

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6494/R	Payment of Legal Fee II Voloume	FO	03.10.2017	FO	04.10.2017	Ok
2	5341/R	PF of Sri Sanjay Kumar Mishra, COE	R	03.10.2017	R	04.10.2017	Ok if as per rules.
3	10322/R	Children Education Allowance Part-IV	FO	03.10.2017	FO	04.10.2017	Ok if as per rules.
4	-	T/c II Monitoring & Investment of Funds w.e.f. 01.04.2017 - Finance Section	FO	03.10.2017	FO	04.10.2017	Ok if Strictly as per rules.
5	10902/R	13th Capacity Building Training Programme of NML-RRRLF at DLIS, BBAU	FO	03.10.2017	FO	04.10.2017	Ok as per rules.
6	-	Post-Doctoral Fellowship- Dr. Sadaf Fareed, Deptt. of History	FO	03.10.2017	FO	04.10.2017	Yes if as per rules.
7	10772/R	Project Assistant-SERB-DST Project, DES (Mohd. Adil Siddique)	FO	03.10.2017	FO	04.10.2017	Yes if as per rules.
8	-	Nomination of FO in the FC of Dayalbagh Educational Institute, Agra, UP-Finance Section	FO	03.10.2017	FO	04.10.2017	Ok
9	4094/R	Tata Indigo UP 32 DC 4006- Vehcile Section	FO	03.10.2017	FO	04.10.2017	Ok if as per rules.
10	-	File No. 340,348,343	COE	03.10.2017	COE	04.10.2017	-

11	10692/R	Building Committee	EE	03.10.2017	EE	04.10.2017	XEN to discuss & prepared agenda as per funds allocated by UGC.
12	-	Requirement of Computers-GBL			FO	04.10.2017	Please discuss.