

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		ADVANCE VC OFFICE	VC	10.09.18	ARF/SO/ARF	01.10.18	
2		fee refund online entrance 2017	dit	10.09.18	fo/arf/soii/ANKIT/ARF/FO/ARF/SOII/ARF/FO/ARF/FO/ARF/SOII	01.10.18	
3	6396R	IMPREST MONEY FOR SBH	IAO	10.09.18	ARF/SOII/ANKIT/ARF/FO/	01.10.18	
4	13007R	MAINTENANCE OF OLD ADMIN BLOCK BUILDING	EE	12.09.18	FO/ARF/SOI/FO//EE	01.10.18	
5	6390R	BIBEKANAND NAYAK HIRING SERVICES /MRP-ICSSR	CSSEIP	12.09.18	ARF/SOI/SA/ARF/FO	01.10.18	
6	4412R	BIBEKANAND NAYAK FIELD WORK/MRP-ICSSR		12.09.18	FO/ARF/SOI/SA/ARF/FO	01.10.18	
7	12813R	LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO. 3	IAO	14.09.18	FO/arf/SOI/ARF/FO/ARF	01.10.18	
8	12779R	CASH ADVANCE AE(ELECT)	EE	14.09.18	FO/ARF/SOI/SA/ARF/FO	01.10.18	
9	6992R	Medical reimbursement(Retired Employee)	CMO	18.09.18	FO/ARF/SOII/ANKIT/ARF/FO	01.10.18	
10	8968R	केन्द्रीय पुस्तकालय अनु० कार्य	VC	19.09.18	FO/ARF/SOI/SA/ARF/FO	01.10.18	
11	3434R/1573F	IMPREST MONEY FOR SHS DEAN	DEAN	20.09.18	ANKIT/ARF	01.10.18	
12	13063R	CONSTRUCTION OF ANIMAL HOUSE	EE	20.09.18	FO/ARF/SOI/SA/ARF/FO	01.10.18	
13	7518R	LEVELING WORK BACK SIDE OF CENTRAL LIBRARY BUILDING FOR GBS	R	20.09.18	FO/ARF/SOI/SA/ARF/FO	01.10.18	

14	7006R	PURCHASE OF CHEMICAL ,GLASSWARE& PLASTICWARE	R	24.09.18	FO/ARF/FO/ARF /FO/ARF/SOI/S A/ARF/SOI/FO	01.10.18	
15	12401R	REQUIREMENT OF REFRIGERATOR PROF. KAMAN SINGH	IAO	25.09.18	FO/ARF/SOI/SA	01.10.18	
16	12369R	AMC OF WATER COOLERS AND WATER PURIFIERS	VC	25.09.18	FO/ARF/SOI/SA /ARF	01.10.18	
17	121(II)	PROCUREMENT OF SILK WARM EGGS	DAAS	25.09.18	SA/ARF/FO/ARF /SOI	01.10.18	
18	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMCJ	25.09.18	SA/ARF/FO/ARF /SOI	01.10.18	
19	12557R	AMBEDKAR BHAWAN ME PARYVARTAN/PARVARDHAN WORK	IAO	25.09.18	FO/ARF/SOI/SA /ARF/FO	01.10.18	
20	12577R	RENOVATION OF NBCCN SITE OFFICE NEAR AT HOSTEL BUILDING	iao	25.09.18	FO/ARF/SOI/SA /ARF/FO	01.10.18	
21		SERB N-PDF DR. OMESH BAJPAI C/O VENKATESH DUTTA FOR ADVANCE (TOUR ETC)	IAO	25.09.18	FO/PI.OMESH BAJPAI	01.10.18	
22	13097R	REQUIREMENT OF SINK AND EXHAUST FOR CHEMICAL RESEARCH LABORATORY	VC	25.09.18	FO/ARF/SOI/SA /ARF/FO/	01.10.18	
23	13083R	IMPREST MONEY FOR DMCJ	DMCJ	25.09.18	ANKIT/ARF/FO	01.10.18	
24	13090R	T/C PF OF DR. ALKA REG. PERSONAL COMPUTER ADVANCE	R	25.09.18	FO/ARF/SOII/U DC/ARF	01.10.18	
25	12054R	IMPREST MONEY FOR DAPS	DAPS	25.09.18	FO/ARF/SOII/A RF/FO	01.10.18	
26	12412R	REQUIREMENT OF CARTRIDGE	R	25.09.18	ARF/SOI/ARF/F O	01.10.18	
27		BILL REIMBURSEMENT FILE	ZOOLOGY	26.09.18	ARF/SOII/ANKIT /ARF	01.10.18	
28	12642R	REPAIR OF PHOTOCOPIER MACHINE IN CENTRAL LIBRARY	R	26.09.18	FO/ARF/SOI/SA /ARF	01.10.18	

29	3304/D AC/17	DST-SERB GRANT HEAD: CONTINGENCIES PI DR. JAWAHAR LAL	DAC	26.09.18	SA/ARF/FO	01.10.18	
30	12419R	GUEST FACULTY PAYMENT MONTH OF AUG, 2018	IAO	27.09.18	FO/ARF/FO/VC	01.10.18	
31	4009R	IMPREST MONEY FOR ESTABLISHMENT SECTION	IAO	27.09.18	FO/DR(E)	01.10.18	
32	4311R	Civil Maintenance work 2014-15	EE	27.09.18	SA/ARF/FO	01.10.18	
33		SIGN BOARD FOR PILOT PLANT OF DBT PROJECT AT FIELD	DBT	27.09.18	FO/ARF/SOI/SA /ARF	01.10.18	
34		CONSTRUCTION OF BIOREACTOR AND WETLAND PLANT FOR FIELD SCALE DEMONSTRATION PROF. RAM CHANDRA	DBT	27.09.18	FO/ARF/SOI/SA /ARF	01.10.18	
35		PURCHASE OF CONSUMABLES DEVELOPMENT AND DEMONSTRATION OF PULP PAPER MILL.....RIVER POLLUTION PROF.RAM CHANDRA	DBT	27.09.18	FO/ARF/SOI/SA /ARF	01.10.18	
36	5650r	CASH ADVANCE P-2	R	27.09.18	SA/ARF/FO	01.10.18	
37	14005R	PURCHASE OF BOOK FOR THE DEPARTMENT OF ZOOLOGY 2018	R	27.09.18	FO/ARF/SOI/SA	01.10.18	
38	14004R	PURCHASE OF BOOK FOR THE DEPARTMENT OF APPLIED ANIMAL SCIENCE 2018	R	27.09.18	FO/ARF/SOI/SA	01.10.18	
39	12627R	FILE FOR DPW EMPLOYEES REG. ARREAR AS PER 7 CPC	R	27.09.18	FO/ARF/FO/IAO	01.10.18	
40	3342R	IMPREST MONEY OF PETROL FOR BUSH CUTER	R	27.09.18	ANKIT/ARF/FO/ CASHIER	01.10.18	
41	11884R	SHAHDEEN SHAH FOR FEE CONCESSION	UIET	27.09.18	FO/ARF/SOII	01.10.18	
42	10755R	DR.SUDIPTA SAHA DST SERB PROJECT CHEMICALS	PI	27.09.18	SA/ARF	01.10.18	
43	12547R	CHEMICALS DR. SUDIPTA SAHA UGC- MRP PROJECT	PI	27.09.18	SA/ARF	01.10.18	

44		PURCHASE OF MISCELLANEOUS ITEMS LABORATORY	BIO	27.09.18	FO/ARF/FO	01.10.18	
45	3779r	purchase of postal stamp	VC	28.09.18	ARF/SOII/CASHIER	01.10.18	
46	12529R	SATELLITE CAMPUS AMETHI KE ANURACHADI KARY	EE	28.09.18	FO/ARF	01.10.18	
47	4351R	MARUTI OMI AMBULANCE UP 32 DN 3760	AR(V)	28.09.18	ARF/SOII	01.10.18	
48	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	VC	28.09.18	FO/ARF/SOI/CASHIER	01.10.18	
49	12605R	REQUEST FOR FUND TO PRESENT INTERNATIONAL PAPER IN JAPAN DR. ANJANI K TIWARI	VC	28.09.18	FO/ARF/SOII	01.10.18	
50	10404R	NATIONAL CONFERENCE RELEVANCE OF RANGANATHAN PHILOSOPHY IN DIGITAL INDIA ON 12-13TH AUGUST, 2017 (NCRRPDI-2017)	VC	28.09.18	ARF/SOII/CASHIER	01.10.18	
51		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES ICSSR RESEARCH PROJECT (PROF.S.NAYAK)	VC	28.09.18	ARF/SOI/CASHIER	01.10.18	
52	9702R	DR. DEEPTI BARNWAL CONTINGENCY	VC	28.09.18	ARF/SOII/CASHIER	01.10.18	
53	6045R	PURCHASE OF NEW DG SET	VC	28.09.18	FO/ARF/SOI/SA	01.10.18	
54		REPAIRING OF LABORATORY EQUIPMENT FILE	VC	28.09.18	FO/ARF/SOI/CASHIER	01.10.18	
55	5401R	CONSTITUTION OF BOARD OF MANAGEMENT	VC	28.09.18	FO/IAO	01.10.18	
56	13091R	REPRESENTATION OF SH. SALAHUDDIN KHAN PA (REG. NON RELEASE OF SALARY & PROMOTION ON THE POST OF PA VOL-II	VC	28.09.18	FO/IAO	01.10.18	
57	DEM/DB T-2/0002	CONSTRUCTION OF NET HOUSE/GREEN HOUSE	IAO	28.09.18	FO/VC	01.10.18	

58	14010R	T/C PF LTC OF SHRI ANIS AHMED, DRIVER	R	28.09.18	ANKIT/FO/R	01.10.18	
59	14008R	T/C PF LTC OF SHRI MUKHTAR AHMAD	R	28.09.18	ANKIT/FO/R	01.10.18	
60	14009R	T/C PF LTC OF SHRI NARESH CHANDRA DRIVER	R	28.09.18	ANKIT/ARF/FO	01.10.18	
61	8149R	PURCHASE OF EARTHEN AND AND PLASTIC POTS	R	28.09.18	FO/ARF/SOI	01.10.18	
62		EMPANELMENT OF CA TAXATION	VC	28.09.18	FO/ARF/SOII	01.10.18	
63		IMPREST MONEY FOR ACADEMIC AFFAIRS	DEAN ACADEMIC	28.09.18	FO/DEAN (ACADEMIC)	01.10.18	
64	12555R	KJELDAHL UNIT FOR DES	DES	28.09.18	FO/VC	01.10.18	
65	3402R	WAHNO K INSURANCE NAVINIKARAN HETU PTRAVALI	VC	28.09.18	FO/ARF/SOII	01.10.18	
66	12594R	PF OF SHRI RAJ BALMIKI	R	28.09.18	FO/ARF/SOI	01.10.18	
67	12664R	T/C PF LTC OF SHRI JITENDRA KUMAR ARV	R	28.09.18	ANKIT/ARF/FO	01.10.18	
68	5855R	CONSTRUCTION OF AMBEDKAR BHAWAN PAR - III	R	28.09.18	FO/ARF/SOI	01.10.18	
69		LIST OF ITEMS TO BE PURCHASED OUT OF SANCTION GRANT RS. 3,00,000/-	VC	28.09.18	FO/ARF	01.10.18	
70	10397R	CLEANING WORK FOR GBS	VC	28.09.18	FO/COR-GBS	01.10.18	
71	12592R	PF OF SHRI MANOJ KUMAR	R	28.09.18	FO/ARF/SOI	01.10.18	
72		lkfgR; essa Hkkjr cks/k fo"k; ij nks fnoklh; vUrjk"V^h; laxkas"Bh ++ I FILE	VC	28.09.18	FO/ARF/SOII	01.10.18	
73	6484R	PAYMENT TO TAX CUNSLTANTS INCOME TAX + TRADE TAX	IAO	28.09.18	FO/ARF/SOI	01.10.18	

74	12454r	t/c pf of ltc shri atul bajpai cp, dcs	IAO	28.09.18	FO/R	01.10.18	
75	12080R	IVTH INTERNATIONAL YOGA DAY -2018 1 DAY -2018	IAO	28.09.18	FO/VC	01.10.18	
76		UP 32 DN 3760 2017 POL IMPREST	AR(V)	28.09.18	FO/ARF/SOII	01.10.18	
77	12780R	UP 32 FR 2928 VEHICLE SECTION 2017	AR(V)	28.09.18	FO/ARF/SOII	01.10.18	
78	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS	OSD	28.09.18	FO/ARF	01.10.18	
79	13076R	COMPENSATION FOR VANDALIZATION OF CAR & LAPTOP. DR. V ELANGO VAN	VC	28.09.18	FO/ARF	01.10.18	
80		ICSSR RESEARCH PROJECT (PROF. S NAYAK) HEAD: B FIELD WORK COST SOURCE MATERICALS SOFTWARE DATA BASE ETC. PROF SANATAN NAYAK		28.09.18	FO/ARF/SOI/ARF/FO/VC	01.10.18	
81	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMCJ	28.09.18	FO/ARF	01.10.18	
82		SERB N-PDF DR. OMESSH BAJPAI C/O VENKATESH DUTTA FOR ADVANCE (TOUR ETC)	des	28.09.18	fo/vc	01.10.18	
83	6023R	REQUIRE OF BATLSLIES FOR ONLINE UPS IN DAC	vc	28.09.18	FO/DR(S&P)	01.10.18	
84	12336R	CIVIL MAINTENANCE WORK IN BBAU CAMPUS	VC	28.09.18	FO/ARF/SOI	01.10.18	
85	12519R	JRF RECRUITMENT FILE OF DBT PROJECT PI :DR. YUSUF AKHTER DBT BBAU	DBT	01.10.18	SA/ARF/FO	01.10.18	
86		SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAL) UNDER PI DR. YUSUF AKHTER	DBT	01.10.18	SA/ARF/FO/VC	01.10.18	
87	12886R	CAUTION MONEY FILE B.ED. 4TH SEM BBAU 2016-18	VC	01.10.18	FO/ARF	01.10.18	
88	10257R	CST UP PROJECT YEARLY PROGRESS REPORT FILE DR. SANGEETA SAXENA +7937R+7934R	DBT	01.10.18	SA	01.10.18	

89		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES & MAINTENANCE		01.10.18	ARF/FO	01.10.18	
90	5990R	MAINTENANCE OF ELECTRICAL UNDER GROUND CABLE IN UNIVERSITY CAMPUS	EE	01.10.18	FO/VC	01.10.18	
91	12348R	PURCHASING OF ELECTRICAL TOOLS CUM MEASURING AND SAFETY INSTRUMENTS FOR ELECTRICIANS		01.10.18	FO/ARF/SOI/SA	01.10.18	
92		SALARY FROM DBT PROJECT OF MR. UMAKANT PANDEY	BY HAND	01.10.18	ARF/FO	01.10.18	
93	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	R	01.10.18	FO/ARF/SOI	01.10.18	
94	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	R	01.10.18	FO/ARF/SOI	01.10.18	
95	4207R	PF OF SHRI D.JAYA BALACHANDRAN	R	01.10.18	FO/ARF/soi	01.10.18	
96	12868R	REMUNERATION TO GUEST FACULTY	R	01.10.18	UDC	01.10.18	
97	14020R	T/C PF LTC OF SHRI RANJEET SHARMA	R	01.10.18	ANKIT/ARF	01.10.18	
98	12094R	APPOINTMENT OF JRF DR. JYOTI PANDEY MR. FAHEEM	DAC	01.10.18	SA/ARF	01.10.18	
99	12478R	SERVICING OF D.G. SETS BBAU	R	01.10.18	FO/ARF/SOI	01.10.18	
100	12262R	INSTALLATION OF LABORATRY SINK	VC	01.10.18	ARF/SOI	01.10.18	
101		GRASSROOTS INNOVATORS GRASSROOTS INNOVATORS SUMMIT & EXHIBITION (GRISE -2017) DR. B C YADAV	VC	01.10.18	FO/ARF/SOII	01.10.18	
102	14016R	MAINTENANCE OF SBBT BUILDINGS	R	01.10.18	FO/EE	01.10.18	
103	9449R	DIESEL FOR DG STE AMETHI CAMPUS	R	01.10.18	FO/ARF/SOI	01.10.18	

104	8703R	MEDICAL REIMBURSEMENT FILE OF NON-TEACHING	R	01.10.18	FO/DR.RUCHI	01.10.18	
105		PENSION FILE	FW	01.10.18	FO/VC	01.10.18	
106		PROPOSAL FOR PURCHASE OF CHEMICAL	DAAS	01.10.18	FO	01.10.18	
107		PROJECTOR REPAIRING FILE OF DZ	DZ	01.10.18	SA	01.10.18	
108		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	DEM	01.10.18	FO	01.10.18	
109		IMPREST MONEY FOR SGH	SGH	01.10.18	ANKIT	01.10.18	
110	8301R	MEDICAL REIMBURSEMENT FILE (CSSEIP EMPLOYEES)	R	01.10.18	FO/IAO	01.10.18	
111	8214R	SPORTS GROUND AREA LIGHTING WORKS	EE	01.10.18	FO	01.10.18	
112	12343R	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	R	01.10.18	FO	01.10.18	
113	12705R	REFUND OF FEES YEAR-2018-19	R	01.10.18	FO/ARF	01.10.18	
114	14037R	CAUTION MONEY FOR DAM	R	01.10.18	ANKIT	01.10.18	
115	11993R	ADVANCE FOR R-OFFICE	R	01.10.18	ANKIT	01.10.18	
116		TRAINING PROGRAMME ON DATA ANALYTICS -TERI SAS, NEW DELHI	RSO BY HAND	01.10.18	FO/ARF	01.10.18	
117	9950R	4TH BOOK EXHIBITION 2016-17	VC	01.10.18	FO	01.10.18	
118	12418R	PAINTING OF HOSTEL AT SATELLITE CAMPUS AMETHI	IAO	01.10.18	FO	01.10.18	
119	12658R	MAINTENANCE OF SES BUILDING	IAO	01.10.18	FO	01.10.18	

120	12127R	LIGHTING CONDUCTOR REQUIREMENTS	IAO	01.10.18	FO	01.10.18	
121		PURCHASE APPROVAL (UNDER SELF FINANCE) M.SC FORENSCI SCIENCE	IAO	01.10.18	FO	01.10.18	
122	7541r	PF of prof narendra kumar	IAO	01.10.18	FO	01.10.18	
123	8657R	UC/SE DR. RIMA KUMARI DST-START UP PROJECT	IAO	01.10.18	FO	01.10.18	