

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remark
1	7515R	ANNUAL SPORTS FESTIVAL	sports	16.08.17	FO/ankit/ so/arf/FO /arf/FO/v c	04.10.17	
2	3761R	REPAIR UPS COMPUTER PRINTER	CC	18.08.17	LDC/SO/ ARF/FO/ ARF/SOI/ AR(S&P)	04.10.17	
3		RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	EE	18.08.17	FO/ARF/S OI/SA/SO /ARF/fo/ arf/SOI/S A	04.10.17	
4		T/C PRINTING OF SEMESTER GRADE SHEETS	EXAM	28.08.17	ARF/SOI/ SA/SOI/A RF/FO/A RF/SOI/C ASHIER	04.10.17	
5	8420R	NO OBJECTION CERTIFICATE FOR RGNF (MS PRATHINIDHI)	R	29.08.17	ANKIT/S O/ARF/F O/ARF/S OII/ANKI T/SO/ARF	04.10.17	

6	6108R	201/Appointment of RA under Young Scientist scheme/DIT DR DHIRENDRA PANDEY	DBT	31.08.17	SA/SO/A RF/FO/A RF/soi/C ASHIER	04.10.17	
7	6027R	Dr. Rima kumari DST-start up YS CONTINGENCY	DES	06.09.17	SA/SO/A RF/FO/A RF/SOI/C ASHIER	04.10.17	disposed off
8	3224R	T/C FILE OF CANTEEN CONTRACT (VOL-V)	VC	14.09.17	ARF/FO/ AR(S&P)	04.10.17	
9	10456R	PROF. SANJAY KUMAR ACADEMIC ACTIVITIES	VC	14.09.17	FO/ARF/S OI/ANKIT	04.10.17	
10	10993R	dst inspire faculty dr sarita yadav	dap	22.09.17	sa/SO/AR F/FO/VC	04.10.17	
11	10947R	AMERICAN TYPE CELL CULTURE (ATCC,USA) FOR THE SUPPLY OF HUMAN CELL LINES, DR G SUNIL BABU AND SANGEETA SAXENA	DBT	22.09.17	FO/DR.G. SUNIL BABU	04.10.17	
12	10983R	UTILIZATION CERTIFICATE 12TH PLAN	R	22.09.17	FO/ARF/S OI/ARF	04.10.17	
13	1/0249/D AS	HEAD: FIELD WORK AND TRAVEL DR RAHUL VARSHNEY	DPT	22.09.17	ARF/SOI/ SA/SO/A RF	04.10.17	
14	9964R	CONTINGENCY DBT PROJECT DR. DEVESH KUMAR	DBT	25.09.17	ARF/SOI/ SA	04.10.17	
15	01/BC MACHINE	PURCHASE OF GROSS/BRUSH CUTTER MACHINE	daps	25.09.17	sa/SO/AR F	04.10.17	
16		purchase of brush cutter for botanical garden	daps	25.09.17	sa/SO/AR F	04.10.17	

17	3098R	ICSSR FELLOWSHIP AJAY BHARTI	DPS	26.09.17	ANKIT/S O/ARF/F O	04.10.17	
18		PURCHASE THROUGH CARD PAYMENT	GBS	26.09.17	ANKIT/S O/ARF/F O	04.10.17	
19	8558R	PURCHASE OF ELECTRICAL CABLE	EE	26.09.17	SA/SO/A RF	04.10.17	
20	9982R	PF OF DR.JOGENDRA KUMAR	R	27.09.17	ARF/SOI/ LDC	04.10.17	
21	3779r	purchase of postal stamp	dispatch	27.09.17	ANKIT/S OII/ARF/F O	04.10.17	
22	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	27.09.17	ARF/soii/ ANKIT/C ON GOKHAR AN PRASHAD ,AR(A)	04.10.17	
23	8703R	MEDICAL REIMBURSEMENT FILE NON-TEACHING BILLS	R	27.09.17	ANKIT/S O/ARF	04.10.17	
24	5249R	CONSTRUCTION OF GATE 5 NEAR SIDHARTHA BOYS HOSTEL	EE	27.09.17	SA/SO/A RF	04.10.17	
25	11010R	SERVICE LEVEL AGREEMENT BETWEEN BBAU AND NDML	R	27.09.17	FO/ARF/F O	04.10.17	
26	8894R	DR.JAVEED AHMAD BHAT		03.10.17	ANKIT/S O/ARF/F O	04.10.17	
27	10596R	INTERNATIONAL CONFERENCE MALAYSIA PROF.RANA PRATAP SINGH	DES	03.10.17	ARF/SOI/ LDC	04.10.17	

28	10248R	DBT PROJECT PROF RAM CHANDRA OPTIMIZATION OF POST METHANATED DISTILLERY EFFLUENT MAN POWER PROF. RAM CHANDRA	DBT	03.10.17	SA/SO/ARF	04.10.17	
29	7178R	PURCHASE OF FYM FOR ROSE GARDEN	VC	03.10.17	ARF/SOI/COR GBS	04.10.17	
30		UGC-NON NET FELLOWSHIP	VC	03.10.17	ARF/SOII/CASHIER	04.10.17	disposed off
31		REPAIRING OF SLUICE VALVE	ARF	03.10.17	SOI/LDC	04.10.17	
32		KIT COMMITTEE FOR INTERNATIONAL CONFERENCE ON DYNAMICS OF ECONOMIC GROWTH AND DEVELOPMENT IN ASIA WITH SPECIAL REFERENCE TO INDIA	DAS	03.10.17	ARF/SOI/SA	04.10.17	
33		DST-SERB GRANT OF DR JAWAHAR LAL HEAD: MANPOWER SALARY (PROJECT FELLOW, RECURRING ITEMS-A	DAC	04.10.17	sa	04.10.17	
34		IMPREST MONEY FOR COE OFFICE	COE	04.10.17	FO	04.10.17	
35	9372R	PURCHASE OF EQUIPMENTS FOR DST-SERB PROJECT DR VENKATESH KUMAR R	DAAS	04.10.17	SA	04.10.17	
36	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	VC	04.10.17	ARF	04.10.17	
37		केन्द्रीय पुस्तकालय अनु० कार्य	VC	04.10.17	ARF	04.10.17	
38	6256R	MAINTENANCE OF ELECTRICAL UNDERGROUND CABLE	VC	04.10.17	ARF	04.10.17	
39	10962R	PAYMENT FOR DISSERTATION OF ONE YEAR LLM II	VC	04.10.17	ARF	04.10.17	
40		UGC-BSR HEAD: EQUIPMENTS DR JAWAHAR	VC	04.10.17	ARF	04.10.17	
41		TRANSPORT AND ACCOMMODATION COMMITTEE FOR ICDE	VC	04.10.17	FO	04.10.17	BY HAND MALLAYA SIR
42		INTERNATIONAL CONFERENCE	VC	04.10.17	FO	04.10.17	BY HAND MALLYA SIR
43		DR NEELAM MEDICAL OFFICER SATELLITE CAMPUS TIKARMAFI AMETHI	VC	04.10.17	ARF	04.10.17	

44	10413R	T/C PF OF DR. DEVESH KUMAR LTC	VC	04.10.17	ARF	04.10.17	
45	10182R	LTC DR. BAL CHANDRA DAP	VC	04.10.17	ARF	04.10.17	
46		ICSSR SPONSERED PROJECT FELLOWSHIP OF DR. ANAND PRATAP SINGH	VC	04.10.17	ARF	04.10.17	
47		PURCHASE OF COMPUTER SYSTEM FOR RECEPTION COUNTER	VC	04.10.17	AR(S&P)	04.10.17	
48		SERB-DST PROJECT (EQUIPMENT) DR JIWAN SINGH	VC	04.10.17	ARF	04.10.17	
49		shifting of lab equipment usic	VC	04.10.17	FO	04.10.17	
50		REPAIRING OF SLUICE VALVE	VC	04.10.17	SA	04.10.17	
51	3519R	JRF-DST -DR. GAURAV KAITHWAS	VC	04.10.17	FO	04.10.17	
52	11014R	T/C PF DR PRASAMITA MOHANTY REATER CUM DEPUTY DIRECTOR(CSSEIP)	VC	04.10.17	FO	04.10.17	
53	2524F	TA BILL VC SIR	VC	04.10.17	LDC	04.10.17	
54		ADVANCE OF COE OFFICE	VC	04.10.17	ARF	04.10.17	
55	10638R	JRF RECRUITMENT COMMITTEE DR SUNIL BABU	VC	04.10.17	ARF	04.10.17	
56	10174R	FOTO COPY MACHINE REGARDING	VC	04.10.17	AR(S&P)	04.10.17	
57		CASH ADVANCE AE(E)	VC	04.10.17	ARF	04.10.17	
58	10792R	MEDICAL ADVANCE SHRI BRIJ MOHAN MTS	VC	04.10.17	ARF	04.10.17	
59		AMC OF DG SETS PART-III	VC	04.10.17	ARF	04.10.17	
60	10705R	REPRESENTATION OF SHRI SUSHIL KUMAR EX-DY REGISTRAR BBAU + PF OF SUSHIL KUMAR	VC	04.10.17	FO	04.10.17	
61		nomination of fo in the fc of dayal bagh educational institute agra up	VC	04.10.17	FO	04.10.17	OK
62		IMPREST MONEY FOR KBH	VC	04.10.17	KBH WARDEN	04.10.17	
63		AMBEDKAR FOUNDATION NATIONAL ESSAY COMPETETION	SOI	04.10.17	FO/VC	04.10.17	
64	10625R	TACHNICAL COMMITTEE FOR THE PURCHASE OF EQUIPMENTS DR G SUNIL BABU	VC	04.10.17	FO/VC	04.10.17	BY HAND SUNIL SIR

65	7205R	221/UGC-MRP (2015-16) DIT BBAU/15 OF INFORMATION TECHNOLOGY	DIT	04.10.17	SA	04.10.17	
66	10772R	PROJECT ASSISTANT MOHD ADIL SIDDIQUE	VC	04.10.17	ARF	04.10.17	
67		POST-DOCTORAL FELLOWSHIP DR. SADAF FAREED	VC	04.10.17	ARF	04.10.17	
68		T/C MONITORING AND INVESTMENT OF FUND	VC	04.10.17	ARF/SOII	04.10.17	
69	10902R	13TH CAPACITY BUILDING TRAINING PROGRAM OF NML-RRRLF AT DLIS, BBAU	VC	04.10.17	ARF	04.10.17	
70	10322R	Children Education Allowance SESSION 2017-18 PART-IV	VC	04.10.17	SOII/CAS HIER	04.10.17	disposed off
71	4094R	UP32DC4006 TATA INDIGO	VC	04.10.17	ARF	04.10.17	
72	6494R	Payment of legal fee Rajan mishra,S.M singh	VC	04.10.17	ARF	04.10.17	
73		regarding REQUIREMENT OF COMPUTERS	VC	04.10.17	SOI	04.10.17	
74		REPAIR & MENTAINENCE OF EQUIPMENTS	DAAS	04.10.17	SOI	04.10.17	
75		FELLOWSHIP ATUL NPDF DES	DES	04.10.17	ANKIT	04.10.17	
76		SALARY (DBT PROJECT) DR DEVESH KUMAR	DAP	04.10.17	SA	04.10.17	
77		GUEST HOUSE PAYMENT-2011	GH	04.10.17	LDC	04.10.17	
78		JRF SALARY FILE DR VENKATESH KUMAR R	DAAS	04.10.17	SA	04.10.17	
79	49016r	braille section for gbl + one file	store	04.10.17	fo	04.10.17	