

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	4289R	APPROVAL FOR HIRING OF TAXI & PAYMENT	R	24.09.18	FO/ARF/SO I/UDC/FO/ AR(V)	29.10.18	
2	8149R	PURCHASE OF EARTHEN AND AND PLASTIC POTS	R	28.09.18	FO/ARF/SO I/UDC/FO/ DAPS	29.10.18	
3		REMUNERATION FOR PH.D THESIS EVALUTION & VIVA- VOCE	COE	09.10.18	FO/SOII/U DC/ARF/FO /ARF/SOII/ UDC	29.10.18	
4		WORKSHOP BUDGET TOURISM EDUCATION IN INDIA	EDUCATION	09.10.18	FO/ARF/A NKIT/FO	29.10.18	
5	14032r/ 6904r	fire system maintenance work	EE	11.10.18	FO/ARF/soi /SA/ARF/F O/EE	29.10.18	
6	11021R	N PDF ATUL KUMAR UPADHYAY contingency	DES	12.10.18	ankit/FO/V C	29.10.18	
7	15016R	PURCHASE OF LASER PRINTER FOR NEWLY ESSTABLISHED DEPTT	CC	12.10.18	FO/ARF/SO I/SA/FO/C OR.CC	29.10.18	
8	4412R	BIBEKANAND NAYAK FIELD WORK/MRP-ICSSR	CSSEIP	12.10.18	SA/FO/	29.10.18	
9	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	R	12.10.18	FO/ARF/SO I/SA/ANKIT /ARF/FO/A RF/SOII/CA SHIER	29.10.18	
10	5855R	CONSTRUCTION OF AMBEDKAR BHAWAN PAR - III + 3 FILE 5(371)/2013 PART-I, 5(371)/2015 PART-2, 5(371)/2015 PART-3 , 5(431)/2014	EE	15.10.18	SOI/SA/AR F	29.10.18	

11	8683R	OUTDOOR LT PANEL MAINTENANCE WORKS	EE	15.10.18	FO/ARF/SO I/SA/ARF/S OI	29.10.18	
12	6396R	IMPREST MONEY FOR SBH	SBH	15.10.18	ANKIT/FO/ ARF/SOII	29.10.18	
13		IMPREST MONEY FOR BOTANICAL GARDEN	HORTIC	15.10.18	ANKIT/ARF /FO/ARF/S OII/CASHIE R	29.10.18	
14	12120R	REQUIREMENT OF FUME HOOD DR.JYOTI PANDAY	IAO	16.10.18	FO/SOI/FO	29.10.18	
15	12457R	ICSSR RESEARCH PROJECT DR. MAHENDRA KUMAR PADHY	DMCJ	16.10.18	FO/AJAY/F O	29.10.18	
16	9996R	SHIKHA TRIPATHI ICSSR	R	16.10.18	ANKIT/FO	29.10.18	
17	14036R	PURCHASE OF WHITE BOARD FOR DEPARTMENT OF PHYSICS & UIET	R	22.10.18	SOI/ARF/S A/ARF/FO/ VC	29.10.18	
18		IMPREST MONEY FOR EDUCATION	EDUCATION	22.10.18	ANKIT/ARF /FO/ARF/C ASHIER	29.10.18	
19	15050R	T/C PF LTC OF PROF. DEVESH KUMAR	R	22.10.18	ANKIT/FO	29.10.18	
20	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	EE	23.10.18	SA/ARF/FO	29.10.18	
21	6919R	PURCHASING OF FYM	GBS	23.10.18	UDC/FO	29.10.18	
22	15062R	PURCHASE OF TONER FOR TOSHIBA MACHINE MODEL E- STUDIO-Z309/195	R	23.10.18	UDC/FO/A RF/SOII	29.10.18	
23		annual report for the YEAR 2017-18	VC	23.10.18	FO/ARF/SO I/SA/FO/	29.10.18	
24		REMUNERATION BILL FOR END SEMERTER EXAMINATION B.TECH. (JULY-2018)	coe	24.10.18	UDC/FO	29.10.18	
25		IMPREST MONEY FOR COE OFFICE	COE	25.10.18	ANKIT/FO	29.10.18	
26	6727R	PURCHASE OF STATIONARY ITMES -IV	IAO	25.10.18	FO/VC	29.10.18	

27		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	DEM	25.10.18	FO/ARF/SO I	29.10.18	
28		LEGAL AID CLINIC FOR LAW DEPARTMENT	LAW	25.10.18	FO/ARF/cashier	29.10.18	
29	12865R	APPOINTMENT OF AUTHORIZED SIGNATORY FOR RESEARCH PROJECTS CIIPP BBAU PROF. RANA PRATAP SINGH	R	25.10.18	FO/DR.V DUTTA	29.10.18	
30	8166R	PURCHASE OF BIOTOILET	IAO	25.10.18	FO/EE	29.10.18	
31		HONORARIUM DR NEHA ANAND STUDENT COUNSELING CENTRE	FW	25.10.18	FO/ARF/SO II/CASHIER	29.10.18	
32		PURCHASE OF STATIONARY ITEMS FOR BOM MEETING HELD ON NOVEMBER 2017	STR	25.10.18	ARF/SOI/UDC/FO	29.10.18	
33	8998R	TA BILL OF REGISTRAR ON TOUR OF NEW DELHI	VC	26.10.18	FO/ARF/SO II/ARF	29.10.18	
34	6484R	PAYMENT TO TAX CONSULTANTS INCOME TAX + TRADE TAX	VC	26.10.18	FO/ARF/SO I	29.10.18	
35	6992R	Medical reimbursement(Retired Employee)	R	26.10.18	FO/IN.HEALTH CENTRE	29.10.18	
36	12852R	MAINTENANCE OF CANTEEN NEAR UIET BUILDING	EE	26.10.18	SOI/SA	29.10.18	
37	598/DZ/BBAU/18	REPAIR & MENTAINENCE OF EQUIPMENTS	EE	26.10.18	SOI/SA	29.10.18	
38	15027R	PROPOSAL FOR PURCHASE OF CHEMICAL	EE	26.10.18	SOI/SA/FO	29.10.18	
39	12866R	BBAU ONLINE ENTRANCE TEST 2018 FEES REFUND	VC	26.10.18	arf/SOII/CASHIER	29.10.18	
40	14030R	UGC NON NET FELLOWSHIP MONTH OF SEP 2018	VC	26.10.18	arf/SOII/CASHIER	29.10.18	
41	12515R	PURCHASE OF EQUIPMENTS AQUAPEN	VC	26.10.18	ARF/SOI/CASHIER	29.10.18	

42	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	VC	26.10.18	FO/ARF	29.10.18	
43	3073R	TEMPORARY SHEP FOR 1000 STUDENTS	EE	26.10.18	FO/SOI/SA	29.10.18	
44		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	VC	26.10.18	arf/SOII/C ASHIER	29.10.18	
45	8903r	pf of servjeet mts	R	26.10.18	FO/ARF/SOI/UDC/	29.10.18	
46		PAYMENT MADE THROUGH PREPAID CARD A/C	FW	29.10.18	FO/VC	29.10.18	
47	10322R	CHILDREN EDUCATION ALLOWANCES PAR - 4 RAMA SHANKER SINGH	IAO	29.10.18	FO	29.10.18	
48		JRF SALARY FILE DR. VENKATESH KUMAR R	DZ	29.10.18	SA	29.10.18	
49	12842R	PURCHASE OF PROJECTOR AND SCREEN	STR	29.10.18	SA	29.10.18	
50		T/C SALARY OF IAO (SHRI A K SHRIVASTAVA)	FW	29.10.18	DR(E)	29.10.18	
51	11110R	consumable sports items requirement-2017/18	IAO	29.10.18	FO	29.10.18	
52	12994R	PURCHASE OF AC FOR VARIEUS DEPARTMENT SECTION	IAO	29.10.18	FO/DR(S&P)	29.10.18	
53	15087R	PURCHASE OF WHITE BOARD FOR THE DEPTT. OF PUBLIC ADMINISTRATION & ECONOMICS	STR	29.10.18	FO/ARF	29.10.18	
54	15010R	T/C LTC OF PROF. BAL CHANDRA YADAV	IAO	29.10.18	FO/VC	29.10.18	
55	12992R	MINOR EQUIPMENT DR. KHEM B THAPA	VC	29.10.18	ARF	29.10.18	
56	15086R	INSTALLATION OF EPABX MACHINE IN AMBEDKAR BHAWAN	STR	29.10.18	SOI/SA	29.10.18	
57	15085R	T/C FILE OF DIESEL FOR DG SET PAYMENT BBAU SATELLITE CAMPUS AMETHI	R	29.10.18	SOII/ANKIT	29.10.18	
58	11260R	PF OF DR.SUBHASH KUMAR YADAV DEPTT.STATISTICS	IAO	29.10.18	FO/DR(E)	29.10.18	
59	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	EE	29.10.18	SOI/SA	29.10.18	
60	12321R	LABORATORY UP-GRADATION WORKS PART-I	EE	29.10.18	SOI/SA	29.10.18	
61		PURCHASE APPROVAL (UNDER SELF FINANCE) M.SC FORENSCI SCIENCE	IAO	29.10.18	FO/BIO	29.10.18	

62		PAYMENT OF SANITATION SERVICES VOL-III		29.10.18	FO/ARF/SO I	29.10.18	
63		T/C SALARY OF IAO (SHRI A K SHRIVASTAVA)	DR(E)	29.10.18	UDC	29.10.18	
64	8926R	GAURAV RAJ DEWIVEDI YOUNG SCIENTIST (CSRB) UTILIZATION FILE +5100R+8092R+6006R+8093R+12005R	R	29.10.18	SA	29.10.18	
65	12214R	ELECTRICAL MAINTENANCE WORK IN CENTRAL LIBRARY	EE	29.10.18	SOI	29.10.18	
66	14044R	CAUTION MONEY FILE OF DMCJ	R	29.10.18	ANKIT	29.10.18	
67	3838R	SERVICING OF AGRICULTURAL EQUIPMENT	R	29.10.18	UDC	29.10.18	
68	6727R	PURCHASE OF STATIONARY ITEMS-VI	VC	29.10.18	ARF/SOI/C ASHIER	29.10.18	