

S.No	File.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9315/R	M.Sc. Admission (Industrial Microbiology) Session 2016-18 (DEM)	R	10-04-2016	R	13/10/2016	I-PP Ok
2	7931/R	Payment of Sanitation Agency Part-II	FO	10-06-2016	FO	13/10/2016	Please follow the rules strictly
3	9419/R	Purchase of Books (DEM)	R	10-06-2016	R	13/10/2016	Ok if as per rules
4	9394/R	Extra Ordinary Leave of Dr. Md. Reyaz Ahmad of CSSEIP, for Joining in Public Administration, BBAU	R	10-06-2016	R	13/10/2016	ok if as per rules
5	4280/R	T/C Prof. Ram Chandra, DES	R	10-06-2016	R	13/10/2016	Ok if as per rules
6	8772/R	Requirement of AC, Tables, Chairs for Labs (DAC)	FO	10-07-2016	FO	13/10/2016	-
7		Social Science Congress-2015 (Prof. NMP Verma), Deptt. of Economics	FO	10-07-2016	FO	13/10/2016	Please discuss
8	8827/R	खिड़की हेतु नये पर्दे क्रय के लिये	FO	10-07-2016	FO	13/10/2016	Lets Wait
9	3022/R	BBAU Research Journal (Prof. R.P. Singh, CIIPP)	FO	10-07-2016	FO	13/10/2016	Ok, if as per rules
10	8349/R	Fee Concession Orphan Category, (Ms. Akhilesh Yadav, Ms. Shikha Verma, DRM)	FO	10-07-2016	FO	13/10/2016	Need Discuss

11	4440/R	अतिथिगृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के सम्बन्ध में	FO	10-07-2016	FO	13/10/2016	Yes if as per rules
12	4679/R	NET Coaching (Remedial Coaching Programme)	R	10-07-2016	R	13/10/2016	A' Ok
13	3922/R	Construction of Shelter Shed along Road Side/Maintenance Work	R	10-07-2016	R	13/10/2016	Yes if as per rules
14	9422/R	TC PF of Sh. Rama Shankar Singh, Finance Officer	R	10-07-2016	R	13/10/2016	-
15	6165/R	Board of Post Graduate Studies, Deptt. of HD&FS, School for Home Sciences (Temprory File)	R	10-07-2016	R	13/10/2016	As 'A' Above
16	3769/R	Department Research Committee (DAM)	R	10-07-2016	R	13/10/2016	Seen if as per rules
17	9180/R	Guest House Requirement For Manpower	R	10-07-2016	R	13/10/2016	A' Yes
18	3400/R	Repairing of Painting of Administrative Building (Phase-I)	R	10-07-2016	R	13/10/2016	Ok if as per rules
19	9328/R	Staff requirement for Amethi Campus-Engg. Section	R	10-07-2016	R	13/10/2016	-
20	9046/R	Construction Work Amethi Satellite Center BBAU Part-2	R	10-07-2016	R	13/10/2016	-

21	8338/R	Introduction of Swach Bharat Pakhwada in Central Universities	Chairman, Swach Bharat Pakhwada Committee	10-07-2016	Chairman, Swach Bharat Pakhwada Committee	13/10/2016	Please Discuss
22		Referesh Course Dr. Dhirendra Pandey, DIT	R	10-07-2016	R	13/10/2016	ok, Provided class do not suffer
23	8865/R	Payment of Legal Fee TO Senior Advocates (Legal Cell)	FO	10-07-2016	R	13/10/2016	Ok if as per rules
24	5611/R	Condolence File	R	13/10/2016	R	13/10/2016	-
25	7310/R	Creation /Sanction of New post for Health Centre			R	13/10/2016	-
26	9157/R	Representation of wives of Malis of the University			R	13/10/2016	-
27	9412/R	Setting up of Electrical Maintenance Cell (Electrical Engineering Section)			R	13/10/2016	-