

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	11033/R	T/c PF of Prof. NMP Verma (Reg: LTC)	FO	15/10/2017	FO	17/10/2017	-
2	10450/R	Performance of Booklet to Submission of MHRD- RSO Office	FO	16/10/2017	FO	17/10/2017	Ok if as per rules.
3	-	Dr. Neelam, Medical Officer (Contract), Satellite Campus, Tikarmafi, Amethi	FO	16/10/2017	FO	17/10/2017	Yes if as per rules.
4	7445/R	Purchase of University Library Items-GBL	FO	16/10/2017	FO	17/10/2017	Yes if as per rules.
5	-	File No. 379 & M.Phil 57	COE	16/10/2017	COE	17/10/2017	-
6	-	For Payment- Dr. Reetesh Srivastava (Advocate)	FO	16/10/2017	FO	17/10/2017	Yes if as per rules.
7	-	Maintenance of HR Farms- DAPS (Horticulture) (01/DAPS)HRF/2017)			Prof. RB Ram	17/10/2017	Ok
8	4588/R	Legal fees of University Counsel-(R.T.), Rajesh Tiwari(Advocat)			FO	17/10/2017	Yes if as per rules.
9	-	POL Imprest for Amethi Tour- Vehicle Section 2017-18			AR (Vehicle)	17/10/2017	Yes if as per rules.
10	10983/R	Utilization Certificate XII Plan 2017-18	R	17/10/2017	R	17/10/2017	-
11	11020/R	Minutes of 27th DRC-DBT	R	17/10/2017	R	17/10/2017	Ok if as per rules.

12	5921/R	Extension of Ph.D Submssion Mr. Lalta Prasad & Mr. Ram Surat Harijan, DPS/SAS	R	17/10/2017	R	17/10/2017	Yes if as per rules.
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