

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		7TH CONVOCATION 15/12/2017 TRANSPORTATION COMMITTEE		29.08.18	ANKIT/ARF/FO/UD C/ARF	24.10.18	
2		WIFI FACILITY FOR OSD AMETHI	IAO	04.09.18	FO/IAO/FO/VC/ FO/ARF/SOI/DRE	24.10.18	
3	12866R	BBAU ONLINE ENTRANCE TEST 2018 FEES REFUND	IAO	24.09.18	FO/ARF/FO/SOII/A RF/FO/VC	24.10.18	
4		PURCHASING INVERTER & BATTERY FOR UNIVERSITY BOYS HOSTELS FOR ABH	IAO	25.09.18	FO/ARF/SOI/SA/AR F/FO/ARF/soi/SA/A RF/FO/DSW(M)	24.10.18	
5	11110r	consumable sports items requirement-2017/18	r	05.10.18	SOI /UDC/ARF/FO/IAO	24.10.18	
6		JRF SALARY FILE DR. VENKATESH KUMAR R	DZ	05.10.18	SOI/SA/ARF/FO/PI	24.10.18	
7	12474R	PURCHASING OF TRALLEY (PRESSURE)	EE	05.10.18	ARF/SA/ARF/FO/G BS	24.10.18	
8	12765R	TA BILL FOR VC SIR	VC	09.10.18	udc/arf/FO/ARF/SO II/CASHIER	24.10.18	
9	10322R	CHILDREN EDUCATION ALLOWANCES PAR - 4 RAMA SHANKER SINGH	R	09.10.18	SA/ARF	24.10.18	
10	15004R	EQUIPMENT PURCHASING FILE DR. VENKATESH KUMAR R	R	09.10.18	SOI/SA/ARF/FO/PI	24.10.18	
11	9216R	LEAVE APPLICATION: TEACHERS DUTY LEAVE DR. DK YADAV	R	09.10.18	FO/UDC/arf	24.10.18	
12	4768R	T/C OF OF DR. RAJESH KUMAR ALONG WITH SERVICE	IAO	09.10.18	FO/SOI/UDC/ARF/F O/R	24.10.18	
13		HEAD CONSUMABLE DR. PREETI GUPTA DST- INSPIRE PROJECT	VC	10.10.18	FO/ARF/soi/ARF/F O/ARF/FO/VC	24.10.18	

14		PURCHASE APPROVAL (UNDER SELF FINANCE) M.SC FORENSCI SCIENCE	BIO	11.10.18	FO/ARF/SOI/SA/AR F/FO/IAO	24.10.18	
15	11701R	REGARDING JOINING AS A POST DOCTORAL FELLOW DR.RAM BACHAN KUMAR	R	12.10.18	ANKIT/FO/R	24.10.18	
16	14040R	T/C OF LTC OF SHRI KAMLESH KUMAR DRIVER	R	12.10.18	FO/VC	24.10.18	
17	3060R	ROAD WORK AT ASHOKA BOYS HOSTEL	VC	15.10.18	FO/ARF/SOI/SA/AR F/FO/vc	24.10.18	
18		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	VC	15.10.18	FO/ARF/soi/CASHIE R	24.10.18	
19	15038R	MAINTENANCE OF UIET	EE	15.10.18	SOI/SA/ARF/FO/EE	24.10.18	
20	6727R	PURCHASE OF STATIONARY ITEMS-VI	STR	15.10.18	SOI/SA/ARF/FO/iao	24.10.18	
21		PURCHASE OF TONNER FOR PHOTOCOPY MACHINE (TOSHIBA E STUDIO256 SE)	H.HOR	15.10.18	UDC/ARF/	24.10.18	
22	12745R	M.SC ZOOLOGY STUDENTS (SC/ST) FOR DISSERTATION WORK FILE	SC/ST CELL	15.10.18	FO/ARF/SOII/ANKIT /ARF/FO/ARF	24.10.18	
23	12842R	PURCHASE OF PROJECTOR AND SCREEN	STR	15.10.18	SOI/SA/ARF/FO/DR (S&P)	24.10.18	
24		NON TEACHING EXAMINATION (CONTRACTUAL) DR. NAVEEN KUMAR ARORA	BY HAND	16.10.18	FO/ARF/SOI/SA/UD C/ARF/SOI/CASHIE R	24.10.18	
25	15043R	FILE FOR DPW EMPLOYEES REG. ARREAR AS PER 7 CPC	VC	16.10.18	FO/IAO	24.10.18	
26	12447R	GUEST FACULTY BBAU SATELLITE CAMPUS AMETHI (ON CONTRACT)	IAO	16.10.18	FO/VC	24.10.18	
27		WIFI-RAILTEL BBAU	IAO	16.10.18	FO/ARF	24.10.18	
28	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS	IAO	16.10.18	FO/VC	24.10.18	
29	14045R	T/C PF OF LTC RAM SARAN	IAO	16.10.18	FO/VC	24.10.18	
30	14088R	T/C PF LTC OF DR. DHIRENDRA PANDEY	IAO	16.10.18	FO/VC	24.10.18	

31	12320R	RALATED TO LABORATORY UPGRADATION DR. ABHA MISHRA ZOOLOGY	IAO	16.10.18	FO/VC	24.10.18	
32	12515R	PURCHASE OF EQUIPMENTS AQUAPEN	IAO	16.10.18	FO/VC	24.10.18	
33	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	IAO	16.10.18	FO/VC	24.10.18	
34	12392R	CONTINGENCY: UGC MRP PROJECT PROF.RANA P SINGH	IAO	16.10.18	FO/PROF. RP SINGH	24.10.18	
35	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	IAO	16.10.18	FO/SOI/UDC/FO/VC	24.10.18	
36	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	16.10.18	SA/ARF/FO/ARF	24.10.18	
37	12307r	purchase of water COOLER & WATER PURIFIRE FOR central library	EE	22.10.18	SA/arf	24.10.18	
38	15052R	APPROVAL OF SPECIAL LECTURE DEPARTMENT OF CHEMISTRY	VC	22.10.18	FO/DEAN SPDS	24.10.18	
39	4906r	braille section for gbl + one file	R	22.10.18	FO/VC	24.10.18	
40		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	IAO	22.10.18	FO/VC	24.10.18	
41	13063R	CONSTRUCTION OF ANIMAL HOUSE	IAO	22.10.18	FO/ARF	24.10.18	
42	12168R	REFLING 88-A TONER	VC	22.10.18	FO/ARF	24.10.18	
43	3919R	landline bill payment	R	22.10.18	UDC/FO/AR(T)	24.10.18	
44	3920R	landline/fwill bill payment of VCS&Camp office	TELE	22.10.18	UDC/FO/ARF/SOI/CASHIER	24.10.18	
45		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES &MAINTENANCE	VC	22.10.18	FO/H.PHARMA	24.10.18	
46	12858R	SUBSISTENCE ALLOWANCE OF SHRI RAMA SHANKAR SINGH FINANCE OFFICER (UNDER SUSPENSION) BBAU	VC	22.10.18	FO/ARF/SOI/UDC/ARF/FO/CASHIER	24.10.18	
47	11920R	SUBMISSION OF PROJECT PROPOSAL HIGH WORK STATION DR. ANJANI KUMAR TIWARI	DAC	22.10.18	SOI/arf	24.10.18	

48	12610r	maintenance of ro water treatment plants	IAO	22.10.18	FO/EO	24.10.18	
49	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	IAO	22.10.18	FO/VC	24.10.18	
50	12885R	FILE FOR SOE, UC & MANPOWER OF DBT (GOI)-FUNDED PROJECT (PI-DR. YUSUF AKHTER, DBT	DBT	23.10.18	SA/FO/R	24.10.18	
51		annual report for the YEAR 2017-18	VC	23.10.18	FO/ARF	24.10.18	
52	5836R	CONSTRUCTION OF STUDENT ACTIVITY CENTRE PART-3 +2 FILE PART-1 AND PART-2 & PART-3	EE	23.10.18	FO/ARF	24.10.18	
53	9950R	4TH BOOK EXHIBITION 2016-17	IAO	23.10.18	FO/ARF	24.10.18	
54		ONLINE ENTRANCE TEST 2018	IAO	23.10.18	FO/COR-ET	24.10.18	
55	9752R	नयी दिल्ली यात्रा सड़क मार्ग से	IAO	23.10.18	FO/R	24.10.18	
56	13074R	MAINTENANCE OF EQUIPMENT (NANO PLUS PARTICLE SIZE ANALSZER)	IAO	23.10.18	FO/r	24.10.18	
57		DD REGARDING FILE	coe	24.10.18	FO/arf	24.10.18	
58	3381R	EXTENSION OF SBBT	EE	24.10.18	FO/ARF	24.10.18	
59	9056R	IMPREST MONEY FOR DAC	DAC	24.10.18	ANKIT	24.10.18	
60		REMUNERATION BILL FOR END SEMERTER EXAMINATION B.TECH. (JULY-2018)	coe	24.10.18	UDC	24.10.18	
61	12336R	CIVIL MAINTENANCE WORK IN BBAU CAMPUS	EE	24.10.18	SOI/sa	24.10.18	
62		UTILIZATION CERTIFICATE ICSSR PROJECT PROF. SARTIK BAGH +11	DPS	24.10.18	SA	24.10.18	
63	15010R	T/C LTC OF PROF. BAL CHANDRA YADAV	R	24.10.18	FO/IAO	24.10.18	
64	14030R	UGC NON NET FELLOWSHIP MONTH OF SEP 2018	FW	24.10.18	FO/VC	24.10.18	
65	15074R	ANNUAL REPORT 2017-18 HINDI	R	24.10.18	FO/ARF	24.10.18	
66	15073R	ANNUAL REPORT 2017-18 ENGLISH	R	24.10.18	FO/ARF	24.10.18	
67	15072R	honorarium to guest faculty cyber security course (evening)	R	24.10.18	FO/R	24.10.18	
68		SBBT PHASE-III WORKS IN COMPUTER LAB	DRM	24.10.18	FO	24.10.18	

69	3284R	signage board in university campus (retroreflective)	DES	24.10.18	FO	24.10.18	
70	12610r	maintenance of ro water treatment plants	EO	24.10.18	FO	24.10.18	
71	7884R	PF OF SHRI DHARMESH KUMAR	R	24.10.18	SOI/udc	24.10.18	