

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	
1	12442R	DBT RAMALINGASWAMI FELLOWSHIP	IAO	11.09.18	FO/VC/UDC/F O/VC	15.10.18	
2		REQUIREMENT OF FUND FOR 2018-19 CAPITAL NON CAPITAL	EE	12.09.18	FO/ARF/SOI/ ARF/FO/EE	15.10.18	
3		PURCHASING INVERTER & BATTERY FOR UNIVERSITY BOYS HOSTELS FOR ABH	IAO	25.09.18	FO/ARF/SOI/S A/ARF/FO/AR F/soi/SA/ARF	15.10.18	
4	10385R	PURCHASING OF PROCESSORS/RAM/HD	R	25.09.18	FO/VC	15.10.18	
5		BILL REIMBURSEMENT FILE	ZOOLOGY	26.09.18	ARF/SOII/ANK IT/ARF/fo/AR FSOI/CASHIER /ARF/FO/ARF /CASHIER	15.10.18	
6		UNIVERSITY ENTRANCE EXAMINATION 2017 PROF. VIPIN SEXCENA	IT	27.09.18	SOI/SA/arf/F O/ARF/SA/AR F/FO	15.10.18	
7	12515R	PURCHASE OF EQUIPMENTS AQUAPEN	DES	28.09.18	ARF/SO/SA/A RF/FO/IAO	15.10.18	
8	12336R	CIVIL MAINTENANCE WORK IN BBAU CAMPUS	VC	28.09.18	FO/ARF/SOI/S A/ARF/FO/VC	15.10.18	
9	9449R	DIESEL FOR DG STE AMETHI CAMPUS	R	01.10.18	FO/ARF/SOI/a nkit/ARF/FO/I AO	15.10.18	
10		IMPREST MONEY FOR SGH	SGH	01.10.18	ANKIT/FO/AR F/SOII/CASHI ER	15.10.18	

11	8214R	SPORTS GROUND AREA LIGHTING WORKS	EE	01.10.18	FO/arf/FO/SO/SA/ARF/FO/VC	15.10.18	
12	12343R	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	R	01.10.18	FO/arf/soi/sa/VC	15.10.18	
13	12705R	REFUND OF FEES YEAR-2018-19	R	01.10.18	FO/ARF/ankit/FO/R	15.10.18	
14	9950R	4TH BOOK EXHIBITION 2016-17	VC	01.10.18	FO/arf/soi/sa/ARF/FO/IAO	15.10.18	
15		M/S SUPERSTAR CONFERENCE SERVICE PROF. RAM CHANDRA	vc	03.10.18	FO/ARF/SOI/ARF/FO/DEM	15.10.18	
16	4086R	CAUTION MONEY FILE ACAD SECTION	r	03.10.18	ankit/ARF/fo/VC	15.10.18	
17	14044r	caution money file of dmcj	r	03.10.18	ankit/ARF/FO/R	15.10.18	
18	14040r	t/c pf ltc of shri kamlesh kumar driver	r	03.10.18	ankit/FO/IAO	15.10.18	
19	8894R	DR.JAVEED AHMAD BHAT	DPS	04.10.18	ANKIT/ARF/FO	15.10.18	
20	13020R	PAYMENT OF RESOURCE PERSON M.SC (NUSLEAR MEDICINE TECHNOLOGY) DR. JITENDRA KUMAR	PHY	04.10.18	UDC/arf/FO	15.10.18	
21	14056R	RECIPT AND ID CARD PRINT HETU FILE	R	04.10.18	UDC/ARF/FO	15.10.18	
22	12474R	PURCHASING OF TRALLEY (PRESSURE)	EE	05.10.18	ARF/SA/ARF	15.10.18	
23	7585R	REQUIREMENT OF CCTV'S GAUTAM BUDDHA CENTRAL LIBRARY	EE	05.10.18	FO/SA/FO	15.10.18	
24	13034R	IMPREST MONEY FOR DHARMESH KUMAR JUNIOR ENGINEER (CIVIL)	VC	08.10.18	FO/SOII/ANKIT/ARF/FO/EE	15.10.18	
25	14088R	T/C PF LTC OF DR. DHIRENDRA PANDEY	R	08.10.18	ANKIT/ARF/FO/IAO	15.10.18	

26	9566R	FEE REFUND PROCESS FILE	R	08.10.18	FO/ARF/ANKIT/FO/R	15.10.18	
27	9531R	REFUND OF FEES VOL-2	R	08.10.18	ANKIT/FO/R	15.10.18	
28	12765R	TA BILL FOR VC SIR	VC	09.10.18	udc/arf/FO	15.10.18	
29	9883R	NEW VEHICLE MARUTI CIAZ FOR REGISTRATION UP-32-HR-6042	R	09.10.18	UDC/ARF/FO/VC	15.10.18	
30	12320R	RALATED TO LABORATORY UPGRADATION DR. ABHA MISHRA ZOOLOGY	VC	09.10.18	FO/ARF/SOI/SA/FO/IAO	15.10.18	
31	14078R	EXTERNAL WATER CONNECTION OF EXPERIMENTAL FIELD OF DEPTT. OF ENV.MICROBIOLOGY	VC	09.10.18	FO/ARF/SA/VC	15.10.18	
32	13014R	SELF DEFENCE PROGRAM ON 24TH SEP-2018	R	09.10.18	FO/SOII/ANKIT/ARF/FO	15.10.18	
33	12697R	PURCHASE OF COMPUTER SYSTEM WITH PRINTER OF ENGINERING SECTION ETC.	STR	09.10.18	fo/arf/SOI/SA/ARF/FO/	15.10.18	
34	14094R	PURCHASE OF CONSUMABLES DR. SUNIL BABU GOSIPATALA PI	PI	09.10.18	SA/arf/soi/FO/VC	15.10.18	
35	12841R	T/C PF LTC OF PROF. R P SINGH	R	09.10.18	ANKIT/ARF/FO/VC	15.10.18	
36	4495R	Recoupment of Imprest PART II	VC	09.10.18	FO/ARF/SOII/ARF/FO	15.10.18	
37	15010R	T/C LTC OF PROF. BAL CHANDRA YADAV	R	10.10.18	ANKIT/ARF/FO/R	15.10.18	
38	9470R	REQUIREMENT OF CHEMICALS GLASWARES/PHASTIC WARES	VC	10.10.18	FO/ARF/FO/ARF/FO/ARF/SOI/CASHIER	15.10.18	
39		HEAD CONSUMABLE DR. PREETI GUPTA DST-INSPIRE PROJECT	VC	10.10.18	FO/ARF/soi/ARF/FO	15.10.18	
40	4906r	braille section for gbl + one file	IAO	11.10.18	FO/LIBRARY	15.10.18	
41		न्यूज पेपर भुगतान हेतु पत्रावली	de	11.10.18	UDC/fo/ARF/SOII	15.10.18	

42	14032r/6 904r	fire system maintenance work	EE	11.10.18	FO/ARF/soi/S A/ARF	15.10.18	
43	4189R	AMC CEILING FANS & EXAUST FANS P-2	EE	11.10.18	FO/ARF/SOI/S A/ANKIT	15.10.18	
44	8166R	PURCHASE OF BIOTOILET	VC	11.10.18	FO/ARF/SOI/S A/FO/IAO	15.10.18	
45		JRF SALARY FILE DR. VENKATESH KUMAR R	DAAS	11.10.18	SA/FO/VC	15.10.18	
46		CONTIGENCY FILE DR. VENKATESH KUMAR R	DAAS	11.10.18	SA/FO/VC	15.10.18	
47	13097R	REQUIREMENT OF SINK AND EXHAUST FOR CHEMICAL RESEARCH LABORATORY	iao	11.10.18	fo/ARF/SOI	15.10.18	
48		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES & MAINTENANCE	iao	11.10.18	fo/VC	15.10.18	
49	8486R	Purchasing of plumbing goods	iao	11.10.18	fo/VC	15.10.18	
50	8438R	PAINTING OF ASHOKA & KANISHIKA BH	vc	11.10.18	FO/ARF/soi/C ASHIER	15.10.18	
51		ADVANCE FOR SEMESTER EXAM 2017	vc	11.10.18	FO/ARF/SOII/ CASHIER	15.10.18	
52	12658R	MAINTENANCE OF SES BUILDING	VC	11.10.18	fo/ARF/SOI/E E	15.10.18	
53	12852R	MAINTENANCE OF CANTEEN NEAR UIET BUILDING	vc	11.10.18	fo/ARF/SOI/E E	15.10.18	
54		PCI WIFI ADAPTER	cc	11.10.18	arf/FO/ARF/S OII/CASHIER	15.10.18	
55	10849r	dst-inspire fellowship mr pranesh kumar under dr sudipta saha	vc	11.10.18	arf/SOII/CASH IER	15.10.18	
56	10287R	MR. RAJVARDHAN, PH.D. SCHOLAR ICSSR FELLOWSHIP	VC	11.10.18	arf/SOII/CASH IER	15.10.18	
57	5003R	colouring /Finishing of cemented Pots /Plants	vc	11.10.18	arf/SOI/CASHI ER	15.10.18	
58	14037R	CAUTION MONEY FOR DAM	vc	11.10.18	arf/SOII/CASH IER	15.10.18	

59	YSS/2015/000838	DST-SERB GRANT, DR. JAWAHAR, MANPOWER SALARY (PROJECT FELLOW)	CHEMISTRY	12.10.18	sa/FO/VC	15.10.18	
60	15016R	PURCHASE OF LASER PRINTER FOR NEWLY ESTABLISHED DEPTT	CC	12.10.18	FO/ARF	15.10.18	
61	6369R	IMPREST MONEY FOR DSW	DSW	12.10.18	ANKIT/FO/ARF	15.10.18	
62		FILE FOR APPROVAL FROM THE VC SIR FOR ADVANCE MONEY FOR ASHIKA BOYS HOSTEL (EST)	VC	12.10.18	FO/ABH(EXT)	15.10.18	
63	12345R	NEW ELECTRIFICATION WORK +8650R	EE	12.10.18	FO/ARF	15.10.18	
64	14045R	tc pf of ltc of Mr. ram sharan (PA)	R	12.10.18	FO/IAO	15.10.18	
65		EPF DETAILS OF DPW	DW	12.10.18	FO/ARF/soi/CASHIER	15.10.18	
66		curtain payment file	DRM	12.10.18	SOII/UDC	15.10.18	
67	15019R	COMPUTER MAINTENANCE FILE (PART-II)	DE	12.10.18	SOI/SA/UDC	15.10.18	
68	12454r	t/c pf of ltc shri atul bajpai cp, dcs	VC	12.10.18	FO/R	15.10.18	
69	14096R	14TH COLLNET INTERNATIONAL CONFERENCE MACAU (CHINA) 05-08, DECEMBER, 2018 (PROF K L MAHAWAR)	DLIS	12.10.18	FO/ARF/SOII	15.10.18	
70		RESOURCE PERSON APPROVAL FILE AUGUST 2018 M.SC.LIFE SCIENCE	BY HAND	15.10.18	ARF/HOD-COR	15.10.18	
71	8763R	GIRLS HOSTEL'S STREET LIGHT MAINTENANCE WORKS + 1 FILE 5(20)/ELECT.2016	IAO	15.10.18	FO/ARF/SOI	15.10.18	
72		FELLOWSHIP FILE DR. ATUL KUMAR UPADHYAY	VC	15.10.18	ARF	15.10.18	
73	12853R	PlaSma processing system dr. ravi kant tripathi	PHY	15.10.18	PHYSICS	15.10.18	
74	5855R	CONSTRUCTION OF AMBEDKAR BHAWAN PAR - III + 3 FILE 5(371)/2013 PART-I, 5(371)/2015 PART-2, 5(371)/2015 PART-3 , 5(431)/2014	EE	15.10.18	SOI/SA	15.10.18	
75	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	R	15.10.18	FO/ARF/FO/VC	15.10.18	

76	15039R	LAPTOP PURCHASE OF ASHISH RASTOGI DRF (PAYMENT REGARDING FILE)	STR	15.10.18	FO/ARF/SOI	15.10.18	
77	3060R	ROAD WORK AT ASHOKA BOYS HOSTEL	VC	15.10.18	FO/ARF/SOI	15.10.18	
78		TENDER SPECIFICATION PURCHASE OF PROJECT EQUIPMENT DBT PROJECT PROF. RAM CHANDRA DEM	VC	15.10.18	ARF/SOI	15.10.18	
79	12715R	MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA	VC	15.10.18	ARF/SOI/CAS HIER	15.10.18	
80		IMPREST MONEY FOR ACADEMIC AFFAIRS	VC	15.10.18	FO	15.10.18	
81	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिप्टों का वार्षिक अनु०	IAO	15.10.18	FO	15.10.18	
82	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY + 1 FILE	IAO	15.10.18	FO	15.10.18	
83	13091R	REPRESENTATION OF SH. SALAHUDDIN KHAN PA (REG. NON RELEASE OF SALARY & PROMOTION ON THE POST OF PA VOL-II	IAO	15.10.18	FO	15.10.18	
84	14082R	APPLICATION FORMS FOR UGC	R	15.10.18	ANKIT	15.10.18	
85	7538R	MHRD TO HINDI LETTER REGARDING	R	15.10.18	FO/ARF/SOI	15.10.18	
86		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	VC	15.10.18	FO	15.10.18	
87	12419R	GUEST FACULTY PAYMENT MONTH OF AUG,SEP -2018	VC	15.10.18	FO	15.10.18	
88	12538R	TECHNICAL COMMITTEE APPROVED FILE FOR PURCHASE UNDER DBT FUNDED PROJECT (DR. YUSUF AKHTER, DBT	VC	15.10.18	FO	15.10.18	
89	8683R	OUTDOOR LT PANEL MAINTENANCE WORKS	EE	15.10.18	FO	15.10.18	
90		honorarium to guest faculty cyber security course (evening)	VC	15.10.18	FO	15.10.18	
91	14004R	PURCHASE OF BOOK FOR THE DEPARTMENT OF APPLIED ANIMAL SCIENCE 2018	VC	15.10.18	FO	15.10.18	
92	598/DZ/B BAU/18	REPAIR & MENTAINENCE OF EQUIPMENTS	VC	15.10.18	FO	15.10.18	

93	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALYSER)	VC	15.10.18	FO	15.10.18	
94	15038R	MAINTENANCE OF UIET	EE	15.10.18	SOI/SA	15.10.18	
95	10705R	REPRESENTATION OF SHRI SUSHIL KUMAR EX-DY REGISTRAR BBAU + PF OF SUSHIL KUMAR	VC	15.10.18	FO	15.10.18	
96	6727R	PURCHASE OF STATIONARY ITEMS-VI	STR	15.10.18	SOI/SA	15.10.18	
97	7984R	TRANSFORMER MAINTENANCE WORK	R	15.10.18	FO	15.10.18	
98		REMUNERATION BILL FOR END SEMESTER EXAMINATION MAY - 2018	coe	15.10.18	UDC	15.10.18	
99		PURCHASE OF TONNER FOR PHOTOCOPY MACHINE (TOSHIBA E STUDIO256 SE)	H.HOR	15.10.18	UDC	15.10.18	
100	3325R	COMPUTER PURCHASE FOR M.SC.LAB	CC	15.10.18	FO	15.10.18	
101	10895R	ADVANCE ADJUSTMENT FOR 62ND ACADEMIC COUNCIL & MEETING	R	15.10.18	UDC	15.10.18	
102	15027R	PROPOSAL FOR PURCHASE OF CHEMICAL	VC	15.10.18	FO	15.10.18	
103		PURCHASE OF BOOKS FOR M.SC CYBER SECURITY (EVENING)	GBL	15.10.18	FO/ARF	15.10.18	
104	14027R	REGARDING OFFICE ORDER FOR PFMS.	STR	15.10.18	FO	15.10.18	
105		IMPREST MONEY FOR SOCIOLOGY	SOCIO	15.10.18	ANKIT	15.10.18	
106	6396R	IMPREST MONEY FOR SBH	SBH	15.10.18	ANKIT	15.10.18	
107	6484R	PAYMENT TO TAX CONSULTANTS INCOME TAX + TRADE TAX	VC	15.10.18	FO	15.10.18	
108	12745R	M.SC ZOOLOGY STUDENTS (SC/ST) FOR DISSERTATION WORK FILE	SC/ST CELL	15.10.18	FO/ARF	15.10.18	
109		PURCHASE OF COMPUTER FOR GBL	VC	15.10.18	ARF/SOI	15.10.18	
110	11610R	UTILIZATION CERTIFICATE FOR RCA +7 FILE ATTACHED WITH ONE REGISTRAR		15.10.18	FO/RCP	15.10.18	
111		IMPREST MONEY FOR BOTANICAL GARDEN	HORTIC	15.10.18	ANKIT	15.10.18	
112	12842R	PURCHASE OF PROJECTOR AND SCREEN	STR	15.10.18	SOI	15.10.18	
113	3640R	UGC MRP MUSLIM GIRLS DR P MOHANTY PROJECT		15.10.18	FO/R	15.10.18	
114	12168R	REFLING 88-A TONER		15.10.18	FO/VC	15.10.18	