	SA	07.10.16	
93		ICSSR PROJ- PAYMENT TO RESEARCH STAFF-DR. SHASHI KUMAR		07.10.16	SA	07.10.16	
94	9298R	LTC PROF DP SINGH	VC	07.10.16	R	07.10.16	
95	9297R	LTC JAY SHANKAR SINGH	VC	07.10.16	R	07.10.16	
96		HONORARIUM FILE	RCA	07.10.16	ARF/soii/l dc/arf	07.10.16	
97	7457R	DBT PROJ DR. ANAND PRAKASH	DBT	07.10.16	SA	07.10.16	
98	3523r	PROMOTION OF DRIVERS/TRANSFER OF	R	07.10.16	FO	07.10.16	