

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1		REPAIR & MENTAINENCE OF EQUIPMENTS	DAAS	04.10.17	SOI/SA/s o/arf /FO/ARF/ SOI/SA	25.10.17	
2	3704R	IMPREST MONEY FOR MEDIA CENTRE	MC	09.10.17	ANKIT/S O/ARF/F O/ARF/S OII/ARF/S OII/CASH IER	25.10.17	disposed off
3	9702R	DR. DEEPTI BARNWAL CONTINGENCY	des	10.10.17	ankit/SO/ ARF	25.10.17	
4		ugc-bsr grant dr jawahar lal head: travel	dac	11.10.17	sa/SO/AR F/FO	25.10.17	
5	10583r	medical advance of shri arvind shukla rso	r	11.10.17	ankit/SO/ ARF	25.10.17	
6		DETAILS OF FEE REIMBURSEMENT OF EXTRA DEDUCTED FEES ENTRANCE EXAMINATION 2017	DIT	12.10.17	ARF/SOII/ ANKIT/H OD DIT	25.10.17	
7		IMPREST MONEY FOR UNIVERSITY CENTRAL PLACEMENT CELL- BBAU	CPC	12.10.17	ANKIT/S O/ARF	25.10.17	
8	9840R	ELECTRICAL WORK/ SUPPLY FOR BBAU AMETHI SATELLITE CAMPUS P-2	OSD	12.10.17	SA/SO/A RF/FO//A RF	25.10.17	
9	8653R	SATELLITE CAMPUS AT AMETHI	VC	13.10.17	SOI/FO/c ashier	25.10.17	disposed off
10		PURCHASING STATIONARY ITEMS CONTIGENCY DR JIWAN SINGH	DES	13.10.17	SA/SO/A RF/FO	25.10.17	

11		NATIONAL SEMINAR ON HIGHER EDUCATION IN THE NEW CENTURY: CHALLENGES AND OPPORTUNITIES 30 NOV 2017	EDUCATION	16.10.17	ARF/SOII/ ANKIT	25.10.17	
12	6996r	INSTALLATION OF SUBMERSIBLE PUMP	GBS	17.10.17	ARF/SOI/ SA	25.10.17	
13	10450R	PERFORMANCE OF BOOKLET TO SUBMISSION OF (MHRD)	VC	17.10.17	ARF/SOI/ CASHIER	25.10.17	disposed off
14		DR. NEELAM (MO) CONTRACT SATELLITE CAMPUS	VC	17.10.17	ARF/SOI/ CASHIER	25.10.17	disposed off
15	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	VC	17.10.17	ARF/SOII/ CASHIER	25.10.17	disposed off
16	3675R	GUNNER FOR HON'BLE VC	security	17.10.17	ARF/SOI/ LDC	25.10.17	disposed off
17	10503R	POST MATRIC SCHOLARSHIP & FEE REIMBURSEMENT 2017-18	VC	25.10.17	FO	25.10.17	
18	11079R	FOOD AND PANDAL COMMITTEE FOR ICSDLP-2017	R	25.10.17	FO	25.10.17	
19		IMPREST MONEY FOR SOCIOLOGY	SOCIOLOGY	25.10.17	ANKIT	25.10.17	
20		UGC-BSR START UP GRANT PROJECT (UV-VISIBLE SPECTROPHOTOMETER PURCHASE) DR. JIWAN SINGH	DES	25.10.17	SA	25.10.17	
21	4082R	Children Education Allowance Part III	R	25.10.17	SA	25.10.17	
22	01/DAPS/ BBAU/17	PURCHASE OF BRUSH CUTTER & PIF DIGGER FOR BOTANICAL GARDEN DAPS	BY HAND	25.10.17	ARF	25.10.17	
23	11067R	ADVANCE FOR ELECTRICAL & PLUMBEING WORK	DPS	25.10.17	ARF	25.10.17	
24	11025R	REQUIREMENT OF STAFF NURSE FOR UNIVERSITY HELTH CENTER	R	25.10.17	FO	25.10.17	
25	10658R	HOME LTC DR SUDIPTA SAHA	R	25.10.17	ANKIT	25.10.17	

26	5824r	medical advance of dr narendra kumar des & others + 8791r emergent case file shri-samir k dixit & shri-dr venkatesh kumar r	VC	25.10.17	FO	25.10.17	
27		DST-SERB GRANT OF DR JAWAHAR LAL HEAD: MANPOWER SALARY	VC	25.10.17	ARF	25.10.17	
28	VH/VSB/J UNE/17	DR VS BAGHEL MS PRAGATI KATIYAR	VC	25.10.17	FO	25.10.17	
29		MAINTINANCE OF EQUIPMENT	VC	25.10.17	FO	25.10.17	
30	11004r	t/c pf of dr vinay singh baghel ltc	VC	25.10.17	FO	25.10.17	
31	VH/VSB/J UNE/17/ 2	DR VS BAGHEL MS PRAGATI KATIYAR	VC	25.10.17	FO	25.10.17	
32	4211R	DR R PRADHAN BBAU PURCHASE OF MEDICINE	STORE	25.10.17	ARF	25.10.17	
33		IMPREST MONEY FOR FINANCE	finance	25.10.17	ARF	25.10.17	
34		DEBIT/PREPAID CARD ISSU REGARDING	finance	25.10.17	ARF	25.10.17	
35	9226R	INSTITUTIONAL BIOSAFETY COMMITTEE BBAU SUNIL G BABU	DBT	25.10.17	FO	25.10.17	