

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8372 R	Power Suplly Extention to shed net/Polyhouse. 5(32)/2016.	AR/Estt	21.9.16	AR/Estt	7-Oct	For need full.
2	9144 R	T/C PF sh. Rama Shankar FO. Reg. Permission for Pursuing PG Diploma.	AR/Estt	4.10.16	AR/Estt	7-Oct	For need full.
3	9377 R	Requirment of Sweeper (male & Female)	AR/Saini	5.10.16	EO	7-Oct	For need full.
4	8931 R	DST Project ( Prof. Ram Chandra)	Hod	5.10.16	FO	7-Oct	For need full.
5	9180 R	Guest House Requirment for Man Power.	AR/Estt	5.10.16	VC	7-Oct	For approval
6	9307 R	Requiremeant of Technical Personnel for Exam.Section.	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
7	6418 R	International Seminar "globalization, Environment and Social Justtiec:, Prof. Manish Kr. Verma	RSO	5.10.16	RSO	7-Oct	For need full.
8	3402 R	वाहनो के इन्शुरेंस के नवीनीकरण हेतु पत्तरावली।	AR/Tele	5.10.16	AR/Vehi	7-Oct	For need full.
9	9333 R	Rules:- Supernumerary Quota Ph.D Admission 2016-17	HoD	5.10.16	AR/A	7-Oct	For need full.
10	3465 R	Transfer & Posting Part -3	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
11	3147 R	General Office Order 68/Estt/BBAU/2013	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
12	6922 R	Fees Transfer Ms. Sunita Bharti, M.Phil. Sociology.	FO	5.10.16	AR/A	7-Oct	For need full.
13	7190 R	PF of Sh. Arvind Shukla. RSO	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.

14	4186 R	NAAC Visit Related works Engi.Sec.5(523)/14+7970/R.	FO	5.10.16	AR/Estt	7-Oct	For need full.
15	5330 R	UGC JRF Activation File 2015	HoD	5.10.16	AR/A	7-Oct	For need full.
16	6165 R	BPGS Deptt of HD & FS	Hod	5.10.16	VC	7-Oct	For approval
17	4601 R	Purchase of Plants/ Grass For Hon'ble V.C. Residence/ Complex	Co.Ordi/GBS	5.10.16	FO	7-Oct	For need full.
18	3483 R	Purchasing of Nursery Seed,	Cor/GBS	5.10.16	FO	7-Oct	For need full.
19	8693 R	Refund of FEES	AR/A	5.10.16	FO	7-Oct	For need full.
20	3769 R	Departmental research committee (DRC) Deppt. Of Applide Mathematics	AR/A	5.10.16	VC	7-Oct	For approval
21	9415 R	Chanchal Rana, NFHE.	Hod	5.10.16	AR/A	7-Oct	For need full.
22	9416 R	DRC File.	Hod	5.10.16	AR/A	7-Oct	For need full.
23	8568 R	Proposal for Joint Collaborative Workshop, Prof. Sartik Bagh.	VC	5.10.16	Prof. Sartik	7-Oct	For need full.
24	9418 R	Forwarding Appli. Dr. Dharendra Pandey. DIT.	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
25	9328 R	Staff Requiremenat for Amethi Campus,5(59)/Elect/2016.	AR/Estt	5.10.16	VC	7-Oct	For approval
26	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
27	9268 R	Apply for the Post of The Prof. IIT, Sanatan Nayak.	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.

28	9008 R	CPF/GPF A/C No. Of University Empolyee, 53(G)-Esstt/BBAU/08.	AR/Estt	5.10.16	FO	7-Oct	For need full.
29	9306 R	Group Insurence Policy Of BBAU Student.	AR/Estt	5.10.16	AR/Estt	7-Oct	For need full.
30	9422 R	T/C PF of Shri. Rama Shankar Singh, FO.	AR/Estt	5.10.16	VC	7-Oct	For approval
31	3400 R	Repairing & painting of Administrative Building Phase-I, 5(387)/2013 Along With 1 File	EE	5.10.16	VC	7-Oct	For approval
32	3922 R	Construction of Shelter shed Along Road Side. 4(484)	EE	5.10.16	VC	7-Oct	For approval
33	8680 R	T/C Children Education Reimbursment Bills. 42 teachers	AR/Estt	6.10.16	AR/Estt	7-Oct	For need full.
34	9249 R	RGNF, Rashmi Kumari.	HoD	6.10.16	AR/A	7-Oct	For need full.
35	9425 R	Opening Bank Account.	Warden	6.10.16	FO	7-Oct	For need full.
36	9426 R	Maintinance Work in hostel.	Warden	6.10.16	AR/Snp	7-Oct	For need full.
37	4679 R	Additional file for NET program RCP	Coor/RCP	6.10.16	VC	7-Oct	For approval
38	3231 R	UP- 32-FR -5768 Etios Diesel	AR/Vehi.	6.10.16	FO	7-Oct	For need full.
39	8236 R	T/C Payment Mobile bill BSNL	AR/Tele	6.10.16	FO	7-Oct	For need full.
40	4117 R	Payment of vice Chancellor Mobile bill Post Paid Sim For VC.	AR/Tele	6.10.16	FO	7-Oct	For need full.
41	9046 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16 Part -2.	EE	6.10.16	VC	7-Oct	For approval

42	9099 R	Space Requirment.	EE	6.10.16	FO	7-Oct	For need full.
43	9428 R	Refresher course Participation , MK.Padhy.	HoD	6.10.16	AR/Estt	7-Oct	For need full.
44	9309 R	Maintenance of Computer.	RSO/Secu	6.10.16	VC	7-Oct	For approval
45	9407 R	LTC Application Dr. Nveen Kr. Arora.	HoD	6.10.16	AR/Estt	7-Oct	For need full.
46	9429 R	Academic Activity File Dr. Shikha	HoD	6.10.16	AR/Estt	7-Oct	For need full.
47	9430 R	NFHE of Students, Mo.Baqir	HoD	6.10.16	AR/A	7-Oct	For need full.
48	4906 R	BRaille SECTION	Liberian	6.10.16	AR/Snp	7-Oct	For need full.
49	6331 R	Board of Expeart for course edelopmeant of M.A public admistrstion. Prof Ripu Sudan Singh.	HoD	6.10.16	AR/A	7-Oct	For need full.
50	8309 R	GPF/CPF Advance/ Withdrawal for N/T	VC	6.10.16	AR/Estt	7-Oct	For need full.
51	9353 R	Appli. Of Dr. Taruna.	VC	6.10.16	AR/Estt	7-Oct	For need full.
52	9432 R	BBA Fist Year, Students Class Arranged.	HoD	5.10.16	AR/A	7-Oct	For need full.
53	9433 R	Academic Council meeting B.Sc (H) FS&T	HoD	5.10.16	AR/A	7-Oct	For need full.
54	7152 R	GPF/CPF Advance/ Withdrawal for N/T, PART-IV.	AR/Estt	6.10.16	VC	7-Oct	For approval
55	9369 R	NOC-INSA, Prof. Kaman Singh.	VC	7.10.16		7-Oct	By Hnad Santosh Mishra

56	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	AR/Estt	7.10.16	FO	7-Oct	For need full.
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