

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		FUND POSITION UNDER RECURRING & NON RECURRING	ARF	06.09.2018	FO/ARF/SOI/ARF/FO/ARF	30.10.18	
2	8653R	SATELLITE CAMPUS AT AMEHTI	IAO	25.09.18	FO/ARF/SOI/SA/ARF/FO/ARF/s oi/ARF/FO/SOI/FO/OSD	30.10.18	
3		WORKSHOP BUDGET TOURISM EDUCATION IN INDIA	EDUCATION	09.10.18	FO/ARF/ANKIT/FO/VC	30.10.18	
4	4162R	BIBEKANANDA NAYAK- CONTINGENCY	CSSEIP	12.10.18	SA/FO	30.10.18	
5	4412R	BIBEKANAND NAYAK FIELD WORK/MRP-ICSSR	CSSEIP	12.10.18	SA/FO/IAO	30.10.18	
6	15039R	LAPTOP PURCHASE OF ASHISH RASTOGI DRF (PAYMENT REGARDING FILE )	STR	15.10.18	FO/ARF/SOI/SA/ARF/FO/SOI/CASHIER	30.10.18	
7		WIFI-RAILTEL BBAU	IAO	16.10.18	FO/ARF/SOI/SA/FO/DIR.DIT	30.10.18	
8	9996R	SHIKHA TRIPATHI ICSSR	R	16.10.18	ANKIT/FO/VC	30.10.18	
9	12997R	T/C PF OF PROF. RITU SUDAN SINGH DEPARTMENT OF POLT. SCIENCE (HOME TOWN CONVERTED TO J &K )	R	22.10.18	ANKIT/ARF/FO/IAO	30.10.18	
10	15050R	T/C PF LTC OF PROF. DEVESH KUMAR	R	22.10.18	ANKIT/FO/VC	30.10.18	
11	8587R	SUMERSIBBLE/TUBWELL PUMP REPAIRING WORK	EE	23.10.18	SA/ARF/FO/EE	30.10.18	
12	6919R	PURCHASING OF FYM	GBS	23.10.18	UDC/FO/VC	30.10.18	
13	15066R	PHOTOCOPIER TOSHIBA 256 SE	R	23.10.18	UDC/FO	30.10.18	
14		annual report for the YEAR 2017-18	VC	23.10.18	FO/ARF/SOI/SA/FO/VC	30.10.18	
15	13036R	Maintenance of University Staff Quarters	EE	23.10.18	FO/R	30.10.18	
16		DD REGARDING FILE	coe	24.10.18	FO/arf/SOI/CASHIER/SO(E)	30.10.18	

17	9056R	IMPREST MONEY FOR DAC	DAC	24.10.18	ANKIT/ARF	30.10.18	
18		COMPLETION OF CONSTRUCTED WETLAND PLANT BIOREACTOR	DEM	25.10.18	FO/ARF/SOI/SA	30.10.18	
19	6484R	PAYMENT TO TAX CONSULTANTS INCOME TAX + TRADE TAX	VC	26.10.18	FO/ARF/SOI/SAI I	30.10.18	
20	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	VC	26.10.18	FO/ARF/cashier	30.10.18	
21	15087R	PURCHASE OF WHITE BOARD FOR THE DEPTT. OF PUBLIC ADMINISTRATION & ECONOMICS	STR	29.10.18	FO/ARF/SOI/SA	30.10.18	
22	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	EE	30.10.18	arf/soi/FO/VC	30.10.18	
23	12348R	PURCHASING OF ELECTRICAL TOOLS CUM MEASURING AND SAFETY INSTRUMENTS FOR ELECTRICIANS	IAO	30.10.18	FO/VC	30.10.18	
24	7048R	SERVICING OF ELECTRIC LAWN MOWER	GBS	30.10.18	UDC	30.10.18	
25		PAYMENT MADE THROUGH PREPAID CARD A/C	VC	30.10.18	FO/ARF/SOI/CA SHIER	30.10.18	
26		ADVANCE FOR ANTI RAGGING COMMITTEE/PROCTORIAL BOARD MEETING-02 AUGUST 2018	DEM	30.10.18	SA	30.10.18	
27	8166R	PURCHASE OF BIOTOILET	EE	30.10.18	FO/VC	30.10.18	
28	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	30.10.18	SA	30.10.18	
29		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES & MAINTENANCE	PHARMA	30.10.18	FO	30.10.18	
30	10153R	AMC OF CCTV CAMARA+ 11175R	R	30.10.18	SOI	30.10.18	
31	12645R	RELEASE OF RCA CONTRACTUAL STAFF SALARY	BY HAND	30.10.18	FO/ARF	30.10.18	
32	9499R	SHIFTING OF ELECTRICAL SUPPLY SYSTEM FOR AMETHI CAMPUS	R	30.10.18	FO	30.10.18	

33	9117R	TOUR REMBURSEMENT SEND TO VC PROF. RAM CHANDRA	DEM	30.10.18	FO/ARF	30.10.18	
34	3733R	MEMBERSHIP OF ASSOCIATION OF COMMONWEALTH UNIVERSITIES ACU AND INTERNATIONAL ASSOCIATION OF UNIVERSITIES IAU	R	30.10.18	FO	30.10.18	
35	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	R	30.10.18	FO/ARF/SOI	30.10.18	
36	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	R	30.10.18	FO/ARF/SOI	30.10.18	
37	12423R	ACADEMIC ACTIVITIES OF PROF. SANJAY KUMAR	R	30.10.18	FO	30.10.18	
38	12182R	MANPOWER DR. R N BHARGAVA	R	30.10.18	SA	30.10.18	
39	6045R	PURCHASE OF NEW DG SET	VC	30.10.18	ARF	30.10.18	
40	14088R	T/C PF LTC OF DR. DHIRENDRA PANDEY	R	30.10.18	FO	30.10.18	
41	12781R	PURCHASE OF LAB EQUIPMENT UNDER SERB-NPDF PROJECT DR. VIRENDRA SHUKLA	VC	30.10.18	FO	30.10.18	
42	11021R	N PDF ATUL KUMAR UPADHYAY	VC	30.10.18	ARF	30.10.18	
43		HONORARIUM OF PROCTOR PROF. RAM CHANDRA	VC	30.10.18	FO	30.10.18	
44		PAYMENT OF REMUNERATION BILL TO EXTERNAL EXPERTS ETC.	VC	30.10.18	FO/R	30.10.18	
45	14036R	PURCHASE OF WHITE BOARD FOR DEPARTMENT OF PHYSICS & UIET	VC	30.10.18	FO	30.10.18	
46		REMUNERATION BILLS OF GUEST FACULTY FOR END SEMESTER EXAMINATION DEC-2018	FW	30.10.18	ARF	30.10.18	
47		AMBULANCE FITNESS FILE UP 32 DN 3760		30.10.18	arf/SOII/	30.10.18	