

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10799/R	Academic Audit Committee- Prof. Rana Pratap Singh, DES, Dean, Academic Affairs	Porf. Rana Pratap Singh, DES	24/08/2017	R	10.9.17	Let the work go on smoothly.
2	10888/R	Extension of One More Semester (Six Month) of Mr. Siddharth Kumar, Research Scholar, Department of Sociology	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommen dation.
3	10889/R	Extension of One More Semester (Six Month) of Mr. Shailendra Singh, Research Scholar, Department of Sociology	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommen dation.
4	10891/R	Extension of One More Semester (Six Month) of Mr. Shashi Pal, Research Scholar, Department of Sociology	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommen dation.
5	10890/R	Extension of One More Semster (Six Month) of Ms. Sangeeta Kumari, Research Scholar, Deptt. of Sociology	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommen dation.
6	10814/R	Extension of Ph.D Tenure of Anurag Swaroop-DMCJ	Prof. DP Singh	15/09/2017	R	09.10.2017	Ok
7	10880/R	Ph.D Extension of Ms. Maya Bharti, Research Scholar, Deptt. of Political Science/SAS	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommen dation.

8	10885/R	Extension of Research Scholar of the DAC-DAC	Prof. DP Singh	15/09/2017	Prof. DP Singh	09.10.2017	Make clearcut recommendation.
9	-	CAS Promotion File From Stage-II to Stage-III (Dr. Mahendra Kumar Padhy, DMCJ)	Dean, SIST	04.10.2017	Dean, SIST	10.9.17	ok
10	-	CAS Promotion- Dr. Rachana Gangwar 352/DMCJ/BBAU/2017	Dean, SIST	04.10.2017	Dean, SIST	09.10.2017	Ok
11	10842/R	Promotion of Group' A' Voll -II Estt Section	R	04.10.2017	R	10.9.17	-
12	-	Dr. Ambedkar Foundation National Essay Competsion-DPS/SAS	FO	04.10.2017	FO	10.9.17	Ok if as per rules.
13	3679/R	Activation of CSIR-JRF of Mr. Atul, DBT	FO	04.10.2017	FO	09.10.2017	Ok if as per rules.
14	10988/R	Leave Application (Dr. Mahendra Kumar Padey, DMCJ)	R	05.10.2017	R	09.10.2017	Should block you file for promotion.
15	10692/R	Building Committee	EE	05.10.2017	EE	10.9.17	Ok
16	7902/R	colouring/Finishing of Cemented Pots/Plants Part-2: GBS	FO	05.10.2017	FO	10.9.17	Ok if as per rules.
17	10433/R	Gautam Buddha Central Library Advance for 4th Book Exhibition-GBL	FO	05.10.2017	FO	10.9.17	Ok if as per rules.

18	7176/R	Guest Faculty for Ph.D course (Computer)-DEM	FO	05.10.2017	Head, DEM	10.9.17	We haven't get 'A' PP approved.
19	-	T/c Payment of Contractual Faculty 2016-2017	FO	05.10.2017	FO	10.9.17	Ok if as per rules.
20	6290/R	Examination Committee - COE Section (Vol-II)	COE	05.10.2017	COE	10.9.17	Ok if as per rules.
21	10947/R	Registration of BBAU with ATCC, USA for the Supply of Human Cell Lines- Dr. G. Sunil Babu, DBT	Dr. G. Sunil Babu, DBT	06.10.2017	Dr. G. Sunil Babu, DBT	09.10.2017	When it is already signed. What I have to do?
22	11017/R	E-RTI Med- Legal Cell (File No. 31/RTI/BBAU/16)	R	06.10.2017	R	09.10.2017	Ok if as per rules.
23	11019/R	File for One Term Extersion (i.e. 6 Months) of Mr. Ajay Kumar, Research Scholar, DAS/SPS	R	06.10.2017	R	09.10.2017	Yes if as per rules.
24	9158/R	PF of Ms. Sangeeta Chauhan, Assistant Professor, School of Education-310	R	06.10.2017	R	09.10.2017	Ok if strictly as per rules.

25	11037/R	NCSC Hiring in regard to Roster Issue and Harrasement of Dr. Sunita Chandra (File No. 162/BBAU/SC-ST Cell/2017)	R	06.10.2017	R	09.10.2017	-
26	-	Result of MCA 2nd & 4th Semester-DCS (312/DCS/BBAU/17)	Dean, SIST	06.10.2017	Dean, SIST	09.10.2017	Yes if as per rules.
27	-	UGC-MRP/Books (297/UGC-MRP/Books/DIT/BBAU/17)	Prof. RA Khan, DIT	06.10.2017	FO	09.10.2017	Ok if as per rules.
28	-	Result Notification May 2017-IV (File No. 56/COE/17) Result Notification File Dec 2016-IV (File No. 51/COE/16)	COE	06.10.2017	COE	09.10.2017	-
29	9907/R	Field Work- Integrated B.Sc. (Hons.)-M.Sc. (Applied Geology) Course: Coordinator, Dr. Narendra Kumar, DES	Head, DES	06.10.2017	Head, DES	09.10.2017	It can .. Be at the cost of Students as per ... of AC.
30	10752/R	USIC, BBAU/2017 (Plat Forms/Slabs/USIC)	EE	06.10.2017	EE	09.10.2017	Please get the needful done immediatl v.
31	3519/R	JRF-DST (Dr. Gaurav Kathwas, DPS)	FO	06.10.2017	FO	10.9.17	Ok if as per rules.

32	3118/R	Contingency- Dr. Gaurav Kaithwas, PI, DPh.Sc.	FO	06.10.2017	FO	10.9.17	Ok if as per rules.
33	-	RCA Students Fellowship- RCA (File N. 116/RCA/BBAU)	FO	06.10.2017	FO	10.9.17	Ok if as per rules.
34	-	Online Entrance Test-2017- DIT 277	FO	06.10.2017	FO	10.9.17	Ok if as per rules.
35	3269/R	Payment of Electricity Bill of University Campus-Part-V	FO	06.10.2017	FO	10.9.17	Ok if as per rules.
36	8903/R	व्यक्तिगत पत्रावली सर्वजीत (चपरासी), PF No. 28	FO	06.10.2017	FO	10.9.17	Please discuss.FO
37	10748/R	DRC File-2017 Part-III (File No. 209/DAAS/BBAU/17 (III)- DAAS	R	06.10.2017	Prof. RB Ram	10.9.17	-
38	10617/R	ID No. 26/2011 Shri Anand Kumar and 03 Others Vs BBAU, LKO- Legal Cell	R	06.10.2017	R	10.9.17	ok
39	-	Laboratory Instruments, DES			FO	10.9.17	Yes if as per rules.

40	10764/R	MOU to be Signed amongst Central Universities, MHRD and UGC (Letter No. DO No. 13-3/2017 (CU) Dated 13 July, 2017)- Estt. Section	R	10.9.17	R	10.9.17	Is the Proforma Complete? Registrar should be counter before sending to VC.
41	11029/R	Engagement of Legal Consultant (File No. 138/Legal Cell)	R	10.9.17	FO	10.9.17	-
42	11028/R	RM-SPSS Workshop DRM (Dr. Ramesh Kumar Chaturvedi, DRM)	R	10.9.17	R	10.9.17	Where is Chairman Recommendation.
43	11026/R	Sports Events to be conducted for the University A/C Year 2017/18- Sport Section	R	10.9.17	R	10.9.17	Please discuss.
44	11027/R	Participation in Conference - Dr. Shailesh Kumar, DAC	R	10.9.17	FO	10.9.17	-
45	11024/R	General Officer Order- Vol-IV (BBAU/Estt./242/2017)	R	10.9.17	R	10.9.17	Ok if as per rules.
46	11030/R	Complaint Applications- Complaint Redressal Cell (20/CRC/BBAU/17)	R	10.9.17	R	10.9.17	Ok if as per rules.

47	9756/R	Promotion to The Higher Grade of Professor (Stage-6) Under CAS-3	R	10.9.17	R	10.9.17	Please send reminder to UGC Immedialty
48	4609/R	Confirmation of Teachers/ Non- Teaching Employees	R	10.9.17	R	10.9.17	Please place in the meeting of DPC.
49	10969/R	NAD (National Academic Deposito) COE office	R	10.9.17	R	10.9.17	Ok but please complete decleration
50	11037/R	NCSC Hiring in regard to Roster Issue and Harrasement of Dr. Sunita Chandra (File No. 162/BBAU/SC-ST Cell/2017)	R	10.9.17	R	10.9.17	Please follow my orders.
51	8763/R	Girls Hostels Strat Light maintenanca Works			FO	10.9.17	A-A1 Ok and Urgent.
52	4592/R	AMC of Fire System 5(78)Elect/2017			FO	10.9.17	Ok if as per rules.