S.No	File.No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5156/R	Centre for Personality Development (CPD) Resource Person	R	10-05-2016	R	10-06-2016	to do needful please
2		RO Machine for Ashoka Boys Hostel Mess			R	10-06-2016	A' ok as per rules
3	6561/R	T/c Nomaination of BOM			R	10-06-2016	-
4	9353/R	Application form Dr. Taruna, DRM (Advt. No. 05/BBAU/Teaching/16)	R	10-06-2016	R	10-06-2016	-
5	8309/R	GPF/CPF (Advance & Withdrawal) Teaching & Non Teaching - Part V	R	10-06-2016	R	10-06-2016	-
6	9417/R	T/c PF of Shri Ravi Shankar Kumar, LTC	R	10-06-2016	R	10-06-2016	-
7	4066/R	Festival Advance Part-2	FO	10-06-2016	FO	10-06-2016	