

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8166/R	Purchase of Biotoilet- EO/BBAU/165	R	5.10.18	FO	10.10.18	Please process.
2	7972/R	High Mast Maintenance (Elec. Section)	EE	9.10.18	DR (S&P)	10.10.18	Make a committee for 1 Lakh to 2.50 Lakh and put up then.
3	10209/R	PF of Dr. Mahendra Kumar Padhy, Assistant Professor, DMCJ	FO	9.10.18	R	10.10.18	Ok. Proceed as per rule of fixation.
4	6786/R	PF of Dr. B N Pandey, Associate Professor, DS + 12019/R PF of Dr. BN Dubey, Asstt. Professor, DS	FO	9.10.18	R	10.10.18	Approved. Proceed as per fixation on rules.
5	12193/R	Boundary Wall of Overhead Tank & Cover- 5(586)/15	FO	9.10.18	EE	10.10.18	EE, FO, R, Er. VBL Srivastava to hold a meeting on 15/10/2018 at 03:00pm.